
Hollinswood and Randlay Parish Council

Chairman of the Asset & Property Committee

Clerk: Katrina Baker MBE MILCM

Councillor S Unwin
Councillor L Ricketts
Councillor H Unwin

Councillor C Turley
Councillor J Creed
Glyn Johnson

Councillor G Sinclair
Councillor J Johnson
Stuart Fisher

You are invited to the Asset & Property Committee on **Monday, 24th May 2021 at 7pm**, at **Hollinswood Neighbourhood Centre**.

1. **Welcome**
2. **Election of Chairman**
3. **Declaration of Acceptance of Office**
4. **Apologies for Absence**
5. **Election of Vice Chairman**
6. **Declaration of Acceptance of Office**
7. **To record any Declarations of Interest, over and above the registered list**
8. **To confirm the Terms of Reference for the Committee**
9. **To confirm the Minutes of the meeting held on 22nd February 2021**
10. **Matters Arising, not otherwise on the Agenda**
 - i. Digital Screens
 - ii. Litter / Dog Waste Bins
 - iii. Confirmation of Photocopier Contract
 - iv. Hanging Baskets & Planters
11. **Matters relating to Randlay Community Centre**
 - i. Urgent Roof repairs
 - ii. Cleaning Contract and Regime
 - iii. LED lighting upgrade
 - iv. Update on current usage
 - v. Proposal for a 20m high mast
 - vi. Other matters

Hollinswood and Randlay Parish Council

Chairman of the Asset & Property Committee

Clerk: Katrina Baker MBE MILCM

- 12. Matters relating to Hollinswood Neighbourhood Centre**
- i. Urgent Roof Repairs
 - ii. Replacement Main Door, Fire exit and alarm upgrade
 - iii. Update on current usage
 - iv. First floor kitchen improvements / installation of a washing machine
 - v. Other matters
- 13. Matters relating to Hollinswood Pavilion & Field**
- i. SNAC @ HARP
 - ii. Update on current usage
- 14. Randlay Allotments**
- i. Current Vacancies & Waiting List
 - ii. Site Maintenance Plan
 - iii. Event
- 15. Randlay Valley Car Park**
- i. Current usage
 - ii. Rateable Value update
 - iii. Maintenance Plan
- 16. The Muddy**
- i. Sensory Garden
 - ii. Drainage
 - iii. Disabled Access
- 17. Other Matters (at the discretion of the Chairman)**
- 18. Date of the next meeting**
26th July 2021 7pm Hollinswood Neighbourhood Centre

Katrina Baker - Clerk