
Hollinswood and Randlay Parish Council

Chairman of the Council: Councillor Mrs Sheenagh Unwin

MINUTES of the Full Council meeting held on **Monday 20th January 2020** at **Hollinswood Neighbourhood Centre at 7.30pm.**

PRESENT: Councillors

S Unwin (Chairman)
H Unwin
J Creed
E Dalby
J Johnson
G Sinclair
S Snell
C Turley
S Vaughan-Hodkinson
V Holt
L Ricketts
T Wust

In Attendance:

G Johnson
Katrina Baker (Clerk)
1 member of the public

F20/2600 WELCOME & PUBLIC SESSION

Councillor S Unwin, Chairman, opened the meeting and thanked everyone for attending and wished them a Happy and Healthy New Year.

PUBLIC SESSION

None

F20/2601 APOLOGIES

None

F20/2602 DECLARATIONS OF INTEREST

Cllr S Unwin	User of RCC, FoHRV, Randlay Primary School,
Cllr H Unwin	User of RCC, FoHRV, RPS,
Cllr S Vaughan-Hodkinson	FoHRV, FoTTP,
Cllr C Turley	FoHRV, FoTTP, Planning Applications
Cllr J Creed	FoHRV. FoTTP,
Cllr E Dalby	FoHRV, neighbour to HNC
Cllr J Johnson	User of Pavilion, HPS

All Members, resident in the Parish, declared an interest in the budget, but have a dispensation to take part in the budget discussion and setting the precept.

F20/2603 MINUTES OF THE MEETING HELD ON 16th DECEMBER 2019

Councillor Mrs Unwin presented the Minutes of the last meeting, which had been circulated. It was proposed by Cllr Turley and seconded by Cllr Dalby, with one abstention, all were in favour and thus it was

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RESOLVED that the Minutes of the meeting held on 16th December 2019 be signed as a true record.

F20/2604

MATTERS ARISING – for information only

- a) Traffic Regulation Orders – Consultations
The letters have been delivered to Whitworth Drive, Dallamoor and Deercote.
- b) Waste Bins
Information had been received regarding the review of all waste bins across the Borough. Maps and site locations will be available with a form to monitor the condition and use of each bin in our Parish. This will be undertaken by Chris T, Creed, Sheenagh, Glyn and Liam.
- c) Faulty Street Lights
The lights near Cap Gemini, and in the Pippins, have been reported to TWC for repair.

F20/2605

FINANCE & AUDIT COMMITTEE

- a) **Reports**
Councillor H Unwin presented the Minutes of the meeting held on 6th January 2020, for information..
- b) **Financial Reports**
A copy of the Aged Analysis had been circulated.
The current account balance is £204,547.
Interest received this year, to date, has totaled £154.71
- c) **Budget for 2020/2021**
Councillor H Unwin presented the budget, copies of which had been circulated to all members prior to the meeting, for their consideration. It was proposed by Councillor S Unwin and seconded by Councillor C Turley, all were in favour and thus it was

RESOLVED that the Budget for 20/21 be set at £425,470, which can be achieved by savings, income and a precept of £232,700.

F20/2606

ASSET & PROPERTY COMMITTEE

- a) **Reports**
Councillor H Unwin presented the Minutes of the meeting held on 6th January 2020, for information.
- b) **Recommendations**
A – Replacement Blinds in Hall one at Randlay Community Centre
It was proposed by Councillor H Unwin and seconded by Councillor Ricketts, all were in favour and thus it was

RESOLVED that the new blinds be purchased and installed in Hall One, at a cost of £490.00.

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B – Ground Floor Windows, Hollinswood Neighbourhood Centre

Councillor E Dalby declared an interest

It was proposed by Councillor H Unwin and seconded by Councillor Johnson, all were in favour and thus it was

RESOLVED that the Parish Council should place the order for four ground floor windows to be fitted ed by Wellington Glass, in order to reduce heat loss and noise nuisance. The total cost will be £1366.00 and may be reduced as all four can be fitted at the same time.

C – Hot and Cold Water Dispenser

It was proposed by Councillor H Unwin and seconded by Councillor G Sinclair that the mobile hot and cold water dispenser be purchased, all were in favour and thus it was

RESOLVED that a bottled water dispenser, which supplies hot and cold water, be purchased at a cost of £105. This option will also enable the machine to be relocated around the building, and elsewhere if required to maximise its potential. There is no installation cost.

D - Internal Redecoration of Hollinswood Neighbourhood Centre

It was proposed by Councillor H Unwin and seconded by Councillor Holt, all were in favour and thus it was

RESOLVED that the redecoration of Hollinswood Neighbourhood Centre is arranged during February at a total cost of £1600 including materials. It was agreed that the first-floor kitchen will not be included at this time.

