
Hollinswood and Randlay Parish Council

Chairman of Events: Cllr Vaughan-Hodkinson

Clerk: Katrina Baker MBE

30th October 2019

To:

Cllr S Unwin	Cllr S Snell	Cllr C Turley	Cllr J Creed
Cllr H Unwin	Cllr L Ricketts	Christine Prescott	Cllr T Wust
Cllr S Vaughan-Hodkinson		Cllr V Holt	Cllr E Dalby
Glyn Johnson	Stuart Fisher	Liam Seabury	Cllr J Johnson
Police & Community Representatives			

You are invited to an Events Committee Meeting which will take place on **Monday 4th November 2019** at **7.00p.m.** at **Hollinswood Neighbourhood Centre.**

AGENDA

1. Welcome
2. Apologies
3. Minutes of the meeting held on 2nd September 2019
4. Matters arising not included on this Agenda
5. Calendars – final version approved and with the printer, need to discuss distribution to every house in the parish.
6. Newsletters – latest version has been delivered, with particular thanks to the staff and Councillors who were able to assist with distribution.
To discuss the process for introducing e-newsletters
7. Event Reports
 - a. Astronomical Event –
 - b. Macmillan Coffee & Cakes
8. Arrangements for upcoming events
 - a. Remembrance Sunday
 - b. Christmas Fayres
 - c. Christmas Lunch
 - d. Christmas Carol Service
 - e. VE Day Street Party
9. Friends of Hollinswood & Randlay Valley Events – report and update
10. Garden & Allotment Competitions – arrangements for distribution / presentation of certificates
11. Date of the Next meeting
27th January 2020 7pm Council Chamber

Katrina Baker – Clerk to the Council

Hollinswood Neighbourhood Centre, 7 Downmead, Hollinswood, Telford TF3 2EW Tel: 01952 567961

E-mail:- enquiries@harpc.org.uk Website:- www.hollinswoodandrandlaypc.org.uk

Hollinswood & Randlay Parish Council and Telford & Wrekin Council have signed up to a Parish Charter –
A commitment by all to work together for the benefit of the wider community.