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## Hollinswood and Randlay Parish Council

*Chairman: Councillor S Unwin*

*Clerk: Katrina Baker MBE*

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### FULL COUNCIL

12<sup>th</sup> September 2019

To all Members, Hollinswood & Randlay Parish Council  
Copied to others for information

Dear Councillors

You are hereby summoned to attend the next **Full Council** meeting for the municipal year 2019/20 on **Monday 16<sup>th</sup> September 2019** at **Randlay Community Centre** at **7.30pm**.

### A G E N D A

#### 1. Welcome

The Chairman will welcome everyone to the meeting and share any announcements with the Councillors & Members of the Public.

#### Public Session

This is an opportunity for any resident of Hollinswood or Randlay to bring matters of interest or concern to the Parish Council.

#### 2. Apologies

- a) To receive apologies for absence from Members of the Council. A reason for absence must be given and Members are required to consider any necessary approval.

#### 3. Declarations of Interest

To receive declarations of pecuniary interest (DPI) from members in respect of any matter on the agenda, the nature of any interests and whether the Member regards the interest to be prejudicial in accordance with Chapter 7 of the Localism Act 2011 and in the secondary legislation made under the Act, particularly in The Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012. Members are reminded of the need to repeat their declaration immediately prior to the commencement of the item in question and to leave the meeting if necessary.

#### 4. Minutes of the meeting held on 15<sup>th</sup> July 2019

Members are required to confirm, as accurate, the Minutes of the last meeting which have been circulated.

#### 5. Matters arising, for information only, from the July Minutes (not included in this Agenda).

- a) Update on the work to repair / replace the door / panels at Hollinswood Neighbourhood Centre
- b) Other Matters

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### **6. Finance & Audit Committee**

- a) Councillor H Unwin will present the Minutes of the meeting held on 22<sup>nd</sup> July
- b) To consider any recommendations included in the Minutes
- c) Financial Reports
- d) To receive an updated aged analysis

### **7. Asset & Property Committee**

- a) Councillor H Unwin will present the Minutes of the meetings held on 22<sup>nd</sup> July and 2<sup>nd</sup> September 2019
- b) To consider any recommendations included in the Minutes

### **8. Events Committee**

- a) Councillor S Vaughan-Hodkinson will present the Minutes of the meeting held on 2<sup>nd</sup> September, for information
- b) To consider any recommendations included in the Minutes.

### **9. SNAC @ HARP**

- a) Report  
Councillor Ricketts will present the Minutes of the meeting held on 4<sup>th</sup> September 2019, for information.

### **10. Correspondence**

All correspondence received has been shared with Members. Members have had the opportunity to request that any item be added to the Agenda for further consideration.

### **11. Planning**

- a) To receive any reports available – decision notices are circulated when received
- b) To consider any planning applications, for consultation.

### **12. West Mercia Police Report**

### **13. Friends of Hollinswood & Randlay Valley**

The Chairman of FoHRV and the Environmental Officer will update members on recent work and outline future projects. Details of Volunteer Days will be available.

### **14. Matters from Telford & Wrekin Council**

- a) Ward Member Reports

### **15. Chairman's Report.**

- a) Chairman's Charity Update

### **Councillor Reports**

### **Clerk's Report**

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### 16. Parish Matters

This is an opportunity for Members of Hollinswood & Randlay Parish Council to discuss items raised in the public session or to bring other matters to the attention of the Council.

### 17. Date of next meeting

30 <sup>th</sup> September 2019	Finance & Audit Committee Personnel Committee	7pm 8pm	HNC
5 <sup>th</sup> October 2019	Strategy Day	10am until 4pm	HNC
Please ensure that you have completed your survey and returned it to the Clerk or Chairman			
21 <sup>st</sup> October 2019	Full Council	7.30pm	HNC

All meetings will take place at Hollinswood Neighbourhood Centre, unless otherwise stated.

Katrina Baker, Clerk to the Council