
Hollinswood and Randlay Parish Council

Chairman of the Council: Councillor Mrs Sheenagh Unwin

MINUTES of the Full Council meeting held on **Monday 21st October 2019** at **Hollinswood Neighbourhood Centre at 7.30pm.**

PRESENT: Councillors S Unwin (Chairman)
H Unwin
J Creed
E Dalby
J Johnson
L Ricketts
G Sinclair
S Snell
C Turley
S Vaughan-Hodkinson

In Attendance: G Johnson

F19/2554 WELCOME & PUBLIC SESSION

Councillor S Unwin, Chairman, opened the meeting and thanked everyone for attending.

PUBLIC SESSION

None

F19/2555 APOLOGIES

Cllr T Wust	University	Accepted
Cllr V Holt	Previous Engagement	Accepted

It was proposed by Councillor Sinclair and seconded by Councillor Turley that the apologies be accepted. All were in favour and thus it was

RESOLVED that the apologies as listed be accepted.

Katrina Baker	Previous Engagement
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F19/2556 DECLARATIONS OF INTEREST

Cllr S Unwin	User of RCC, FoHRV, Randlay Primary School,
Cllr H Unwin	User of RCC, FoHRV, RPS,
Cllr S Vaughan-Hodkinson	FoHRV, FoTTP,
Cllr C Turley	FoHRV, FoTTP, Planning
Cllr J Creed	FoHRV. FoTTP,
Cllr E Dalby	FoHRV

F19/2557 MINUTES OF THE MEETING HELD ON 16th SEPTEMBER 2019

Councillor Mrs Unwin presented the Minutes of the last meeting, which had been circulated. It was proposed by Cllr Dalby and seconded by Cllr Creed with one abstention all were in favour and thus it was

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RESOLVED that the Minutes of the meeting held on 16th September 2019 be signed as a true record.

F19/2558 MATTERS ARISING – for information only

F19/2541 The work is scheduled to complete the refurbishment of the main door at Hollinswood Neighbourhood Centre, in half term at a cost of £1250.00. The work will take two days to complete

F19/2543 The enhanced contract for a 5 year agreement with ABC Fire & Security has been negotiated and will appear on the next Asset & Property Committee agenda for ratification.

F19/2543 The new main doors at the Pavilion will be installed on 28th October 2019, the design had previously been shared with Members.

F19/2559 FINANCE & AUDIT COMMITTEE

a) Reports

Councillor H Unwin presented the Minutes of the meeting held on 22nd July 2019, for information.

b) Recommendations

There were no recommendations

c) Financial Reports

A copy of the Income & Expenditure for September had been circulated and would appear on the website.

d) Aged Analysis

A copy of the Aged Analysis, as at the 18th October had been shared with the Finance & Audit Committee and who no current concerns.

F19/2560 PERSONNEL COMMITTEE

a) Reports

Councillor S Snell presented the Minutes of the meetings held on 30th September, for information.

b) Recommendations

There were no recommendations

F19/2561 PARISH COUNCIL STRATEGY MEETING

The Chairman thanked the Councillors that had attended and thanked them for their help and support. The event was very useful and the draft Strategy will be available to discuss at the next meeting.

F19/2562 CORRESPONDENCE

All correspondence for Members had been circulated and this included information from SALC and TWC. There have been no requests to include items on the Agenda.

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F19/2563 PLANNING

Councillor C Turley declared an interest

a) Sapphire House, Stafford Park

Following the enquiry regarding the change of use and associated matters, TWC had confirmed that this part of the application had previously been approved. However, Members requested that the information relating to the original planning application for the conversion to flats. There was concern that an opportunity to expand the business had consequently been lost.

b) Base Station Site – junction of Randlay Avenue with Stirchley Avenue

This information had been received and comments invited. Members agreed to respond in that any replacement at this location should not be more obtrusive than the original.

c) Stafford Park Payphone Facility

It was agreed that the Parish Council should request details of usage in the most recent months. Members wished to reserve an opportunity to considering siting a defibrillator within the phone box.

F19/2564 WEST MERCIA POLICE REPORT

No report had been received.

F19/2565 FRIENDS OF HOLLINSWOOD & RANDLAY VALLEY

C Turley, Chairman, confirmed that the confirmation of the Local Nature Reserve status is nearing completion, following the transfer of the land which was required. Work had been undertaken to ensure that the route, and all relevant risk assessments had been completed in preparation for the upcoming Halloween Event.

There are a number of identified works required, which will form part of the future project plans. Horses are using the new footpath from the car park and it was agreed that the bridleways through The Valley need to be defined and a meeting with Andrew Careless and possibly the nearby Riding Stables may be necessary.

F19/2566 MATTERS FROM TELFORD & WREKIN COUNCIL

Regular surgeries continue and some local residents have attended to express their discontent over the Brexit issues.

Work has been announced to update and enhance, where appropriate, local heritage listings. Details will be forwarded to all Councils, for response by 11th December and this will be useful for the review in 2020. There are only two buildings currently listed in The Nedge Ward, one, Randlay Farmhouse, dates from 1940 approximately.

F19/2567 CHAIRMAN'S REPORT

Councillor S Unwin announced that the Chairman's Charity currently has £873.83. There will be a Christmas Raffle taking place across the two Christmas Fayres.

The TADLOP event will be re-arranged in the Spring.

COUNCILLORS REPORTS

None

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CLERK'S REPORT

A copy of the Clerk's report has been circulated for information.
Details for Remembrance Sunday were discussed and the Order of Service will be available soon.
Refreshments will be available at Meeting Point House before the parade from 9.30am.

Tickets for Senior Citizens Christmas Lunch will be available at both Centres on 28th and 29th October. Some tickets have been sold for our regular groups, such as Age UK and CCC. 80 seats have been reserved for both days, no additional seats will be ordered until both days x 80 seats have been taken up.

F19/2568

PARISH MATTERS

Members reported the following matters for investigation / action

- The hoarding boards at Randlay Centre are still unsafe – these will be reported again. There has been no further update on the future plans for the site.
- The field from Boulton Grange and Brands Farm Way have been churned up by a vehicle – the Parish Council will suggest to TWC that bollards be installed to prevent such damage.
- The Nedge is increasingly messy, litter and full bins have been witnessed.
- Possible business use within Dunsheath will be reported to TWC for investigation. Vehicle dismantlers are unacceptable due to the anti-social behavior and noise, as well as causing obstruction on the highway and footpaths. The Parish Council will enquire about any need for planning consent.
- The draft calendar was available as a hard copy and Members had an opportunity to comment. The final draft will be available before the end of October to ensure an early delivery date. Members are asked to volunteer to deliver in both estates.

F19/2569

FUTURE MEETINGS

4 th November 2019	7pm	Events Committee	HNC
	8pm	Finance & Audit	HNC
18 th November 2019	7.30pm	Full Council	HNC

There being no further business, the chairman thanked Members for their important contributions to the meeting.

SignedDate.....

Please note that these minutes will remain DRAFT until confirmed as a true record at the next Full Council meeting which will take place on 18th November 2019.