
Hollinswood and Randlay Parish Council

Chairman: Councillor S Unwin

Clerk: Katrina Baker MBE

FULL COUNCIL

11th November 2020

To all Members, Hollinswood & Randlay Parish Council
Copied to others for information

Dear Councillors

You are hereby summoned to attend the **Full Council** meeting for the municipal year 2020/21 on **Monday 16th November 2020** via Zoom at **7.30pm**.

A G E N D A

1. Welcome

The Chairman will welcome everyone to the meeting and share any announcements with the Councillors & Members of the Public.

Public Session

Anyone wishing to attend this virtual meeting, must contact the Clerk (be email to katrina.baker@harpc.org.uk or by telephone to 07813 788094) to register and then the link will be forwarded before the meeting. It would be useful to receive in advance details of any questions or comments you wish to raise at the meeting.

2. Apologies

a) To receive apologies for absence from Members of the Council. A reason for absence must be given and Members are required to consider any necessary approval.

3. Declarations of Interest

To receive declarations of pecuniary interest (DPI) from members in respect of any matter on the agenda, the nature of any interests and whether the Member regards the interest to be prejudicial in accordance with Chapter 7 of the Localism Act 2011 and in the secondary legislation made under the Act, particularly in The Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012. Members are reminded of the need to repeat their declaration immediately prior to the commencement of the item in question and to leave the meeting if necessary.

4. Minutes of the meeting held on 19th October 2020

Members are required to confirm, as accurate, the Minutes of the last meeting which have been circulated.

5. Matters arising, for information only, from the October Minutes (not included in this Agenda).

6. Finance & Governance

a) Minutes of the meeting held on 26th October 2020

Hollinswood Neighbourhood Centre, 7 Downmead, Hollinswood, Telford TF3 2EW Tel: 01952 567961
E-mail:- enquiries@harpc.org.uk Website:- www.hollinswoodandrandlaypc.org.uk

Hollinswood & Randlay Parish Council and Telford & Wrekin Council have signed up to a Parish Charter –
A commitment by all to work together for the benefit of the wider community.

Hollinswood and Randlay Parish Council

Chairman: Councillor S Unwin

Clerk: Katrina Baker MBE

Councillor H Unwin will present the Minutes of the last meeting, for information

- b) End of Year Audit Report – 2019/20
- c) Conclusion of Audit and recommendations
- d) Current Balances
- e) Initial Budget Considerations – Committee-led Plans

7. Parish Strategy

To receive an update on the Parish Strategy and to consider initial budgetary implications.

8. Correspondence

All correspondence received has been shared with Members. Members have had the opportunity to request that any item be added to the Agenda for further consideration.

- a) TW Bus User Group – Minutes

9. Parking Enforcement

- a) To record areas of concern in Hollinswood & Randlay Parish

10. Planning

- a) To receive any reports or updates on planning issues
- b) To consider any planning applications, for consultation

Application or enforcement number	Appeal number	Site Address	Description of proposal	<u>Date consultation received</u>	<u>Reply by date</u>
<u>TWC/2020/0949</u>	N/A	14 Mill Farm Drive, Randlay, Telford, Shropshire, TF3 2NA	Erection of a single storey rear extension	06/11/2020	27/11/2020
<u>TWC/2020/0892</u>	N/A	Former Johnson Controls Automotive, Stafford Park 6, Stafford Park, Telford, Shropshire TF3 3AT	Change of use from General Industrial (Use Class B2) to a Mixed Employment Use (Use Class E(g), B2 and B8)	22/10/2020	12/11/2020

11. West Mercia Police Report (if any)

12. Friends of Hollinswood & Randlay Valley

The Chairman of FoHRV and the Environmental Officer will update members on recent work and outline future projects.

13. Chairman's Report & Charity.

- a) Remembrance Sunday – virtual service
- b) Charity Online Raffle
- c) Friendship Benches
- d) Arrangements for senior citizens gift bags

Hollinswood Neighbourhood Centre, 7 Downmead, Hollinswood, Telford TF3 2EW Tel: 01952 567961

E-mail:- enquiries@harpc.org.uk Website:- www.hollinswoodandrandlaypc.org.uk

Hollinswood & Randlay Parish Council and Telford & Wrekin Council have signed up to a Parish Charter –
A commitment by all to work together for the benefit of the wider community.

Hollinswood and Randlay Parish Council

Chairman: Councillor S Unwin

Clerk: Katrina Baker MBE

14. Clerk's Report

- a) Telford Crisis Support Foodbank
- b) Speed Indicator Devices – update
- c) Bird boxes – Dunsheath, The Muddy, Randlay Valley
- d) Hanging Baskets
- e) Grassed area, rear of Downemead Flats

15. Matters from Telford & Wrekin Council

16. Parish Matters

This is an opportunity for Members of Hollinswood & Randlay Parish Council to discuss items raised in the public session or to bring other matters to the attention of the Council.

17. Date of next meetings

23 rd November 2020	7.00pm	Climate Change Strategy Group
	8.00pm	Events Committee
30 th November 2020	7.00pm	Asset & Property Committee
	8.00pm	Finance & Audit Committee
21 st December 2020	7.30pm	Full Council

All meetings will take place via Zoom, unless otherwise stated.

Katrina Baker, Clerk to the Council