
Hollinswood and Randlay Parish Council

Chairman of the Council: Councillor Mrs Sheenagh Unwin

MINUTES of the Full Council meeting held on **Monday 18th January 2021** via Zoom at 7.30pm.

PRESENT: Councillors S Unwin (Chairman)
H Unwin (arrived F21/2756)
S Snell
S Vaughan-Hodkinson
V Holt
T Wust
G Sinclair
C Turley
J Johnson (arrived F21/2756)
J Creed
L Ricketts

In Attendance: G Johnson
Katrina Baker (Clerk)
Susanne Bearblock, Hollinswood Primary School

F21/2755 WELCOME

Councillor S Unwin, Chairman, opened the meeting and thanked everyone for attending. There were no members of the public in attendance.

DIGITAL CLEAN UP CHALLENGE

Susanne Bearblock, from Hollinswood Primary School, gave a very interesting presentation regarding email and in particular the data centres where emails are stored. A copy of the presentation is available on request.

Councillors J Johnson and H Unwin arrived

F21/2756 APOLOGIES

Councillor Dalby	Unwell	Accepted
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F21/2757 DECLARATIONS OF INTEREST

Cllr S Unwin	User of RCC, FoHRV, Randlay Primary School,
Cllr H Unwin	User of RCC, FoHRV, RPS,
Cllr S Vaughan-Hodkinson	FoHRV, FoTTP,
Cllr J Johnson	Personnel matters and HPS
Cllr C Turley	FoHRV, Planning Application, item 10
Cllr J Creed	FoHRV,

Members who are resident in the Parish have a dispensation to take part in budget discussions.

F21/2758 MINUTES OF THE MEETING HELD ON 21st DECEMBER 2020

Councillor Mrs Unwin presented the Minutes of the last meeting, which had been circulated. It was proposed by Cllr Turley and seconded by Cllr Creed, all were in favour and thus it was

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RESOLVED that the Minutes of the meeting held on 21st December 2020 be signed as a true record.

F21/2759 MATTERS ARISING – for information only

None

F21/2760 FINANCE & GOVERNANCE

a) Finance & Audit Committee

Councillor H Unwin presented the Minutes of the meetings held on 4th January 2021, for information.

b) Current Balances

Details has been circulated which confirmed that the Council has £185,471 in the current account.

c) Budget Discussions and Precept Setting 2021/22

Details of the budget discussions had appeared in the Minutes of previous Finance & Audit Committee meetings. It was proposed by Councillor H Unwin and seconded by Councillor Turley that in order to achieve the Council's Agreed Strategy, a budget of £366,250.00 will be required.

Members were clear in their view that difficult decisions would be needed, due to the affects of the coronavirus, but agreed that there should not be any significant increase in order that the Parish Council supports the community at this difficult time. All were in favour and thus it was

RESOLVED that the budget for 2021/22 be set at £366,250.00.

The Clerk, over a period of time through the Finance & Audit Committee, has provided information regarding the Council's balances, which have been achieved through savings and are due, in part, to the support of staff and management of contracts.

In order to support our community as best we can, it was proposed by Councillor H Unwin and seconded by Councillor Turley, all were in favour and thus it was

RESOLVED that Hollinswood & Randlay Parish Council would request a precept of £235,273.00.

F21/2761 ASSET & PROPERTY COMMITTEE

a) Minutes of the meeting held on 4th January 2021

Councillor H Unwin presented the Minutes, which had been circulated, for information.

b) Recommendations

There were no recommendations.

F21/2762 CORRESPONDENCE

All correspondence received has been shared with Members, for information. There have been no requests for items to be added to the Agenda.

a) Information from SALC

Information from the Shropshire Association of Local Councils is circulated for information.

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b) Training

Details of courses available are on the SALC website.

c) Census 2021

Members confirmed the importance of everyone taking part in this event, which is scheduled for 21st March 2021. The information collected is used to ensure that adequate funding and resources are available for many organisations, including NHS services and charities rely on the information which they often use in funding applications.

d) WAC Minutes

The Minutes of the recent meeting had been circulated for information. Thanks were extended to Councillor Vaughan-Hodkinson who had attended to present the information regarding a request for a review on Fireworks Policies. Wrekin Area Committee resolved to put forward a motion to SALC Executive and this would also be raised with other County Associations before NALC takes it up with the relevant Government Bodies to request an urgent review.

e) TW Bus User Group

Councillor S Unwin and G Johnson will represent the Parish Council at the next meeting. A lot of scheduled routes have been changed and cancelled due to the pandemic. However, if you have any questions for Arriva, our representatives can ask them on your behalf.

f) TWC Taxi Licensing Consultation

It is not possible to have a one-day extension for this consultation and therefore Members are asked to forward any comments to the Clerk before 13th February in order that they can be included in the Parish Council response.

g) Rights of Way Consultation

Members are invited to the event on Thursday at 6pm, via Teams, to hear information regarding the consultation. Comments needs to be submitted by 5th February.

