
Hollinswood and Randlay Parish Council

Chairman of the Council: Councillor Mrs Sheenagh Unwin

MINUTES of the Full Council meeting held on **Monday 21st December 2020** via Zoom at 7.30pm.

PRESENT: Councillors

S Unwin (Chairman)
H Unwin
S Snell
S Vaughan-Hodkinson
V Holt
T Wust
G Sinclair
C Turley
J Johnson
E Dalby
J Creed
L Ricketts

In Attendance:

G Johnson
Katrina Baker (Clerk)

F20/2737 Councillor S Unwin, Chairman, opened the meeting and thanked everyone for attending. There were no members of the public in attendance.

F20/2738 APOLOGIES
None, all Members were in attendance.

F20/2739 DECLARATIONS OF INTEREST

Cllr S Unwin	User of RCC, FoHRV, Randlay Primary School,
Cllr H Unwin	User of RCC, FoHRV, RPS,
Cllr S Vaughan-Hodkinson	FoHRV, FoTTP,
Cllr J Johnson	Personnel matters and HPS
Cllr C Turley	FoHRV, Planning
Cllr J Creed	FoHRV,

F20/2740 MINUTES OF THE MEETING HELD ON 16th NOVEMBER 2020
Councillor Mrs Unwin presented the Minutes of the last meeting, which had been circulated. It was proposed by Cllr Turley and seconded by Cllr Dalby, all were in favour and thus it was

RESOLVED that the Minutes of the meeting held on 16th November 2020 be signed as a true record.

F20/2741 MATTERS ARISING – for information only
None

Hollinswood and Randlay Parish Council

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F20/2742 FINANCE & GOVERNANCE

a) Finance & Audit Committee

Councillor H Unwin presented the Minutes of the meetings held on 30th November and 17th December 2020 for information.
There were no recommendations.

F20/2743 ASSET & PROPERTY COMMITTEE

a) Minutes of the meeting held on 30th November 2020

Councillor H Unwin presented the Minutes, which had been circulated, for information.

b) Recommendations

Hollinswood Neighbourhood Centre – main entrance, foyer and corridor floor covering

It had not yet been possible to get alternative quotations due to the Christmas period and Covid restrictions. It was, however, proposed by Councillor Unwin and seconded by Councillor Sinclair that a decision be made early in the New Year, to be agreed by the Chairman and Vice Chairman of the Committee, in order that the work can be completed as soon as possible.

Replacement Fire Door

During a visit to assess the alarm requirements for the main entrance doors, it became clear that ABC Fire & Security could offer advice and recommendation for the replacement fire door at Hollinswood Neighbourhood Centre.

It was agreed to await the information before further discussions take place.

Fire Risk Assessments

Councillor H Unwin proposed the recommendation to award the contract for the fire risk assessments for all buildings to Mr Fire Safety, this was seconded by Councillor Creed, all were in favour and thus it was

RESOLVED that the Fire Risk Assessment Contract for 2021 be awarded to Mr Fire Safety.

F20/2744 PARISH STRATEGY

The Chairman, Councillor S Unwin, proposed that the Strategy for 2021 – 2026 be adopted, this was seconded by Councillor Snell, all were in favour and thus it was

RESOLVED that the Parish Strategy for 2021 – 2026 be adopted. A copy will appear on the Council's Website.

F20/2745 CORRESPONDENCE

All correspondence received has been shared with Members, for information. There have been no requests for items to be added to the Agenda.

a) Rights of Way Consultation

This will appear on a future agenda for discussion – in the meantime Members are asked to peruse the documents in preparation.

b) Buildings of Interest

Members are asked to consider the document and in particular The Nedge Ward and to offer any comments regarding additional buildings that could be added.

Hollinswood Neighbourhood Centre, 7 Downmead, Hollinswood, Telford TF3 2EW Tel: 01952 567961

E-mail:- enquiries@harpc.org.uk Website:- www.hollinswoodandrandlaypc.org.uk

Hollinswood & Randlay Parish Council and Telford & Wrekin Council have signed up to a Parish Charter –
A commitment by all to work together for the benefit of the wider community.

Hollinswood and Randlay Parish Council

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F20/2746

PARKING ENFORCEMENT

a) TWC Community Action Team Proposal

TWC had forwarded the costings and information relating to the Enforcement Element of the proposal. It was confirmed that this is a three-year deal and that TWC will provide 50% of the funding for all three years.

