
Hollinswood and Randlay Parish Council

Chairman: Councillor S Unwin

Clerk: Katrina Baker MBE

FULL COUNCIL

14th October 2019

To all Members, Hollinswood & Randlay Parish Council
Copied to others for information

Dear Councillors

You are hereby summoned to attend the next **Full Council** meeting for the municipal year 2019/20 on **Monday 21st October 2019** at **Hollinswood Neighbourhood Centre** at **7.30pm**.

A G E N D A

1. Welcome

The Chairman will welcome everyone to the meeting and share any announcements with the Councillors & Members of the Public.

Public Session

This is an opportunity for any resident of Hollinswood or Randlay to bring matters of interest or concern to the Parish Council.

2. Apologies

a) To receive apologies for absence from Members of the Council. A reason for absence must be given and Members are required to consider any necessary approval.

Katrina Baker (Clerk)

Cllr V Holt

Previous engagement

3. Declarations of Interest

To receive declarations of pecuniary interest (DPI) from members in respect of any matter on the agenda, the nature of any interests and whether the Member regards the interest to be prejudicial in accordance with Chapter 7 of the Localism Act 2011 and in the secondary legislation made under the Act, particularly in The Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012. Members are reminded of the need to repeat their declaration immediately prior to the commencement of the item in question and to leave the meeting if necessary.

4. Minutes of the meeting held on 16th September 2019

Members are required to confirm, as accurate, the Minutes of the last meeting which have been circulated.

5. Matters arising, for information only, from the September Minutes (not included in this Agenda).

- | | | |
|----|----------|--|
| a) | F19/2541 | Update on the work to repair / replace the door / panels at Hollinswood Neighbourhood Centre |
| b) | F19/2543 | ABC Fire & Security Contract Update |
| c) | F19/2543 | Pavilion Main Doors |

Hollinswood Neighbourhood Centre, 7 Downmead, Hollinswood, Telford TF3 2EW Tel: 01952 567961

E-mail:- enquiries@harpc.org.uk Website:- www.hollinswoodandrandlaypc.org.uk

Hollinswood & Randlay Parish Council and Telford & Wrekin Council have signed up to a Parish Charter –
A commitment by all to work together for the benefit of the wider community.

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6. Finance & Audit Committee

- a) Councillor H Unwin will present the Minutes of the meeting held on 30th September 2019, for information
- b) There were no recommendations
- c) Financial Reports

7. Personnel Committee

- a) Councillor S Snell will present the Minutes of the meetings held on 30th September 2019, for information
- b) There were no recommendations

8. Strategy Day Report

- a) The Chairman will give a resume of the Strategy Day. A draft document will be available soon and will appear on the November Agenda for consideration.

9. Correspondence

All correspondence received has been shared with Members. Members have had the opportunity to request that any item be added to the Agenda for further consideration.

10. Planning

- a) To receive any reports available – decision notices are circulated when received
 - i) Update on Sapphire House, Stafford Park
- b) To consider any planning applications, for consultation (if any)
As at 16th October, there are no current applications

11. West Mercia Police Report

12. Friends of Hollinswood & Randlay Valley

The Chairman of FoHRV and the Environmental Officer will update members on recent work and outline future projects. Details of Volunteer Days will be available.

13. Matters from Telford & Wrekin Council

- a) Ward Member Reports

14. Chairman's Report.

- a) Chairman's Charity Update

Councillor Reports (if any)

Clerk's Report

A written report will be distributed before the meeting.

15. Parish Matters

This is an opportunity for Members of Hollinswood & Randlay Parish Council to discuss items raised in the public session or to bring other matters to the attention of the Council.

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16. Date of next meetings

Monday 4th November	7pm 8pm	Events Committee Finance & Audit Committee
Tuesday, 12th November	7pm	SNAC @ HARP
Friday, 15th November	5.30pm	SALC AGM at The Lord Hill
Monday 18th November	7.30pm	Full Council

All meetings will take place at Hollinswood Neighbourhood Centre, unless otherwise stated.

Katrina Baker, Clerk to the Council