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## Hollinswood and Randlay Parish Council

*Chairman of the Council: Councillor Mrs Sheenagh Unwin*

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### **MINUTES of the monthly meeting held on Monday 17<sup>th</sup> May 2021 at Hollinswood Neighbourhood Centre at 8.00pm**

**PRESENT:** Councillors

S Unwin  
H Unwin  
S Snell  
S Vaughan-Hodkinson  
T Wust  
G Sinclair  
C Turley  
J Johnson  
L Ricketts  
J Creed  
G Sinclair

**In Attendance:**

Councillor E Dalby ( via zoom)  
G Johnson  
S Fisher  
Katrina Baker (Clerk)

**F21/2854 WELCOME**  
Councillor S Unwin, Chairman, opened the meeting and thanked everyone for attending.

**PUBLIC SESSION**  
None

**F21/2855 DECLARATIONS OF ACCEPTANCE OF OFFICE**  
Cllr G Sinclair read and signed his declarations of acceptance of office, which was witnessed by the Clerk, as Proper Officer of the Council.

**DISCLOSURE OF PECUNIARY INTERESTS**  
Cllr Sinclair completed a new DPI, which would appear on the website and a copy forwarded to TWC Monitoring Officer.

**F21/2856 APOLOGIES & APPROVAL**  
Councillor Holt Unwell

It was proposed by Councillor H Unwin and seconded by Councillor Turley, all were in favour and thus it was

**RESOLVED that the apologies be accepted.**

Councillor Dalby In Attendance Via Zoom

**F21/2857 DECLARATIONS OF INTEREST, regarding matters on the Agenda**  
As per the register.

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### **F21/2858 MINUTES OF THE MEETING HELD ON 19<sup>th</sup> APRIL 2021**

It was proposed by Councillor C Turley and seconded by Councillor H Unwin that the Minutes of the meeting held on 19<sup>th</sup> April 2021 be signed as a true record, all were in favour and thus it was

**RESOLVED that the Chairman signs the Minutes as a true record.**

### **F21/2859 MATTERS ARISING, for information**

#### **F21/2834 Outdoor Gym at Pavilion Field**

The equipment will be delivered and installed on 18<sup>th</sup> June 2021. When restrictions are lifted, an official opening will take place.

### **F21/2860 FINANCE & GOVERNANCE**

#### **a) Minutes of the last meeting**

Councillor H Unwin presented the Minutes of the meeting held on 26<sup>th</sup> April, for information.

#### **b) Recommendations**

None

#### **c) Financial Reports**

All financial information is available on request. The balance is currently £267,152.09. All payments over £500 are listed on the website.

#### **d) Internal Audit Report**

A copy of the full report had been circulated. There were no issues to raise and no recommendations.

Members thanked the Clerk and Staff for their work to ensure that this was possible.

### **F21/2861 EVENTS COMMITTEE**

#### **a) Minutes of the last meeting**

Councillor Vaughan-Hodkinson presented the Minutes of the meeting held on 26<sup>th</sup> April, for information. Due to the uncertainty remaining around the ability to hold public events in July, the meeting scheduled for 20<sup>th</sup> May would be postponed and the next Events Committee meeting would need to make a decision about an event on 4<sup>th</sup> July.

### **F21/2862 ASSET & PROPERTY COMMITTEE**

There had been no committee meeting, however, Councillor Unwin presented a proposal to purchase a further 6 benches to be sited around the Parish as part of the Friendship Bench Project. Members had received the details of perches and of benches with backs. It was proposed by Councillor S Unwin and seconded by Councillor S Snell, with one abstention, all were in favour and thus it was

**RESOLVED that the Parish Council purchases and installs 6 perches around the Parish as part of the Friendship Bench project.**

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A request had been received to install a flower bed opposite the new bench off Randlay Avenue and three quotations had been received. This was to create the bed, add compost, plant and install weed control matting, and cover with bark chippings.

Councillor H Unwin welcomed this suggestion and proposed that the quotation from MJS Gardening be accepted for a total cost of £550.00. This was seconded by Councillor Johnson, all were in favour and thus it was

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| RESOLVED that an order be placed for the creation and planting of a flower bed near Randlay Avenue at a cost of £550.00 |
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**F21/2863**

### **COMMUNITY ACTION TEAM**

**a) Update**

A copy of the report from the CAT team had been circulated for information.

**b) CCTV**

TWC is still waiting for the delivery of the CCTV camera but it has been agreed that it will be installed at Randlay, near to the MUGA, for its first location.

The second location will be the underpass to Randlay Valley.

**c) Hollinswood Blitz**

Following the success of the Randlay event at Easter, a Hollinswood Blitz will take place on 2<sup>nd</sup> and 3<sup>rd</sup> June, from 10am. Everyone welcome. It is pleasing that we will be supported by TWC, Idverde, the Probation Team and West Mercia. This event coincides with the Great British Spring Clean. The path in front of the youth shelter will be added for attention.

**F21/2864**

### **CORRESPONDENCE**

**a) Information from SALC**

Members are encouraged to read the regular updates which include important information.

