
Hollinswood and Randlay Parish Council

Chairman of the Committee: Cllr H Unwin Clerk: Katrina Baker MBE MILCM

FINANCE & AUDIT COMMITTEE

Minutes of the meeting held on Monday, 24th February 2020 at 8.00p.m. at Hollinswood Neighbourhood Centre.

Present: Councillor H Unwin
Councillor S Unwin
Councillor S Vaughan-Hodkinson
Councillor C Turley
Councillor L Ricketts
Councillor S Snell
Councillor V Holt

In Attendance: Katrina Baker, Clerk

FA20/606 Welcome

Councillor H Unwin welcomed members to the meeting and thanked them for attending.

FA20/607 Apologies

None

FA20/608 Declarations of Interest

None

FA20/609 Minutes of the meeting held on 6th January 2020

It was proposed by Cllr Turley and seconded by Cllr Snell, all were in favour and thus it was

RESOLVED that the Minutes of the meeting held on 6th January 2020 be signed as a true record.

FA20/610 Matters Arising from the Minutes

Clerk's Review

The written report has been received and filed.

Chit Chat Club

Members of CCC are grateful for the support of the Parish Council by way of a free venue for Wednesday morning meetings.

Business Rate – SNAC Building

A challenge has been submitted, with no response as yet.

FA20/611 Financial Reports

Payments Against Budget – end of January 2020

Members had an opportunity to consider the report, copies are available on request. There were no issues to be concerned about and overall the balance figure remains in a positive position for this time of the financial year.

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Aged Analysis – 24th February 2020

Two user groups had been chased for their overdue payments, other than this the amount outstanding is not a concern.

Current Balance

The current account balance is £141,496.66. This is in addition to the Short-Term Investment Account with CCLA.

SNAC @ HARP

The account balance is £7774.70 which includes income from Twinkl, however we still have £66 from recent SNAC sessions to be banked.

The £1000 payment card for the Lottery Grant towards the Activity Day has been received.

FA20/612 Parish Council Strategy

Youth Provision Partnership

Working within the guidelines of the Strategy, the Parish Council will be looking to introduce a second youth event per week, term time, to meet in Hollinswood initially.

The Clerk will be liaising with TWC for this provision.

Apprentice

The Parish Council has been approached by Landau, Employment Specialists, to consider an opportunity for an apprentice to join the team. Members considered roles and responsibilities and took into consideration the latest staff reviews.

It was confirmed that finance would be available from the PET budget to fund a full-time apprentice on a training contract which would provide 4 days work, with the fifth day being at college.

RESOLVED that the Clerk should meet with the Senior Employment Specialist of Landau to gain more information on the type of apprenticeship and to establish accurate costs for further consideration at the Personnel Meeting.

ESF Community Fund Grant

This funding, from the National Lottery Community Fund and European Social Fund could support the work already undertaken by the Parish Council with reference to supporting local residents, who may be disadvantaged or lack confidence, motivation or integration. The funding, if successful, could provide a part time officer to deliver support and activities which would develop local groups and networks to support people to engage with the community, access learning or employment. There will also be opportunities to support them with addressing social skill issues and provide innovative approaches to attract under-represented groups. The benefits are to be available to ROC and SNAC, and many more.

RESOLVED that the Clerk should discuss this further with Landau, and submit an initial application for consideration. Further details of the post will be discussed at the Personnel Committee meeting.

FA20/613 Other Matters

Work Placement Opportunity

The Parish Council has agreed to have a student from Thomas Telford for a one-week work placement in the Summer.

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FA20/614 Date of the Next Meeting

30th March 2020

HNC

7pm

There being no further business, the Chairman closed the meeting at 8.40pm.

SignedDate

Hollinswood Neighbourhood Centre, 7 Downemead, Hollinswood, Telford TF3 2EW Tel: 01952 567961

E-mail:- enquiries@harpc.org.uk Website:- www.hollinswoodandrandlaypc.org.uk

Hollinswood & Randlay Parish Council and Telford & Wrekin Council have signed up to a Parish Charter –
A commitment by all to work together for the benefit of the wider community.