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## Hollinswood and Randlay Parish Council

*Chairman of the Finance & Audit Committee; Councillor H Unwin*

*Clerk: Katrina Baker MBE MILCM*

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**21<sup>st</sup> July 2021**

Councillor S Unwin  
Councillor S Snell  
Councillor C Turley  
Councillor V Holt

Councillor H Unwin  
Councillor S Vaughan-Hodkinson  
Councillor L Ricketts  
Councillor J Johnson

**To: All Members of the Finance and Audit Committee**

You are invited to the next meeting of the Finance and Audit Committee Meeting which will take place at **Hollinswood Neighbourhood Centre** on **Monday, 26<sup>th</sup> July 2021 at 8.00p.m** for the business listed in the Agenda which follows.

Katrina Baker  
Clerk to the Council

### **A G E N D A**

1. Welcome
2. Apologies for absence and to consider the necessary approval
3. To record any Declarations of Interest, over and above the registered list
4. Minutes of the meeting held on 24<sup>th</sup> May 2021
5. Matters Arising, for information, not already included on the Agenda
6. Financial Reports
  - a) To confirm the current balance and investment details
  - b) To consider a revised budget
  - c) To receive the External Audit report (if available) and to consider any recommendations included in it.

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### 7. Governance Reports

- a) To receive details from the accident book and near miss register
- b) To consider the council's risk assessment
- c) To make arrangements for internal audit visits

### 8. Climate Change

To receive a report from the Chairman of the Working Group with details of projects and related costs, for consideration.

### 9. To confirm the date of the next meeting

4<sup>th</sup> October 2021

8pm

Hollinswood Neighbourhood Centre