Initial discussions had taken place with SBPC.

It was proposed by Councillor H Unwin and seconded by Councillor S Vaughan-Hodkinson, all were in favour and thus it was

RESOLVED that the funding be included in the budget proposal for the employment of a part time enforcement officer.
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b) Areas of Concern

There continue to be areas of concern around the Parish, and most of these are as a result of changes to HMO status, where more car parking facilities are then required.

F20/2747

PLANNING

a) Reports

None

b) New Applications for Consideration

TWC/2020/1010 63 Deercote

Permission granted on SUNDAY 20th December. This will be queried.

TWC/2020/1056 The Hem Development

TWC has granted extra time, this will be considered in the New Year.

F20/2748

WEST MERCIA POLICE & NEIGHBOURHOOD OFFICER REPORTS

No report had been received for this meeting.

It was good to hear that the Safer Neighbourhood Team have been visiting areas of the Parish in recent days. The community feel safer if there is at least a presence.

F20/2749

FRIENDS OF HOLLINSWOOD & RANDLAY VALLEY

Councillor Creed reported on the continued work in and around The Woodlands School. Thanks were extended to all the volunteers and staff and to Telford Woods, for their help and advice. The drainage is better.

Telford Woods will be providing a quotation for the work to enhance the path to enable more use, especially by those with challenging needs. Hedgerow saplings have been planted, with a view to undertaking hedge laying in around 5 years time.

There is evidence of a significant increase in number of visitors to the Valley and also into the Woodlands School where there is also seating available. HPS have visited, it is good to see the children taking an interest in the work.

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F20/2750

CHAIRMAN'S REPORT

Friendship Benches

The first will be installed in January and a photo opportunity will be available, it is hoped that the Shropshire Star will use this as a positive story in our Parish.

Senior Citizens Christmas Gifts

Whilst it was disappointing that the events could not take place in 2020, thanks were extended to Members for the gifts which have been included in goodie bags for the senior citizens of the Parish and Members of Chit Chat Club. There have been lots of expressions of thanks in calls, cards and letters – the gifts were unexpected and appreciated. The Chairman also thanked the Councillors who had helped with the distribution of the bags.

Online Charity Raffle

This has had to be postponed until we hold an event in 2021.

Calendars

Thank you to all the Councillors and Staff who have helped with the distribution of the calendars to each household in the Parish. They are welcomed by most residents and the Parish Council has received a lot of thanks.

Reverse Advent Calendar

The Chairman thanked Councillor Johnson for this idea, there had been a lot of items donated and the Chairman and Vice Chairman will visit Lakeview Residential Home before Christmas to wish the staff and residents all the compliments of the season, the goods are in memory of the late Jean Davenport.

F20/2751

CLERK'S REPORT

Telford Foodbank

Hollinswood & Randlay Parish Council is pleased to be supporting this scheme and food hampers are often collected from HNC – the families are very grateful when they collect.

Breakfast Packs

It is hoped that HRPC can administer our own scheme in 2021. This will enable us to have a relationship with the residents and we can keep them informed of other support and events that they may be interested in.

Grassed Area, Downmead – Deepdale

This issue is being dealt with by TWC. The Parish Council has asked that the residents be kept informed.

F20/2752

MATTERS FROM TELFORD & WREKIN

Councillor Turley introduced the possibility of nominating a Mental Health Champion. Councillor Holt has been nominated by Oakengates Town Council and Hollinswood & Randlay Parish Council would like to nominate Councillor Julie Johnson. Further information is required.

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F20/2753

PARISH MATTERS

- Boulton Grange and Brands Farm Way – Clean up initiative
- Excess leaves in Bryony Rise
- Flooding and blocked drains between Downemead and Danesford
- Randlay Avenue – report fallen trees

F20/2754

MEETINGS

Members confirmed the new meeting schedule, which will be included on the website.

Asset & Property Committee	4 th January 2021	7pm	via Zoom
Finance & Audit Committee		8pm	via Zoom
Full Council	18 th January 2021	7.30pm	via Zoom

There being no further business, the Chairman thanked Members for their important contributions to the meeting, Thanks were extended to all Members and to the Staff, for their continued good work through difficult times. The meeting closed at 8.15pm. and the Chairman wished everyone a Healthy and Happy Christmas with every good wish for the New Year.

SignedDate.....

Please note that these minutes will remain DRAFT until confirmed as a true record at the next Full Council meeting on Monday, 18th January 2021.