F20/2607

CORRESPONDENCE

All correspondence for Members had been circulated and this included information from SALC and TWC. There have been no requests to include items on the Agenda.

- a) Members have been invited to Hollinswood Primary School for the Eco Committee Assembly on 27th January 2020 at 9am. The Clerk is also attending.
- b) A report had been received (today) regarding the outcome of the monitoring of the traffic calming scheme in Dale Acre Way – this will be added to the next Agenda.

F20/2608

PLANNING

a) Reports

Land adjacent to 87 Dunsheath

Permission has been granted for the change of use to garden land. However, the tree situated within the new boundary has been reported due to the roots causing a concern for nearby footings.

Members were asked to consider that, if the tree has to be cut down, would they support the provision of a replacement tree, which can be planted within the Parish. It was proposed by Councillor Ricketts and seconded by Councillor Creed, all were in favour and thus it was

RESOLVED that if the tree in question has to be felled, the Parish Council would support the provision of a suitable tree to be planted at The Muddy .

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F20/2609 WEST MERCIA POLICE REPORT

A report had been received which confirmed that WMP had seized a mini motor in Telford Town Park recently – which is thought to be one of the ones causing a nuisance in Hollinswood. Another ‘new’ bike is now being used in the parish, and this has been reported to the police.

It is also necessary to report ASB which has been witnessed outside of Downemead Flats.

F20/2610 FRIENDS OF HOLLINSWOOD & RANDLAY VALLEY

- a) Hollinswood Primary Forest School
Volunteers, and staff, have been helping Karen Gibbons with a project to provide a shelter, swing, ladder, willow arch, path and wood store at the school’s Forest School area.
- b) Randlay Valley – Woodlands School
Cllr Creed and Cllr Turley updated Members on the plan for the Woodlands School which has included working with Idverde. A grant application to Idverde has been submitted for £1000 towards the work to provide the Woodlands School.
- c) Events
An enjoyable winter walk took place on 28th December.
The January Volunteer Day redefined some of the path edges and removed the fallen tree from the improved path.
A tent and encampment were removed from FP 14.

F20/2611 CHAIRMAN’S REPORT

Councillor S Unwin reported that a cheque for £352.12 had been received from Randlay Primary School. It was agreed that the two defibrillators could be ordered for the schools, complete with FOC cabinets and signage at a total cost of £1858.00. This would ensure delivery before the price increase.

COUNCILLORS REPORTS

Councillor Creed updated Members on the ‘Depave’ Project, working with Shropshire Wildlife Trust. SWT had confirmed that their funding has been allocated, of up to £3000, and we are preparing a new design for the area outside of HNC and the garden areas. We are awaiting permission from TWC.

CLERK’S REPORT

It has been confirmed that HRPC will take part in the Get Telford Walking Event, in May 2020.

F20/2612 PARISH MATTERS

Members reported the following matters for investigation / action

- a) Glass on the path at the side of the MUGA, Randlay Centre
- b) The new Abbey Fields sign has been provided
- c) Details of the Rain Garden at Randlay are required
- d) Broken glass near to the youth shelter in Downemead was collected
- e) Hoarding at Randlay is still a concern
- f) Parking on verges, particularly in Duffryn and Dunsheath – CPE is introduced from 31st January, need to report these issues to TWC. May need to consider requesting converting some areas for additional parking places on estates.

Hollinswood Neighbourhood Centre, 7 Downemead, Hollinswood, Telford TF3 2EW Tel: 01952 567961

E-mail:- enquiries@harpc.org.uk Website:- www.hollinswoodandrandlaypc.org.uk

Hollinswood & Randlay Parish Council and Telford & Wrekin Council have signed up to a Parish Charter –
A commitment by all to work together for the benefit of the wider community.

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- g) Boulton Grange fly-tipping has been removed
- h) Concerns regarding HGV parking on estates
- i) Disabled and unloading bays at RCC are abused
- j) Consider a path from disabled parking area to path adjacent to the RCC
- k) More dropped kerbs are needed, particularly around Hollinswood
- l) ASB, around the shops at Randlay, needs to be reported to the police

F20/2613 FUTURE MEETINGS

27 th January 2020	7.00pm Events	HNC
17 th February 2020	7.30pm Full Council	HNC

There being no further business, the chairman thanked Members for their important contributions to the meeting, which closed at 8.36pm.

SignedDate.....

Please note that these minutes will remain DRAFT until confirmed as a true record at the next Full Council meeting which will take place on 17th February 2020.