
Hollinswood and Randlay Parish Council

Chairman of the Council: Councillor Mrs Sheenagh Unwin

MINUTES of the Full Council meeting held on **Monday 18th November 2019** at **Hollinswood Neighbourhood Centre at 7.30pm.**

PRESENT: Councillors S Unwin (Chairman)
H Unwin
J Creed
E Dalby
J Johnson
G Sinclair
S Snell
C Turley
S Vaughan-Hodkinson

In Attendance: G Johnson
Katrina Baker (Clerk)

F19/2570 WELCOME & PUBLIC SESSION

Councillor S Unwin, Chairman, opened the meeting and thanked everyone for attending.

PUBLIC SESSION

None

ALLOTMENT PRESENTATIONS

A number of allotment tenants had accepted the invitation to attend the Full Council meeting to be presented with Certificates following the allotment competitions held on August.

F19/2571 APOLOGIES

Cllr T Wust	University	Accepted
Cllr V Holt	Unwell	Accepted
Cllr L Ricketts	Work Commitments	Accepted

It was proposed by Councillor Sinclair and seconded by Councillor Turley that the apologies be accepted. All were in favour and thus it was

RESOLVED that the apologies as listed be accepted.

F19/2572 DECLARATIONS OF INTEREST

Cllr S Unwin	User of RCC, FoHRV, Randlay Primary School,
Cllr H Unwin	User of RCC, FoHRV, RPS,
Cllr S Vaughan-Hodkinson	FoHRV, FoTTP,
Cllr C Turley	FoHRV, FoTTP, Planning Applications
Cllr J Creed	FoHRV. FoTTP,
Cllr E Dalby	FoHRV
Cllr J Johnson	User of Pavilion, HPS

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F19/2573 MINUTES OF THE MEETING HELD ON 16th SEPTEMBER 2019

Councillor Mrs Unwin presented the Minutes of the last meeting, which had been circulated. It was proposed by Cllr H Unwin and seconded by Cllr Dalby with one abstention all were in favour and thus it was

RESOLVED that the Minutes of the meeting held on 21st October 2019 be signed as a true record.

F19/2574 MATTERS ARISING – for information only

- a) The new front door at The Pavilion has received many favourable comments. The asset & property committee will consider having internal shutters fitted, as requested by the user groups.
- b) Unfortunately, in order to deal with the complaints regarding hoarding at Randlay, the Council has reported this to TWC and to date, no work has been undertaken.
- c) Business use of drives and garages around the Parish, have been reported for investigation.

F19/2575 FINANCE & AUDIT COMMITTEE

a) Reports

Councillor H Unwin presented the Minutes of the meeting held on 4th November 2019, for information.

b) Recommendations

It was proposed by Councillor H Unwin and seconded by Councillor Vaughan-Hodkinson, all were in favour and thus it was

RESOLVED to grant £100 to Rainbows.

c) Financial Reports

A copy of the Income & Expenditure for October had been circulated and would appear on the website. The current balance is £241,911. A schedule of payments for October is available.

d) Aged Analysis

A copy of the Aged Analysis, as at the 25th November had been shared Members and the three outstanding amounts were being chased for payment as soon as possible.

F19/2576 EVENTS COMMITTEE

a) Reports

Councillor S Vaughan-Hodkinson presented the Minutes of the meeting held on 4th November 2019, for information.

b) Recommendations

There were no recommendations

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c) Christmas Events

Details are available for this year's events.
Tickets are still available for the Thursday Christmas Lunch.
More stalls are welcome for the Christmas Fayres
Concert tickets are now available

F19/2577

SNAC@HARP

a) Report

The clerk presented the Minutes of the meeting held on 12th November 2019, for information.

b) Programme of Events

A programme is being created for the New Year which will include lego on Wednesdays and the Steel Band and Life Skills on Sundays.
The Thursday morning drop in events, working with Little Rascals is a trial project which will continue until Christmas.

c) Partners

We are pleased to be working with TWC, Little Rascals, PODs, Schools, Shining Stars and Beam.

d) Grant Application

An application will be submitted to the Sun's Happy 50th fund.

F19/2578

PARISH COUNCIL STRATEGY

The Parish Council Strategy for 2020 – 2025 had been circulated and considered at the Finance & Audit Committee Meeting. Members confirmed that it reflected the discussions that took place at the Strategy Day. It was proposed by Councillor H Unwin and seconded by Councillor G Sinclair, all were in favour and it was

RESOLVED that the 2020-2025 Strategy be adopted. This will appear on the website.

F19/2579

CORRESPONDENCE

All correspondence for Members had been circulated and this included information from SALC and TWC. There have been no requests to include items on the Agenda.

The Clerk had circulated the proposals for traffic regulation orders in Deercote, Dallamoor and Whitworth Drive. These were all as a result of site meetings with the highways engineer and are supported by TWC. It is anticipated that, if agreed, these will be in place in January 2020. It was proposed by Councillor Creed and seconded by Councillor Turley, all were in favour and thus it was

RESOLVED that the Parish Council fully endorse the proposals for traffic regulation orders in Deercote, Dallamoor and Whitworth Drive to prevent parking in specific locations in order that there is less congestion. TWC will provide consultation letters for local residents, which will be delivered by the Parish Council.