**b) Armed Forces Covenant**

The Chairman has signed the Certificate which appears on the website. Further information has been received and will be actioned in the near future.

**F21/2865**

### **PLANNING**

**a) Reports**

None

**b) Planning Applications**

**TWC/2021/0404 Unit 5A, Telford 54 Business Park**

**Change of use from B1, B2 and B8 to F1 Learning and Non residential institutions**

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| RESOLVED to fully support this application. |
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**TWC.2021.0417 Plot 5B, Telford 54 Business Park**

**Erection of one two storey industrial unit (Class E) and outbuilding, car park and service yard**

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| RESOLVED to have no objections to the proposals. |
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**Members also RESOLVED to include in the responses that this is an ideal opportunity to be able to clear up the nearby lorry stop lay-by and use necessary resources to either improve it significantly or remove it to put a stop to the anti social behaviour at the location.**

**F21/2866**

### **WEST MERCIA POLICE REPORT**

PC Evans had sent through a short report which had been circulated to members. Volunteers are still required for the Community Speedwatch or Neighbourhood Watch Schemes. We have had one volunteer group in Hollinswood.

The police will join the Parish Council for 'Meet Your Councillor' events from July.

The police will be visiting underpasses and Randlay Valley over the coming weeks to understand the issues that are around the locations.

**F21/2867**

### **FRIENDS OF HOLLINSWOOD & RANDLAY VALLEY**

The Chairman, Chris Turley, thanked the volunteers for their efforts in the Valley, which have been much appreciated. There has been an increase usage of the Valley, which is good.

Creed reported that the latest two volunteer days had concentrated on the path outside of the Woodlands School. There remains a drainage problem which requires attention.

It is disappointing that there has been some damage and anti social behaviour within the Valley and the Parish Council is committed to working with all sections of the community to enable them to understand the project and hopefully to be involved.

The Parish Council will investigate the option of a bye-law for 'no drinking'.

**F21/2868**

### **CHAIRMAN'S CHARITY**

Councillor Sheenagh Unwin announced that her charity for 2021/22 would be to enhance the work of the Youth Provision Partnership in the Parish. This will enable more support for the Special Needs Activity Centre and to provide an outdoor gym at Randlay.

Councillor Unwin also proposed that the 2 £800 grants for the primary schools that had not been used during the last financial year, be allocated to each school for the School Councils (or equivalent) to identify and propose possible projects and activities that the children can vote for. This will be supported by the Clerk and the successful projects, through this democratic process will be presented to the Parish. Members agreed that this was a good idea, and it was seconded by Councillor Vaughan-Hodkinson, all were in favour and thus it was

**RESOLVED that £1600 be earmarked to enable the schools to take part in this exciting initiative.**

Councillor Unwin shared ideas for fund-raising which will include a sponsored walk of the Telford 50/50 trail and a 24 hour bikeathon which she hoped all members and staff will take part in.

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**F21/2869**

### **CLERK'S REPORT**

**a) Sensory Garden Walk**

Work continues to provide seats and planters in area on The Muddy which can be enjoyed by everyone. The next phase will introduce 'taste' and will include fruit trees and bushes. The Parish Council is grateful for the support of Mary at the Grange Nursery in Stirchley.

**b) Boundary Change Request**

TWC has confirmed that this can be considered at the next review in preparation for the 2023 elections.

**c) Raingarden**

TWC has confirmed that the Parish Council can enhance this area with additional planting, wild flowers and maintain it.

**d) Speed Indicator Devices**

The posts are ready for installation, there will be three in Hollinswood & Randlay (making 4 in total) and when the SID is delivered, the scheme will be launched.

### **COUNCILLOR'S REPORT**

None

**F21/2870**

### **MATTERS FROM TELFORD & WREKIN**

None

**F21/2871**

### **PARISH MATTERS**

- a) Bryony Rise Sign – cut back hedge
- b) Picnic Bench – removed from the underpass
- c) Deepdale path – report to TWC re flooding
- d) Slimming World and Martial Arts returning to RCC
- e) Condition of Arriva bus shelter
- f) Consider projects for the underpasses, relating to graffiti art
- g) Engage with young people to offer support and understanding

**F21/2872**

### **MEETING SCHEDULE**

|                           |                      |        |            |
|---------------------------|----------------------|--------|------------|
| 24 <sup>th</sup> May 2021 | Asset & Property     | 7pm    | HNC        |
|                           | Finance & Audit      | 8pm    |            |
| 7 <sup>th</sup> June 2021 | HR Working Group     | 7pm    | HNC / Zoom |
|                           | Events Working Group | 8pm    |            |
| 21 <sup>st</sup> June 202 | Complaints & Appeals | 7pm    | HNC        |
|                           | Full Council         | 7.30pm |            |

There being no further business, the Chairman closed the meeting at 8.55pm.

Signed .....Date.....

Please note that these minutes will remain DRAFT until confirmed as a true record at the next Full Council meeting on Monday, 21<sup>st</sup> June 2021.