
Hollinswood and Randlay Parish Council

Chairman of the Committee: Councillor Vaughan-Hodkinson

Clerk: Katrina Baker MBE

CLIMATE CHANGE WORKING GROUP

MINUTES of the meeting held via Zoom on Monday, 28th June 2021 at 7pm.

PRESENT: Councillor S Vaughan-Hodkinson
Councillor H Unwin
Councillor S Unwin
Councillor J Creed
G Johnson

In Attendance: Katrina Baker, Clerk

CC2021/001 WELCOME

The Clerk opened the meeting and welcomed members to the first meeting of the new municipal year.

CC2021/002 ELECTION OF CHAIRMAN

It was proposed by Councillor H Unwin and seconded by Councillor S Unwin that Councillor Vaughan-Hodkinson be elected as Chairman for 2021/22. All were in favour and thus it was

RESOLVED that Councillor Vaughan-Hodkinson be elected as Chairman for 2021/22.

CC2021/003 DECLARATION OF ACCEPTANCE OF OFFICE

Councillor Vaughan-Hodkinson thanked the Members for their support and read and signed the Declaration, this was witnessed by the Clerk as the Proper Officer of the Council.

CC2021/004 APOLOGIES

Councillor V Holt Unwell

It was proposed by Councillor Creed and seconded by Councillor S Unwin, all were in favour and thus it was

RESOLVED that the apologies be accepted.

CC2021/005 ELECTION OF VICE CHAIRMAN

It was proposed by Councillor S Unwin and seconded by Councillor Vaughan-Hodkinson that Councillor H Unwin be elected as Vice Chairman for 2021/22. All were in favour and thus it was

RESOLVED that Councillor H Unwin be elected as Vice Chairman for 2021/22.

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CC2021/005 DECLARATION OF ACCEPTANCE OF OFFICE

Councillor H Unwin read and signed the Declaration of Acceptance of Office which was witnessed by the Proper Officer of the Council.

CC2021/007 DECLARATIONS OF INTEREST

There were no additional declarations to be recorded over and above the registered list.

CC2021/008 TERMS OF REFERENCE

It was proposed by Councillor H Unwin and seconded by Councillor Vaughan-Hodkinson that the Terms of Reference, as circulated, be confirmed. All were in favour.

CC2021/009 TELFORD & WREKIN CLIMATE CHANGE ACTION PLAN

Details and a link to the document had been circulated to all Members. This period of consultation ends on July 16th 2021 and it was felt to be important that the Parish Council should respond. Members agreed that this is an interesting document which concentrates on the responsibilities of Telford & Wrekin Council. The layout is user-friendly and the step by step action plan will be useful. The Chairman agreed to draft a response to the consultation, which will be shared with the Members prior to the next meeting and agreed so that it can be submitted by July 16th, as requested.

CC2021/010 PARISH & TOWN COUNCIL TOOLKIT

Members were encouraged to access the information and the link to download the data for the Parish.

Members discussed a local action plan which would include Parish Council actions and ways in which we can encourage the local businesses and residents to be involved. The Parish Council should be offering suggestions and sharing useful tips. This would be an ideal way of engaging the community in this important piece of work.

CC2021/011 AUDIT CATEGORIES, ACTION PLAN AND TIMESCALE

The Chairman had produced a document, which had been shared with Members, which will enable the Working Group to assess what the Parish Council has already done, indicate good practice, identify investment and identify our focus. This document will be updated and circulated prior to the next meeting.

Councillor H Unwin agreed to undertake an assessment of our current carbon footprint, with information provided regarding the electricity and gas usage, with petrol (for the van and tools) for the period April 2019 to March 2020.

Members were asked to consider 5 ideas each, these can be best practice ideas or 'top tips' that we can share with local businesses and residents.

CC2021/012 DATE OF THE NEXT MEETING

13th July 2021

7pm

via Zoom

SignedDate

Hollinswood Neighbourhood Centre, 7 Downmead, Hollinswood, Telford TF3 2EW Tel: 01952 567961

E-mail:- enquiries@harpc.org.uk Website:- www.hollinswoodandrandlaypc.org.uk

Hollinswood & Randlay Parish Council and Telford & Wrekin Council have signed up to a Parish Charter –
A commitment by all to work together for the benefit of the wider community.