
Hollinswood and Randlay Parish Council

Chairman of the Council: Councillor Mrs Sheenagh Unwin

MINUTES of the monthly meeting held on **Monday 21st June 2021** at **Hollinswood Neighbourhood Centre** at **7.30pm**. Covid restrictions remain in place.

PRESENT: Councillors

- S Unwin
- H Unwin
- S Snell
- S Vaughan-Hodkinson
- T Wust
- G Sinclair
- C Turley
- J Johnson
- L Ricketts
- J Creed
- E Dalby
- V Holt

In Attendance:

- K Baker (Clerk)
- G Johnson

F21/2873 WELCOME

Councillor S Unwin, Chairman, opened the meeting and thanked everyone for attending.

DECLARATION OF ACCEPTANCE OF OFFICE

Councillor Holt read and signed her Declaration of Acceptance of Office, which was witnessed by the Clerk, as the Proper Officer of the Council. A new DPI will be forwarded to the office.

PUBLIC SESSION

None

F21/2874 APOLOGIES & APPROVAL

None

F21/2875 DECLARATIONS OF INTEREST, regarding matters on the Agenda

As per the register.

F21/2876 MINUTES OF THE MEETING HELD ON 15th MAY 2021

It was proposed by Councillor Turley and seconded by Councillor Johnson that the Minutes of the meeting held on 15th May 2021 be signed as a true record, all were in favour and thus it was

RESOLVED that the Chairman signs the Minutes as a true record.

F21/2877 MATTERS ARISING, for information

a) Outdoor Gym at Pavilion Field

The first three pieces of equipment were installed on 18th June 2021 and the final piece should arrived on 28th June 2021.

There have already been many favourable comments and a request for equipment to be available at Randlay.

Hollinswood and Randlay Parish Council

Chairman of the Council: Councillor Mrs Sheenagh Unwin

b) Friendship Benches

The next six 'perch' benches have been delivered and the locations have been identified. These will be installed in the next week. There will be 3 in Hollinswood & 3 in Randlay.

F21/2878

FINANCE & GOVERNANCE

a) Minutes of the last meeting

Councillor H Unwin presented the Minutes of the meeting held on 24th May, for information.

b) Recommendations

- i) It was proposed by Councillor H Unwin and seconded by Councillor Turley that the Section One of the AGAR be signed by the Chairman, following the recommendation from the Finance & Audit Committee which had confirmed the eight elements of the Annual Governance Statement and were satisfied that the Council has met its statutory obligations. All were in favour and thus it was

RESOLVED that Section One of the AGAR for 2020/21 be signed by the Chairman.

- ii) It was proposed by Councillor H Unwin and seconded by Councillor Turley that Section Two (Accounting Statements) of the AGAR be confirmed. All were in favour and thus it was

RESOLVED that Section Two, the Accounting Statements for 2020/21 be signed by the Chairman.

iii) Publication of the Dates for the Exercise of Public Rights

Members confirmed that the dates will be 28th June 2021 to 6th August 2021.

iv) Gift to the Finance Manager on her retirement

The Chairman confirmed that £50 had been forwarded as a thank you for years of loyal service to the Parish Council.

c) Financial Reports

All financial information is available on request. The balance is currently £235,510.95 with £50,000 Free Reserve in the CCLA Account.
All payments over £500 are listed on the website.

F21/2879

EVENTS COMMITTEE

a) Minutes of the last meeting

Councillor Johnson presented the Minutes of the meeting held on 7th June, for information.

b) Picnic Party

Taking into consideration the recent Government Announcement, Members reluctantly took the decision to postpone the event from 4th July.

A proposed new date of 15th August was agreed. Information will be available for the Events Meeting on 28th June.

Hollinswood and Randlay Parish Council

Chairman of the Council: Councillor Mrs Sheenagh Unwin

c) Happy Healthy Holiday Activities

The funding application has been submitted to provide holiday activities for children in our Parish that meet the criteria. We have been informed that this has been favourably received, although no decision has been made, as yet.

