
Hollinswood and Randlay Parish Council

Chairman: Councillor S Unwin

Clerk: Katrina Baker MBE

FULL COUNCIL

17th December 2020

To all Members, Hollinswood & Randlay Parish Council
Copied to others for information

Dear Councillors

You are hereby summoned to attend the **Full Council** meeting for the municipal year 2020/21 on **Monday 21st December 2020** via Zoom at **7.30pm**.

A G E N D A

1. Welcome

The Chairman will welcome everyone to the meeting and share any announcements with the Councillors & Members of the Public.

Public Session

Anyone wishing to attend this virtual meeting, must contact the Clerk (be email to katrina.baker@harpc.org.uk or by telephone to 07813 788094) to register and then the link will be forwarded before the meeting. It would be useful to receive in advance details of any questions or comments you wish to raise at the meeting.

2. Apologies

a) To receive apologies for absence from Members of the Council. A reason for absence must be given and Members are required to consider any necessary approval.

3. Declarations of Interest

To receive declarations of pecuniary interest (DPI) from members in respect of any matter on the agenda, the nature of any interests and whether the Member regards the interest to be prejudicial in accordance with Chapter 7 of the Localism Act 2011 and in the secondary legislation made under the Act, particularly in The Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012. Members are reminded of the need to repeat their declaration immediately prior to the commencement of the item in question and to leave the meeting if necessary.

4. Minutes of the meeting held on 16th November 2020

Members are required to confirm, as accurate, the Minutes of the last meeting which have been circulated.

5. Matters arising, for information only, from the November Minutes (not included in this Agenda).

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6. Finance & Governance

- a) Minutes of the meetings held on 30th November and 17th December 2020
Councillor H Unwin will present the Minutes of the last meetings, for information
- b) Recommendations (if any)
- c) Current Balances

7. Asset & Property Committee

- a) Councillor H Unwin will present the Minutes of the last meeting, for information
- b) Recommendations (if any)

8. Parish Strategy

To confirm the Strategy and adopt it for use from April 2021.

9. Correspondence

All correspondence received has been shared with Members. Members have had the opportunity to request that any item be added to the Agenda for further consideration.

10. Parking Enforcement

- a) To record areas of concern in Hollinswood & Randlay Parish
- b) To consider entering into a contract with TWC for the provision of Enforcement Services for a part time assistant.

11. Planning

- a) To receive any reports or updates on planning issues
- b) To consider any planning applications, for consultation (if any)

12. West Mercia Police Report (if any)

13. Friends of Hollinswood & Randlay Valley

The Chairman of FoHRV and the Environmental Officer will update members on recent work.
Update on the newsletter.

14. Chairman's Report & Charity.

- a) Friendship Benches
- b) Arrangements for senior citizens gift bags

15. Clerk's Report

- a) Telford Crisis Support Foodbank
- b) Grassed area, rear of Downemead Flats

16. Matters from Telford & Wrekin Council

17. Parish Matters

This is an opportunity for Members of Hollinswood & Randlay Parish Council to discuss items raised in the public session or to bring other matters to the attention of the Council.

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18. Date of next meetings

4 th January 2021	7pm	Asset & Property Committee
	8pm	Finance & Audit Committee
18 th January 2021	7.30pm	Full Council

All meetings will take place via Zoom, unless otherwise stated.

Katrina Baker, Clerk to the Council