F21/2763

PARKING ENFORCEMENT

a) TWC Community Action Team Proposal

Following the Council's decision to include funds into the budget for the employment of a part time Enforcement Officer, it is possible that this can commence on 1st April 2021.

b) Areas of Concern

Underpasses to Randlay Valley and to Stafford Park are used as meeting places and evidence of drug taking has been reported. There are also extensive graffiti issues to be addressed. As well as report this to the CAT, it was agreed that the Clerk should raise it with the Safer Neighbourhood Team and to request visits (particularly around 5pm). The gatherings are also contrary to the covid regulations. Fly tipping remains a problem and a list of sites will be provided to TWC for action.

F21/2764

PLANNING

a) Reports

None

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Councillor C Turley left the meeting

b) New Applications for Consideration

TWC/2020/1056 The Hem, The Nedge

Copies of the Parish Council response previously covers all the points that Members want to raise, however, it is disappointing that TWC has not engaged with the Parish Council or taken some of the issues raised into consideration before submitting this application.

The Parish Council continues to support this application. Issues that will be included in the response will include:

Retention and protection of the existing woodland

Create a corridor from The Valley to The Nedge

Cars, parking and the provision of charging points

Encourage Access to the Countryside

Access to The Nedge Farm, through the estate, cannot be supported

Loss of grazing

Councillor Turley returned to the meeting

c) Buildings of Interest

Members have had an opportunity to consider sites within the Parish Council that they would wish TWC to consider as Buildings of Interest.

Brickworks

Rail line through the Valley

Hollinswood Railway Station

Randlay Farmhouse

The Barn, Randlay

Archaeology on the Green at Cap Gemini

AGREED that this list be forwarded to the Conservation Officer at TWC for consideration.

F21/2765

WEST MERCIA POLICE & NEIGHBOURHOOD OFFICER REPORTS

No report had been received for this meeting.

The Clerk has a scheduled meeting with Sgt Jones and PC Evans, where local issues will be raised for investigation.

F21/2766

FRIENDS OF HOLLINSWOOD & RANDLAY VALLEY

a) Update

Councillor Creed reported on the work that has continued in the Valley and particularly in the Woodland School. A recent visit had discovered objects of interest and with a metal detector further work has identified the route of the old railway line behind the Woodland School area.

b) Newsletter

AS it has not been possible to hold meetings of FoHRV, it had been agreed to produce a newsletter for distribution to keep local residents informed. Thanks were extended to Glyn for editing and producing the first edition which is now available and will be put on the website, screens, facebook and in the noticeboard at The Pavilion.

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c) Wildlife Cameras

FoHRV has recently purchase cameras and these will be used to identify and record wildlife that visit areas of the Valley.

d) National Lottery Application

Councillor Vaughan-Hodkinson and the Clerk have submitted a grant application to assist with funding for the all ability access and ramp to the Woodland School.

e) An Easter Event

An event for the children to encourage them to visit Randlay Valley and to learn of the routes will be organized.

F21/2767

CHAIRMAN'S REPORT

Chairman's Charity

It has not been possible to hold fund raising events and activities this year. The Chairman informed Members that she would be donating her Chairman's Allowance to the Charity.

F21/2768

CLERK'S REPORT

Telford Foodbank & Breakfast Packs

We continue to support the excellent work of the Telford Foodbank and we are now producing and distributing our own breakfast packs to families in our Parish. This is working well, we have increased the number of families being supported by 3 and we are building a relationship with them which will be useful in the future.

Flooding / paths

The original reports to TWC had not been actioned and the LMT undertook some work to unblock the drains. However, we have now reported this to TWC and requested a visit by the specific footpath team for action

KiT Calls

We are now registered for the KiT project, with all our paperwork and policies in place.

Veolia Grant

We have applied for £1000 for the raised planters to be incorporated into the Estates project for the redundant play areas.

COUNCILLORS REPORTS

None

F21/2769

MATTERS FROM TELFORD & WREKIN

Councillor Holt reminded everyone of the importance of sticking to the rules relating to Coronavirus as the numbers of cases here in Telford & Wrekin are very high.

F21/2770

PARISH MATTERS

- Use of Randlay Valley Car Park for Covid Testing
- Leaves on the footpath in Bryony Rise
- Work on trees to the rear of 100,101,102 Boulton Grange
- Trees need attention on the path from the Woodland School to Fishermans Walk

Hollinswood Neighbourhood Centre, 7 Downmead, Hollinswood, Telford TF3 2EW Tel: 01952 567961

E-mail:- enquiries@harpc.org.uk Website:- www.hollinswoodandrandlaypc.org.uk

Hollinswood & Randlay Parish Council and Telford & Wrekin Council have signed up to a Parish Charter –
A commitment by all to work together for the benefit of the wider community.

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F21/2771 MEETINGS

Personnel 7pm 25th January 2021 Via Zoom

There will be no Events Committee on 25th January 2021

Full Council 7.30pm 15th February 2021 Via Zoom

There being no further business, the Chairman thanked Members for their important contributions to the meeting, Thanks were extended to all Members and to the Staff, for their continued good work through difficult times. The meeting closed at 8.55pm.

SignedDate.....

Please note that these minutes will remain DRAFT until confirmed as a true record at the next Full Council meeting on Monday, 15th February 2021.