There have been various expressions of interest, including Telford Woods and if successful, the Parish Council will create a four-day programme, offering four hours per day, plus a hot lunch for the four weeks from 2nd August to 26th August, Monday to Thursday at Hollinswood Neighbourhood Centre.

We will work with local providers and the activities will be supported by Parish Council Staff.

d) SNAC Summer Event

This is planned for late August or early September and will take place in an afternoon at a weekend, avoiding the Bank Holiday.

e) Queen's Platinum Jubilee

An additional Bank Holiday has been announced to create a four-day period for celebrations. This will be from Thursday 2nd to Sunday, 5th June 2022.

In line with the information announced by Buckingham Palace, it is our intention to support street parties on the Sunday and move our Fun Day to Friday, 3rd June. Provisional bookings will now be made.

F21/2880

ASSET & PROPERTY COMMITTEE

a) Minutes of the meeting held on 24th May 2021

Councillor Turley presented the Minutes of the meeting held on 24th May 2021, for information.

b) Recommendations

i) Tall Glass Door Fridge

Councillor Turley proposed the recommendation that the Parish Council purchases a fridge to be used as a Community Fridge for use as part of the Foodbank Scheme for local residents to have access to fresh fruit and vegetables. This was seconded by Councillor H Unwin, all were in favour and thus it was

RESOLVED that a tall fridge, with a glass door, be purchased, at a cost in the region of £665.00 to be used at Randlay Community Centre as a community fridge.

ii) Parish Roadname Signs

A sample of the proposed signs had been circulated and Members confirmed that the sign was bold and easily identifiable and should include the parish logo.

It was proposed by Councillor Turley and seconded by Councillor Sinclair, all were in favour and thus it was

RESOLVED that replacement roadname signs be purchased for Hollinswood & Randlay, with two additional signs saying Welcome To Hollinswood and Randlay Parish for use at the entrances to the Parish at a cost of £4018.00 plus VAT.

Hollinswood and Randlay Parish Council

Chairman of the Council: Councillor Mrs Sheenagh Unwin

c) Randlay Valley Car Park

The NHS have vacated the car park and it has been identified that some remedial work is still required. TWC will arrange for this work to be undertaken, at no cost to the Parish Council. Telford International Centre have booked the use of the Car Park for two events in the coming month.

d) The Muddy

The sensory walk is continuing to develop. We have now added an area for 'Taste' which includes fruit trees and bushes.

As part of the Green Canopy to commemorate the Platinum Jubilee, the Parish Council has registered to receive 420 trees and hedging plants, these will be used at The Muddy and are expected to be delivered in November.

F21/2881

COMMUNITY ACTION TEAM

a) Update

A copy of the report from the CAT team had been circulated for information.

b) CCTV

The Parish CCTV has been positioned at Randlay near to the MUGA and play area. The Borough CCTV has been upgraded at Randlay Local Centre and Hollinswood Local Centre. The pictures are very clear.

c) Hollinswood Blitz

This event on 2nd and 3rd June, was very successful collecting 58 bags of rubbish and reporting a lot of requests for action via My Telford for action in the coming months. It is hoped that a weekend event can be arranged to enable more people to join in.

F21/2882

CORRESPONDENCE

All information received is shared with Members as soon as possible.

a) Information from SALC

Members are encouraged to read the regular updates which include important information. There will be a Wrekin Area Committee meeting on 30th June 2021, via zoom at 7pm. Please request the link if you wish to attend.

b) TW Bus Users Groups

Councillor S Unwin and Glyn had attended the last meeting of the TW Bus User Group, the minutes are available on request.

F21/2883

PLANNING

a) Reports

None

b) Planning Applications

TWC/2021/0513 2 Knowle Wood View
Household Extension

<p>RESOLVED to have no objections but to ask that the Planning Authority takes into consideration any comments received from neighbours. The response will also mention the loss of car parking spaces as the extension blocks off vehicle access to the garage.</p>

Hollinswood and Randlay Parish Council

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TWC/2021/0493 Land adjacent to Randlay Community Centre & School
Erection of a 20m Phase 8 Monopole c/w wrap round cabinet and associated works

RESOLVED to confirm to the Planning Authority that negotiations are taking place with the applicant to identify an alternative location. Members would prefer to agree this rather than to object because the size and height of the monopole is not acceptable in the originally proposed location.

