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## Hollinswood and Randlay Parish Council

Chairman of the Committee: Cllr H Unwin

Clerk: Katrina Baker MBE MILCM

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### ASSET & PROPERTY COMMITTEE

Minutes of the meeting held on **Monday 7<sup>th</sup> September 2020** at **7p.m** via Zoom.

**AP20/1241 Present**

Cllr H Unwin

Cllr S Unwin

Cllr S Vaughan-Hodkinson

Cllr J Creed

Cllr C Turley

Cllr G Sinclair

**In attendance**

Katrina Baker

Stuart Fisher

Glyn Johnson

**AP20/1242 Welcome**

Councillor H Unwin welcomed everyone to the meeting and thanked them for attending. Due to the Coronavirus, this meeting had to take place via Zoom. The Chairman shared details of how he intended to host the meeting. There had been no requests from the public to attend the meeting.

**AP20/1243 Apologies**

Cllr L Ricketts

Cllr J Johnson

Cllr V Holt

Work Commitments

Work Commitments

Unwell

**AP20/1244 Declarations of Interest**

Councillor S Unwin

Councillor H Unwin

Councillor S Vaughan-Hodkinson

Councillor J Creed

Councillor C Turley

User Group of RCC, FoHRV, RPS

Randlay Rockets, FoHRV, RPS

FoHRV

FoHRV

FoHRV

**AP20/1245 Minutes of the meeting held on 22<sup>nd</sup> June 2020**

It was proposed by Councillor C Turley and seconded by Councillor G Sinclair that the Minutes of the meeting held on 22<sup>nd</sup> June 2020 be agreed as a true record. All were in favour and thus it was

**RESOLVED that the Minutes be signed as a true record of the meeting.**

**AP20/1246 Matters arising not included on the Agenda**

None

**AP20/1247 Matters relating to Randlay Community Centre**

***Councillors S & H Unwin declared an interest as a user group***

**a) Updates**

Stuart updated Members regarding the completion of the redecoration which had been undertaken efficiently and to a high standard.

There is a requirement for the Parish Council to discuss with user groups the equipment in the outside play area as due to Covid 19 regulations, this cannot be available to various users due to

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the risks related to multi-users. The equipment may need to be removed if it cannot be stored away.

All the Covid signage is now in place, with masks, sanitizers etc available and a one-way system identified with other reminder signs in place.

**b) Current usage**

Roundabouts returned at the end of last term, with relevant restrictions in place, as the sole user of halls 2 / 3. We have welcomed Rockets back at the start of the Autumn Term, using Hall one so that they too can be a sole user for the time being.

**c) Other Matters**

It is still our intention to welcome other groups back to the Centre from 21<sup>st</sup> September, under Government Guidance rules. Conversations have taken place with Slimming World, Bowls and Luncheon Club. However, Randlay Luncheon Club Committee will hold a meeting to discuss the future of the club, keeping in mind the membership.

In order to support the return of more user groups, the cleaning contract will recommence on 21<sup>st</sup> September, but may be on reduced hours for the time being.

The PAT testing has been completed and no issues identified.

### AP20/1248 Hollinswood Neighbourhood Centre

**a) Updates**

Portal Kids used HNC for the holiday club which has been very successful and generated some (albeit limited) income. As the sole user, they have been responsible for their cleaning regime. Covid 19 signage will be installed to accommodate the return of other user groups after 21<sup>st</sup> September.

**b) Maintenance**

The PAT testing has been completed with no issues reported.

**c) Depave Project**

The planters have been useful and colourful throughout the Summer with lots of positive comments and praise. Thanks were extended to the Councillors and Staff for their help with this project.

**d) Other matters**

The main door, and fire door, are in need of urgent attention / repair.

### AP20/1249 Hollinswood Pavilion & Field

**a) Streetlight and external works**

The project has now been completed, with assistance from the LMT – the area is looking good, a hedge has been planted and grass seed sown, which has germinated well.

**b) Usage**

The Centre has been used throughout the Summer for SNAC users, such as Mark Taylor Support. This has been essential in order to support families in the area. Additional bookings have been received and it is intended, wherever possible, to keep the facility available for SNAC, and incorporating Scouts Groups, when they indicate their intention to return.

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**c) Business Rates**

There has been no further information received or requested regarding the Challenge on Business Rates for the building.

**d) Outdoor area and field**

There has been no further discussions with the football teams since the last meeting.

**AP20/1250 Randlay Allotments**

- a)** Glyn updated members on a recent incident which resulted in staff and tenants having access to the site withdrawn whilst a police investigation took place. By noon of that day, we had been informed that nothing had been found to cause concern and that the site could be re-opened.
- b)** During the visit to judge the allotment competition, it was pleasing to see an improvement in the condition of some of the plots and the site, as a whole. There are currently no vacancies, however, the tenant of 37 and 38A will leave at the end of December, after he has found and moved the bees to their new home. We are currently in discussions with Mark Taylor Support and TENs regarding the allocation of a plot.
- c) Waiting List**  
Glyn reported that there are five local residents on the waiting list.

**AP20/1251 Randlay Valley Car Park**

- a) Business Rate invoices**  
The Clerk confirmed that there had been no update on the challenge and that a letter confirming receipt of the challenge had been received on 4<sup>th</sup> September, although dated 7<sup>th</sup> August.  
TWC continues to request full payment, but at this time no payment has been made.

**AP20/1252 Climate Change Strategy Group**

The notes of the Working Group will be circulated for further consideration. Members commenced a discussion regarding the need to review our Carbon Footprint and to prepare a strategy which will feed into the Borough's Climate Change Partnership. The CCP has provided a tool kit.

Councillor Vaughan Hodgkinson represents this Parish Council on the Parish & Town Council working group which meets next on 17<sup>th</sup> September, via Zoom.

A further meeting of our CCSG has been scheduled for 2<sup>nd</sup> November, at 8pm, and Members agreed that there is a need to use the working group notes and to formulate a timeframe for actions. In the meantime, information will be gathered regarding our utilities and other information regarding the use of local suppliers, travel, website etc.

**AP20/1253 Next Meeting**

- a) 5<sup>th</sup> October 2020 By Zoom 7.30pm**

Signed ..... Date .....