Hollinswood and Randlay Parish Council

Clerk: Katrina Baker MBE MILCM

Councillor S UnwinCouncillor C TurleyCouncillor G SinclairCouncillor J TurleyCouncillor L RickettsCouncillor L AubreyCouncillor H UnwinCouncillor J JohnsonCouncillor P Roberts

Councillor S Vaughan-Hodkinson

You are invited to the Asset & Property Committee on Monday 4th June 2018 at 7.00pm at Hollinswood Neighbourhood Centre.

- 1. Welcome
- 2. **Apologies for Absence** Councillor Mrs J Turley LoA
 Councillor G Sinclair Attending Future Fit meeting
- 3. To elect the Chairman for 2018/19
- 4. Declarations of Acceptance of Office
- 5. To elect the Vice Chairman for 2018/19
- 6. Declarations of Acceptance of Office
- 7. To confirm the Terms of Reference
- 8. To record any Declarations of Interest
- 9. To confirm the Minutes of the meeting held on 5th March 2018
- 10. Security Contract
 - a) To receive a report on the tender process and to assess the quotations received.
 - b) To recommend the preferred company for a two-year contract.
- 11. Matters relating to Randlay Community Centre
 - a) Automatic Doors update on user group responses through consultation
 - b) Outside play area update and options
 - c) Other Matters
- 12. Matters relating to Hollinswood Neighbourhood Centre
 - a) Maintenance Report
 - b) Other Matters
- 13. Matters relating to Hollinswood Pavilion & Field
 - a) Main Hall Lighting LED option update
 - b) SNAC enquiry and update
 - c) Other Matters

Hollinswood Neighbourhood Centre, 7 Downemead, Hollinswood, Telford TF3 2EW Tel: 01952 567961

E-mail:- enquiries@harpc.org.uk Website:- www.hollinswoodandrandlaypc.org.uk

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14. Randlay Allotments

- a) Vacant Plots
- b) Condition of Plots terms of contracts

15. Other Matters (at the discretion of the Chairman)

a) To confirm Working Towards GDPR compliance.

16. Date of the next meeting

23rd July 2018 7pm Hollinswood Neighbourhood Centre

Katrina Baker