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F19/2580 PLANNING

Councillor C Turley declared an interest and left the meeting

a) TWC/2019/0854 Garage at 9 Purton Wood View

RESOLVED that whilst the Parish Council had no objections to the provision of a garage in principle, this proposed location is unacceptable. The original garage had previously been changed to residential use. The effect of this development, if permitted, on neighbouring properties would not be acceptable due to the size, position and orientation of the proposed garage.

Members would reconsider if the proposal was to site a garage nearer to the substantive dwelling.

b) TWC/2019/0928 21 Dintill

RESOLVED that the Parish Council would have no objections to the proposals.

c) TWC/2019/0931 87 Dunsheath

RESOLVED that the Parish Council would have no objections to the proposed change of use to garden land, but would request that the tree on the site should remain.

F19/2581 WEST MERCIA POLICE REPORT

No report had been received.

F19/2582 FRIENDS OF HOLLINSWOOD & RANDLAY VALLEY

C Turley, Chairman, gave a short update on the work of the Friends Group. Unfortunately, the walk planned for Halloween had to be cancelled due to the poor weather conditions. It is still planned to hold a Post Christmas Walk on 28th December.

The Geo-tech survey has been completed which identified some minor work that is necessary prior to the completion of our Local Nature Reserve status.

A dead hedge has been planted to restrict access to a mineshaft.

Councillor Creed had attended a meeting with the Clerk, at Hollinswood Primary School and we hope to be able to support their work with their Forest School. Work on the Forest School in the Valley will be planned. It is hoped that wood will be available from Idverde for new benches and a table within Randlay Valley.

F19/2583 CHAIRMAN'S REPORT

Councillor S Unwin announced that the Chairman's Charity currently has £883.83. There will be a Christmas Raffle taking place across the two Christmas Fayres. Prizes are welcome.

The Remembrance Sunday service in Telford Town Park was very well attended, it was a very moving experience and we welcomed representatives of the armed forces, the police, Telford Rotary and Telford Hornets.

The SALC AGM took place on 15th November. The Parish Council was represented by Councillors S & H Unwin, Councillor Vaughan-Hodkinson and Councillor Creed. Over £1400 was raised for Severn Hospice to recognize the 70th Anniversary of SALC.

Hollinswood Neighbourhood Centre, 7 Downmead, Hollinswood, Telford TF3 2EW Tel: 01952 567961

E-mail:- enquiries@harpc.org.uk Website:- www.hollinswoodandrandlaypc.org.uk

Hollinswood & Randlay Parish Council and Telford & Wrekin Council have signed up to a Parish Charter –
A commitment by all to work together for the benefit of the wider community.

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It is hoped that the Parish Council calendars will be delivered to all properties in the Parish before the end of November – Members are asked to identify the areas that they can deliver to.

COUNCILLORS REPORTS

Councillor Vaughan-Hodkinson gave a verbal report of the Clerk's Review, undertaken on 12th September with Councillor S Unwin. Members and Staff had all had an opportunity to comment. It was confirmed that all feedback was positive and members thanked the Clerk for her achievements throughout the year, particularly with the amount of work successfully accomplished from the Parish Strategy. A copy of the review will be available.

CLERK'S REPORT

Work was progressing with Hollinswood Primary School on both the School Council Project and on the Forest School.

A meeting had taken place with the Chief Executive of The International Centre, to share exciting plans for its development within the existing planning consent. Members would be invited to hold their March meeting at TIC which will incorporate a presentation on the developments so far and for the future.

Roast Dinner Day takes place at HNC on 27th November, where the young people will serve a full roast dinner to members of Chit Chat Club.

A large amount of work has been taking place on the SNAC project and members were informed of the progress made regarding the possibility of a Mobiloo being available in Telford.

As part of a Health & Safety Review, it is necessary to undertake replacement and new installations of finger guards at all our Centres – this will be dealt with by the Asset & Property Committee.

F19/2584

PARISH MATTERS

Members reported the following matters for investigation / action

- a) There is often a lack of parking spaces in Downmead for Doctors and Patients.
- b) A new Bryony Rise sign is in place, but the Abbey Fields sign is still missing
- c) Parking at HLC remains a real problem and Members wished to consider a time limit
- d) To add to a future agenda, the provision of Happy To Chat benches.
- e) The importance of the screens and noticeboards being up to date.

F19/2585

FUTURE MEETINGS

25 th November 2019	7pm	Finance & Audit Committee	HNC
	8pm	Asset & Property	HNC
16 th December 2019	7.30pm	Full Council	HNC

There being no further business, the chairman thanked Members for their important contributions to the meeting.

Signed Date.....

Please note that these minutes will remain DRAFT until confirmed as a true record at the next Full Council meeting which will take place on 16th December 2019.