
Hollinswood and Randlay Parish Council

Chairman of the Council: Councillor Mrs Sheenagh Unwin

MINUTES of the Full Council meeting held on **Monday 16th September 2019** at **Hollinswood Neighbourhood Centre at 7.30pm.**

PRESENT: Councillors S Unwin (Chairman)
H Unwin
J Creed
E Dalby
V Holt
L Ricketts
G Sinclair
C Turley
S Vaughan-Hodkinson

In Attendance: Katrina Baker (Clerk)
G Johnson

F19/2537 WELCOME & PUBLIC SESSION

Councillor S Unwin, Chairman, opened the meeting and thanked everyone for attending. The Chairman enquired if everyone had had a lovely Summer holiday.

PUBLIC SESSION

None

F19/2538 APOLOGIES

Cllr S Snell	Unwell	Accepted
Cllr J Johnson	Work Commitments	Accepted
Cllr T Wust	Unwell	Accepted

It was proposed by Councillor Dalby and seconded by Councillor Creed that the apologies be accepted. All were in favour and thus it was

RESOLVED that the apologies as listed be accepted.

F19/2539 DECLARATIONS OF INTEREST

Cllr S Unwin	User of RCC, FoHRV, Randlay Primary School,
Cllr H Unwin	User of RCC, FoHRV, RPS,
Cllr S Vaughan-Hodkinson	FoHRV, FoTTP,
Cllr C Turley	FoHRV, FoTTP, Planning
Cllr J Creed	FoHRV. FoTTP,

F19/2540 MINUTES OF THE MEETING HELD ON 15th JULY 2019

Councillor Mrs Unwin presented the Minutes of the last meeting, which had been circulated. It was proposed by Cllr Sinclair and seconded by Cllr Dalby with one abstention all were in favour and thus it was

RESOLVED that the Minutes of the meeting held on 15th July 2019 be signed as a true record.

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F19/2541 MATTERS ARISING – for information only

- a) Replacement Door at Hollinswood Neighbourhood Centre
As agreed by Members of the Asset & Property Committee, this work will be completed in the half term holiday. The specification agreed will address the Members concerns and current issues.

F19/2542 FINANCE & AUDIT COMMITTEE

- a) **Reports**
Councillor H Unwin presented the Minutes of the meeting held on 22nd July 2019, for information.
- b) **Recommendations**
None
- c) **Financial Reports**
A copy of the Income & Expenditure for August had been circulated and would appear on the website.
The Balance current stands at £153,314.55 and includes £50,000 invested with CCLA.
The Chairman's Charity total is £873.83.
- d) **Aged Analysis**
A copy of the Aged Analysis, as at the 13th September had been shared with the Finance & Audit Committee and who no current concerns.

F19/2543 ASSET & PROPERTY COMMITTEE

- a) **Reports**
Councillor H Unwin presented the Minutes of the meetings held on 22nd July and 2nd September, for information.
- b) **Recommendations**
- i) AP19/1159 ABC Fire & Security Contract
A meeting is to take place with the company to finalise an agreement regarding the length of the contract. Details will be provided to the next meeting.
- AP19/1162 and 1178 Pavilion Main Doors
Details of the proposed door design and colours were available. Members agreed that the black doors would suit the building better. It was proposed by Cllr H Unwin and seconded by Cllr Sinclair, all were in favour and thus it was

RESOLVED that the main doors be replaced with UPVC in Black at a cost of £938.83.

AP19/1177 Hollinswood Neighbourhood Centre Main Entrance
The cost to complete the work has been agreed at £1250.00 and will be completed by Lilleshall Joinery.

AP19/1177 Replacement Mirror

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Following an accident whilst a user group was in session, the large wall mirror had to be removed, members agreed that it should be replaced and that the cost be charged to the user group responsible. It was proposed by Cllr H Unwin and seconded by Cllr E Dalby, all were in favour and thus it was

RESOLVED that the mirror be replaced as a matter of urgency and that the cost be invoiced to the user group.

F19/2544 EVENTS COMMITTEE

a) Minutes

Councillor Vaughan-Hodkinson presented the Minutes of the meeting held on 2nd September, for information.

b) Recommendations

None

c) Chairman's Charity Concert

This event, kindly supported by TADLOP, will take place on 2nd November in the afternoon.

d) Outdoor Cinema Event

Investigations will take place regarding an opportunity to hold an outdoor cinema event at The Pavilion Field in 2020.

F19/2545 SNAC @ HARP

a) Report

Councillor Ricketts presented the Minutes of the meeting held on 4th September, for information. It was agreed that this is a good project and we will be working in partnership with other organisations and providers to focus on the needs of the Telford families in particular. Whilst there could be conflicting ideas, we will continue to focus on what we can provide – this will ensure a positive future for SNAC @ HARP and our families. The Activity Day had been well received and well attended. The feed back had been very positive and there is a wish for this to become a regular event. The next meeting will take place in November.

F19/2546 CORRESPONDENCE

All correspondence for Members had been circulated and this included information from SALC and TWC. There have been no requests to include items on the Agenda.

