
Hollinswood and Randlay Parish Council

Chairman: Councillor S Unwin

Clerk: Katrina Baker MBE

FULL COUNCIL

10th February 2021

To all Members, Hollinswood & Randlay Parish Council
Copied to others for information

Dear Councillors

You are hereby summoned to attend the **Full Council** meeting for the municipal year 2020/21 on **Monday 15th February 2021** via Zoom at **7.30pm**.

A G E N D A

1. Welcome

The Chairman will welcome everyone to the meeting and share any announcements with the Councillors & Members of the Public.

Public Session

Anyone wishing to attend this virtual meeting, must contact the Clerk (be email to katrina.baker@harpc.org.uk or by telephone to 07813 788094) to register and then the link will be forwarded before the meeting. It would be useful to receive in advance details of any questions or comments you wish to raise at the meeting.

Hollinswood & Randlay Valley

We will welcome Mark Latham and Jon Box – information relating to the Local Nature Reserve status.

2. Apologies

- a) To receive apologies for absence from Members of the Council. A reason for absence must be given and Members are required to consider any necessary approval.

3. Declarations of Interest

To receive declarations of pecuniary interest (DPI) from members in respect of any matter on the agenda, the nature of any interests and whether the Member regards the interest to be prejudicial in accordance with Chapter 7 of the Localism Act 2011 and in the secondary legislation made under the Act, particularly in The Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012. Members are reminded of the need to repeat their declaration immediately prior to the commencement of the item in question and to leave the meeting if necessary.

4. Minutes of the meeting held on 18th January 2021

Members are required to confirm, as accurate, the Minutes of the last meeting which have been circulated.

5. Matters arising, for information only, from the January Minutes (not included in this Agenda).

Hollinswood Neighbourhood Centre, 7 Downmead, Hollinswood, Telford TF3 2EW Tel: 01952 567961

E-mail:- enquiries@harpc.org.uk Website:- www.hollinswoodandrandlaypc.org.uk

Hollinswood & Randlay Parish Council and Telford & Wrekin Council have signed up to a Parish Charter –
A commitment by all to work together for the benefit of the wider community.

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- F21/2762** **Wrekin Area Committee**
Fireworks and Chinese Lanterns – update
- F21/2770** **Randlay Valley Car Park**
Covid Testing Station and Laboratory update

6. Finance & Governance

- a) Current Balances
- b) Update on Business Support Grants
- c) Financial Reports

7. Personnel Committee

- a) Councillor Snell will present the Minutes of the meeting held on 25th January 2021, for information
- b) To consider the recommendations
 - i) P21/648 HRPC continues to fund the 20% uplift on the salary over and above the amount claimed through furlough for JW.
 - ii) P21/652 Funding be available to engage the services of an external provider to run the Year-end process, if required.

8. Enforcement Matters

a) Community Action Team Initiatives

Following the visit by TWC to a previous Full Council Meeting the Parish Council considered the three options available as CAT initiatives in order to enhance the Parish and support our communities with issues that had previously been identified.

In accordance with our Strategy, it was proposed that we engage a Neighbourhood Enforcement Officer for two days per week, as part of a CAT with Telford & Wrekin Council. The cost would be £3960 per year, for a three year period.

In recent months, we have experienced an increase in anti social behaviour particularly relating to fly tipping, unacceptable rubbish and litter, graffiti and ASB in the underpasses. Whilst we work closely with the Police and TWC, it has been suggested that our area would benefit from the use of a CCTV which can be located around the Parish, as and where required. The cost, as an addition to the above CAT Enforcement Project, would be £1820 per year, for a three year period. This cost is to purchase the camera and for it to be located around the parish at locations identified by the Parish Council.

The above projects include a monthly meeting with TWC and the police so that a structured plan is in place to support our communities and enhance the areas where we live, work and visit – all in accordance with our Vision.

Members are required to consider the two proposals within this initiative.

b) Areas of Concern

To record areas of concern, where ASB and parking issues in particular have been identified.

9. SNAC @ HARP

As part of the work of the Youth Provision Partnership, TWC has confirmed its support for SNAC as the need for the help and support to local families continues to increase.

The Clerk will provide an update.

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10. Correspondence

All correspondence received has been shared with Members. Members have had the opportunity to request that any item be added to the Agenda for further consideration.

- a) Bus User Group Minutes – circulated to all Members
- b) Big Winter Coat Project

11. Planning

- a) To receive any reports or updates on planning issues
- b) To consider any planning applications, for consultation
 - i) TWC/2021/0090 Magna House, Stafford Park 9
Erection of a containerized heat and power plant
- c) Other Planning Matters

12. West Mercia Police Report

- a) Monthly Parish Walks

13. Friends of Hollinswood & Randlay Valley

- a) The Chairman of FoHRV and the Environmental Officer will update members on recent work.

14. Chairman's Report & Charity.

- a) Nominations for Chairman's Award and Young Person's Award

15. Clerk's Report

- a) Overgrown bushes, and TWC maintenance scheme
- b) Telford Repair Café
- c) HPS – jigsaw project
- d) Willow Tunnel - HPS

Councillor's Report(s)

16. Matters from Telford & Wrekin Council

17. Parish Matters

This is an opportunity for Members of Hollinswood & Randlay Parish Council to discuss items raised in the public session or to bring other matters to the attention of the Council.

18. Date of next meetings

22 nd February	7pm	Asset & Property Committee
	8pm	Finance & Audit Committee
1 st March	7pm	Events Committee (including FoHRV)
	8pm	Personnel Committee
15 th March	7.30pm	Full Council

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All meetings will take place via Zoom, unless otherwise stated.

Members will give initial consideration to a phased return to face to face meetings, which may be possible from May 2021, for short meetings only.

Katrina Baker, Clerk to the Council

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