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## Hollinswood and Randlay Parish Council

Clerk: Katrina Baker MBE

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### FULL COUNCIL

15<sup>th</sup> July 2021

To all Members, Hollinswood & Randlay Parish Council  
Copied to others for information

Dear Councillors

You are hereby summoned to attend the **Full Council** meeting on **Monday 19<sup>th</sup> July 2021** at **Hollinswood Neighbourhood Centre at 7.30pm.**

Please note that covid-safe systems will remain in place.

### A G E N D A

#### 1. Welcome

The Chairman will welcome everyone to the meeting.

#### Public Session

This is an opportunity for any local residents to raise issues or matters for consideration with the Parish Council.

#### 2. Apologies

a) To receive apologies for absence from Members of the Council. A reason for absence must be given and Members are required to consider any necessary approval.

#### 3. Declarations of Interest & Dispensations

To receive declarations of pecuniary interest (DPI) from members in respect of any matter on the agenda, the nature of any interests and whether the Member regards the interest to be prejudicial in accordance with Chapter 7 of the Localism Act 2011 and in the secondary legislation made under the Act, particularly in The Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012. Members are reminded of the need to repeat their declaration immediately prior to the commencement of the item in question and to leave the meeting if necessary.

#### 4. Minutes of the meeting held on 21st June 2021

Members are required to confirm, as accurate, the Minutes of the last meeting which have been circulated.

#### 5. Matters arising, for information only, from the June Minutes (not included in this Agenda).

- a) Outdoor Gym Equipment, The Pavilion Field – completion and signage
- b) Friendship Benches – update on locations and sample plaque

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### 6. Finance & Governance

- a) Financial Reports  
To receive the balances of the accounts as at end of May 2021.
- b) External Audit – PKF Littlejohn
- c) Post-Covid Support Grant

### 7. Events

- a) Councillor Johnson will present the Minutes of the meeting held on 28<sup>th</sup> June 2021, for information.
- b) Update on the Picnic Party
- c) Update on the Holiday Activity Programme – Happy Health Holiday Activities
- d) Queen's Jubilee 2022 – confirmation of Fun Day, 3<sup>rd</sup> June 2022

### 8. Asset & Property Committee

- a) Community Fridge Project
- b) Parish Roadsigns, design and locations
- c) Randlay Valley Car Park
- d) Completion of the Lease for Hollinswood Pavilion
- e) Randlay Allotments – update on the accessible plot

### 9. Climate Change Working Group

- a) Councillor Vaughan-Hodkinson will present the minutes of the meeting held on 28<sup>th</sup> June 2021 and information from the additional meeting held on 13<sup>th</sup> July 2021
- b) Councillor participation
- c) Publicity

### 10. Youth Provision Partnership

- a) Update on current activities
  - i) Children in Care and Leaving Care Team
  - ii) Working with West Mercia
  - iii) Enhanced activities for the Summer Holidays
  - iv) Wednesday Wizards
  - v) Update on the employment of an Engagement Worker

### 11. Enforcement Matters

- a) Community Action Team
  - i) Update on current project areas

### 12. Correspondence

All correspondence received has been shared with Members. Members have had the opportunity to request that any item be added to the Agenda for further consideration.

- a) Information from SALC – circulated
- b) Minutes of the Wrekin Area Committee meeting, circulated for information

### 13. Planning

- a) To receive any reports or updates on planning issues
- b) New applications

Hollinswood Neighbourhood Centre, 7 Downmead, Hollinswood, Telford TF3 2EW Tel: 01952 567961

E-mail:- [enquiries@harpc.org.uk](mailto:enquiries@harpc.org.uk) Website:- [www.hollinswoodandrandlaypc.org.uk](http://www.hollinswoodandrandlaypc.org.uk)

Hollinswood & Randlay Parish Council and Telford & Wrekin Council have signed up to a Parish Charter –  
A commitment by all to work together for the benefit of the wider community.

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- i) TWC/2021/0695 Units C6 – C9, Stafford Park 11  
Installation and relocation of 1 vacuum insulated storage tank
- c) Other Planning Matters
  - i) Update on the proposed Mast outside of Randlay Community Centre

### 14. West Mercia Police Report

- a) The Nedge SNT – report
- b) Visit to Hollinswood Primary School – School Council
- c) Anti-social behaviour around the Parish – update

### 15. Friends of Hollinswood & Randlay Valley

- a) Bushcraft in The Valley
- b) Volunteer Days
- c) Future Projects

### 16. Chairman's Report & Charity.

- a) Chairman's Charity
- b) Swap Shop

### 17. Clerk's Report

- a) Primary Schools – School Council projects
- b) Randlay Park – repositioning of the MUGA and new benches
- c) Overgrown hedges and shrubs – various locations around the Parish
- d) Pigeons

### Councillors Report(s)

### 18. Matters from Telford & Wrekin Council

Telford & Wrekin Ward Members

### 19. Parish Matters

This is an opportunity for Members to discuss any matters raised in the public session or to bring to the attention of the meeting any local matters or issues.

### 20. Date of next meetings

26 <sup>th</sup> July 2021	Asset & Property Committee	7pm	HNC
	Finance & Audit Committee	8pm	HNC
6 <sup>th</sup> September 2021	Asset & Property Committee	7pm	HNC
	Events Working Group	8pm	HNC
20 <sup>th</sup> September 2021	Full Council	7.30pm	

Katrina Baker  
Clerk to the Council

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