F19/2547 PLANNING

Councillor C Turley declared an interest

a) TWC/2019/0707 12 Speedwell Ridge Erection of a first floor extension

Members expressed some concerns that the location of the proposed extension is close to the boundary of the site and could result in 'overlooking'. The question of scale and suitability for the size of the site will also be questioned. It will be important that TWC take into consideration the views of neighbours.

b) TWC/2019/0660 T54

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Removal of TPO Trees

Hollinswood & Randlay Parish Councillors were disappointed to receive this application, especially on the site of new development when these well-established trees have been growing for many years. The positions of buildings and developments should, in the opinion of the Councillors, have respected these trees at the initial design stages. There is a national will to protect such trees, as they are of significant value. It is feared that if permitted, other applications will follow and more will be removed in the future as the precedent will have been set.

The proposal to replace the trees (with other varieties (particularly questioning Ash)) is not at all acceptable. If TWC is minded to grant permission, an oak tree must be replaced with an oak tree.

F19/2548

WEST MERCIA POLICE REPORT

No report had been received.

F19/2549

FRIENDS OF HOLLINSWOOD & RANDLAY VALLEY

C Turley, Chairman, updated the meeting on the work of the FoHRV recently and thanked everyone who is working to help improve the paths through the Valley. The cut and collect had been completed. There had been no further information available regarding the damaged caused by a contractor's vehicle near to the disabled path.

A positive meeting had taken place with Mark Latham (TWC) regarding the GeoTech Survey which had identified a few areas of work that are required.

The LNR Status should be announced before the end of the year.

It is hoped that the FoHRV, with the Parish Council and Hollinswood School, will bring forward a project for the Forest School Area within the Valley.

There will be an extra Volunteer Day on 12th October from 10am and Cllr S Unwin is arranging a Halloween Walk and Craft Session on 26th October – time to be confirmed.

F19/2550

MATTERS FROM TELFORD & WREKIN COUNCIL

Councillor Turley updated the meeting on matters raised at the Cabinet Meeting on 12th September, for information. The minutes are available on the telford.gov.uk website. One of the topics included is to reduce the use of Single-Use Plastic – this is fully supported by the Parish Council and we, too, will be working towards this achievement.

Councillor Holt updated Members on the issue of trees brought to her attention at the Councillor Surgery. She also wished to congratulate the Parish Council on the Tea Dances and Craft Sessions which are helping to address social isolation. Also, the Astronomy Day was excellent – Vanessa is looking forward to visiting Wizards and to talk to the young people about Astronomy.

F19/2551

CHAIRMAN'S REPORT

Councillor S Unwin had visited Portal Kids during the Summer Holiday and met the children, who were excited to see the Chain of Office and asked a number of questions to the Chairman and the Clerk.

The Astronomy Event at Randlay welcomed around 80 visitors and was very successful.

The judging of the garden and allotment competitions has taken place and certificates are to be created. Thanks were extended to Cllrs H Unwin, S Vaughan-Hodkinson and Cllr Turley for their help.

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COUNCILLORS REPORTS

Councillor Dalby shared information gathered at the Tre Preservation Order seminar. A copy of the slides will be circulated when they arrive.

Councillor Turley reported that the demolition of Stirchley Park, parking around Hollinswood School and The Nedge PCSOs in Brookside were current topics of concern.

CLERK'S REPORT

The Clerk updated members on areas of work currently being undertaken:

- The Veterans Walk project for Telford Town Park
- Parking for patients only in Downemead
- Idverde Contract
- Health & Wellbeing events
- SNAC@HARP
- The launch of the Redeeming of Communities weekly events
- Garden & Allotment competitions
- Follow on visit to the allotments
- Staff meetings, in preparation for their Reviews.
- Visit to Hollinswood Primary School
- Recycling and rubbish removal at Downemead Flats

F19/2552

PARISH MATTERS

Members reported the following matters for investigation / action

- a) Poor road repairs, attending to one pothole whilst leaving others close by within the estates.
- b) Old play areas need revitalizing, strimming, litter and fly-tipping dealt with.
- c) Parking improvements at Boulton Grange – need also to address the flooding issue and fly-tip areas around the flats.
- d) Parking issues in Brands Farm Way
- e) Daywell, parking
- f) Lack of garden maintenance – landlord responsibilities
- g) Recyclable bottles and recycling bins at Hollinswood Local Centre
- h) Pavilion parking and resurfacing – request an update
- i) Randlay Valley bins
- j) Underpasses, parks, meeting point
- k) School 20mph flashing light timers
- l) Parking in estates
- m) Abandoned vehicles
- n) Replacement gate to Town Park at Fisherman's Walk

F19/2553

FUTURE MEETINGS

30 th September 2019	7pm	Finance & Audit Committee	HNC
	8pm	Personnel Committee	HNC
5 th October 2019	10am	Strategy Day	HNC
21 st October 2019	7.30pm	Full Council	HNC

Hollinswood Neighbourhood Centre, 7 Downemead, Hollinswood, Telford TF3 2EW Tel: 01952 567961

E-mail:- enquiries@harpc.org.uk Website:- www.hollinswoodandrandlaypc.org.uk

Hollinswood & Randlay Parish Council and Telford & Wrekin Council have signed up to a Parish Charter –
A commitment by all to work together for the benefit of the wider community.

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There being no further business, the chairman thanked Members for their important contributions to the meeting and closed the meeting at 9.10pm.

SignedDate.....

Please note that these minutes will remain DRAFT until confirmed as a true record at the next Full Council meeting which will take place on 21st October 2019.