
Hollinswood and Randlay Parish Council

Chairman: Councillor S Unwin

Clerk: Katrina Baker MBE

FULL COUNCIL

14th October 2020

To all Members, Hollinswood & Randlay Parish Council
Copied to others for information

Dear Councillors

You are hereby summoned to attend the **Full Council** meeting for the municipal year 2020/21 on **Monday 19th October 2020** via Zoom at **7.30pm**.

A G E N D A

1. Welcome

The Chairman will welcome everyone to the meeting and share any announcements with the Councillors & Members of the Public.

Public Session

Anyone wishing to attend this virtual meeting, must contact the Clerk (be email to katrina.baker@harpc.org.uk or by telephone to 07813 788094) to register and then the link will be forwarded before the meeting. It would be useful to receive in advance details of any questions or comments you wish to raise at the meeting.

2. Apologies

a) To receive apologies for absence from Members of the Council. A reason for absence must be given and Members are required to consider any necessary approval.

3. Declarations of Interest

To receive declarations of pecuniary interest (DPI) from members in respect of any matter on the agenda, the nature of any interests and whether the Member regards the interest to be prejudicial in accordance with Chapter 7 of the Localism Act 2011 and in the secondary legislation made under the Act, particularly in The Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012. Members are reminded of the need to repeat their declaration immediately prior to the commencement of the item in question and to leave the meeting if necessary.

4. Minutes of the meeting held on 21st September 2020

Members are required to confirm, as accurate, the Minutes of the last meeting which have been circulated.

5. Matters arising, for information only, from the September Minutes (not included in this Agenda).

6. Finance & Governance

a) Aged Analysis Report

Hollinswood Neighbourhood Centre, 7 Downmead, Hollinswood, Telford TF3 2EW Tel: 01952 567961
E-mail:- enquiries@harpc.org.uk Website:- www.hollinswoodandrandlaypc.org.uk

Hollinswood & Randlay Parish Council and Telford & Wrekin Council have signed up to a Parish Charter –
A commitment by all to work together for the benefit of the wider community.

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- b) Risk Assessment Update
- c) Website Update

7. Correspondence

All correspondence received has been shared with Members. Members have had the opportunity to request that any item be added to the Agenda for further consideration.

- a) Wrekin Area Committee – Minutes, for information
- b) TW Bus User Group – Report

8. Asset & Property Committee

- a) Councillor H Unwin will present the Minutes of the meeting held on 5th October, for information
- b) To consider any recommendations from the Minutes
 - i) It is recommended that five benches be purchased, enabling us to benefit from one free bench. These will be funded from the Parish Council, the Chairman's Charity fund from 2019/20 and donations. These will be pre-drilled at the factory and installed with security bases and plaques will be attached.

9. Personnel Committee

- a) Councillor Snell will present the Minutes of the meeting held on 5th October, for information

10. Parking Enforcement

- a) To receive an update from the Neighbourhood Officers
- b) To record areas of concern in Hollinswood & Randlay Parish
- c) To consider the information from Dean Sargeant regarding future partnership working in Neighbourhoods (previously circulated)

11. Parish Strategy – update on this year's review and initial discussions

- a) Update on Strategy One meetings
- b) To consider the options for the Senior Citizen's Christmas Lunch event 2020

12. Planning

- a) To receive any reports or updates on planning issues
- b) To consider any planning applications, for consultation (if any)

13. West Mercia Police Report (if any)

14. Friends of Hollinswood & Randlay Valley

The Chairman of FoHRV and the Environmental Officer will update members on recent work and outline future projects.

15. Chairman's Report & Charity.

- a) Meeting regarding Randlay Local Centre – report
- b) Arrangements for Remembrance Sunday
- c) To consider the options for the Senior Citizen's Christmas Lunch event 2020

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16. Clerk's Report

- a) Friends of Dunsheath Woods – update
- b) Cycling Initiatives
- c) Working with TWC to support the community with return to work schemes, job box etc.

17. Matters from Telford & Wrekin Council

18. Parish Matters

This is an opportunity for Members of Hollinswood & Randlay Parish Council to discuss items raised in the public session or to bring other matters to the attention of the Council.

19. Date of next meetings

26 th October 2020	7pm 8pm	Parish Strategy 2 Finance & Audit Committee
2 nd November 2020	7pm 8pm	Events Climate Change Strategy Group
16 th November 2020	7.30pm	Full Council

All meetings will take place via Zoom, unless otherwise stated.

Katrina Baker, Clerk to the Council