TWC/2021/0486 Land North of Randlay Farmhouse
Assisted Living Units

RESOLVED to confirm that whilst it is the wish of the Parish Council for the Randlay Regeneration Project to be completed as soon as possible, a request had been submitted for a representative of the applicant to attend a Parish Council meeting to enable local residents to ask any questions.
The Parish Council has no objections to the erection of suitable accommodation on the site of the old Barn.
However, there is concern regarding access to the site, especially for the period of construction. The proposed route is adjacent to the Primary School. Details of the work programme will be requested including the route of the footpath during and after construction.

F21/2884

WEST MERCIA POLICE REPORT

There were no visitors to the recent Police Surgery, however it was noted that there was insufficient notice for this to be properly advertised. Hopefully more notice will be available for a future event.

The first Parish Neighbourhood Watch Scheme is to be launched in Deepdale.

F21/2885

FRIENDS OF HOLLINSWOOD & RANDLAY VALLEY

The most recent volunteer days have concentrated on work to clear the path from the Woodlands School to Fisherman's Walk. The next event will take place on 6th July, anyone available to help is very welcome – please bring your own spade.

F21/2886

CHAIRMAN'S CHARITY

Councillor Sheenagh Unwin was pleased to announce that she, and Councillor H Unwin, had completed the T50 walk to raise funds for the Chairman's Charity and the British Heart Foundation.

An amazing £1530 has been raised with £765 being allocated to the Chairman's Charity for 2021/22.

Details of other fund-raising activities will be published when available, this will include a Parish Walk and a Bike-a-thon.

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F21/2887

CLERK'S REPORT

a) Speed Indicator Devices

The posts are ready for installation, there will be three in Hollinswood & Randlay (making 4 in total) and when the SID is delivered, the scheme will be launched. TWC has apologised for the delays.

b) Accessible Plot, Randlay Allotments

In order to support a tenant who uses a wheelchair to be able to continue to grow flowers and vegetables and enjoy the allotments, a project has been launched to raise funds to provide a concrete base so that the raised planters can be accessed from his wheelchair.

c) Resurfacing in Dallamoor

Like other estates, Dallamoor has been resurfaced but some areas have been reported to have been missed. On investigation this is due to restrictions on highway funding. The outstanding areas are not adopted highway and therefore any remedial work needs to be funded from a different budget.

It was noted that the tar on top of the gravel in Dunsheath attaches to shoes and is taken into houses.

d) Primary School Projects

Work has commenced at Hollinswood Primary to identify three chosen projects, through a democratic process, which will be funded from the agreed £800.00.

Randlay Primary School will be doing a similar project in September.

e) Great British Spring Clean

The Hollinswood Blitz took place during the Spring Clean.

Councillor H Unwin recorded his thanks to Hollinswood Primary School for the opportunity to attend an assembly and to hear about their work as a Plastic Free School and other initiatives.

COUNCILLOR'S REPORT

None

F21/2888

MATTERS FROM TELFORD & WREKIN

A ward walk had taken place and it was pleasing to see the area much improved.

F21/2889

PARISH MATTERS

- a) Overgrown Trees, to the rear of Deercote have been assessed and they are not damaged in any way and therefore TWC is reluctant to undertake any work on healthy trees.
- b) Fly tipping at Randlay Flats
- c) Footpath maintenance in Hollinswood
- d) Litter to the side of Hollinswood Primary School – thanks to Cllr Creed and Cllr Vaughan-Hodkinson for their work to tidy up the area
- e) ASB to be reported to the police – regularly noticed on the spinal path from Southwater
- f) Activities at The Boscobel Arms

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F21/2890

MEETING SCHEDULE

28 th June 2021	Climate Change Events	7pm 8pm	Zoom
19 th July 2021	Full Council	7.30pm	HNC

There being no further business, the Chairman closed the meeting at 8.45pm.

SignedDate.....

Please note that these minutes will remain DRAFT until confirmed as a true record at the next Full Council meeting on Monday, 19th July 2021.