
Hollinswood and Randlay Parish Council

Chairman of the Asset & Property Committee: Councillor C Turley

Clerk: Katrina Baker MBE MILCM

Councillor S Unwin
Councillor L Ricketts
Councillor H Unwin

Councillor C Turley
Councillor J Creed
Glyn Johnson

Councillor G Sinclair
Councillor J Johnson
Stuart Fisher

You are invited to the Asset & Property Committee on **Monday, 26th July 2021 at 7pm, at Hollinswood Neighbourhood Centre.**

- 1. Welcome**
- 2. Apologies for Absence**
- 3. To record any Declarations of Interest, over and above the registered list**
- 4. To confirm the Minutes of the meeting held on 24th May 2021**
- 5. Asset & Property Budget**
- 6. Matters Arising, not otherwise on the Agenda**
 - i) Update on the Cleaning Contract and In-house Regime
- 7. Matters relating to Randlay Community Centre**
 - i) Water Chlorination Check – report
 - ii) LED Lighting – upgrade and related costs
 - iii) Initial discussions regarding air conditioning / circulation
 - iv) Other matters
- 8. Matters relating to Hollinswood Neighbourhood Centre**
 - i. Replacement Main Door, Fire exit and alarm upgrade
 - ii. Window replacements
 - iii. Floor covering, main foyer and corridor
 - iv. Water Chlorination Check – report & actions needed
 - v. Other matters
- 9. Matters relating to Hollinswood Pavilion & Field**
 - i. SNAC @ HARP
 - ii. Water Chlorination Check – report
 - iii. Update on current usage
 - iv. Other matters
- 10. Randlay Allotments**
 - i. Visit and Awards
 - ii. Site Maintenance Plan
 - iii. Event

Hollinswood Neighbourhood Centre, 7 Downmead, Hollinswood, Telford TF3 2EW Tel: 01952 567961
E-mail:- enquiries@harp.org.uk Website:- www.hollinswoodandrandlaypc.org.uk

Hollinswood & Randlay Parish Council and Telford & Wrekin Council have signed up to a Parish Charter –
A commitment by all to work together for the benefit of the wider community.

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11. Randlay Valley Car Park

- i. Maintenance Plan
- ii. To consider opening and closing times and arrangements / signage

12. The Muddy

- i. Sensory Garden update
- ii. Disabled Access

13. Other Matters (at the discretion of the Chairman)

- i) Parish Vehicle

14. Date of the next meeting

6th September 2021 7pm

Hollinswood Neighbourhood Centre

Katrina Baker - Clerk