
Hollinswood and Randlay Parish Council

Chairman of the Committee: Cllr H Unwin Clerk: Katrina Baker MBE MILCM

FINANCE & AUDIT COMMITTEE

Minutes of the meeting held on Monday, 26th July 2021 at 8pm at Hollinswood Neighbourhood Centre.

Present:
Councillor H Unwin
Councillor S Unwin
Councillor C Turley
Councillor V Holt
Councillor J Johnson

In Attendance: Katrina Baker, Clerk

FA21/722 Welcome

Councillor H Unwin welcomed members to the meeting and thanked them for attending.

FA21/723 Apologies

Councillor Vaughan-Hodkinson	Holiday
Councillor Ricketts	Work Commitments
Councillor Snell	Isolating, but attended via Zoom

It was proposed by Councillor Turley and seconded by Councillor Johnson, all were in favour and it was

RESOLVED that the apologies, as listed be accepted.

FA21/724 Declarations of Interest

Councillor H Unwin	Matters relating to Randlay Community Centre, RPS and FoHRV
Councillor S Unwin	Matters relating to RCC and Randlay Rockets, RPS and FoHRV
Councillor C Turley	Matters relating to FoHRV

FA21/725 Minutes of the meeting held on 24th May 2021

It was proposed by Cllr Turley and seconded by Cllr S Unwin, with two abstentions, all were in favour and thus it was

RESOLVED that the Minutes of the meeting held on 24th May 2021 are a true record and they will be signed by the Chairman.

FA21/726 Matters Arising

None

FA21/727 Financial Reports

Current Financial Position

The Current Accounts has a balance of £225,091.84 – as soon as the audit has been completed and returned, a revised budget will be agreed to take into consideration the new projects as agreed by the Asset & Property Committee. A draft document will be available for Members to consider.

External Audit

A communication has been received, via SALC, to inform the PTCs of delays in completing the Audits for 2020/21.

FA21/728 Governance Report

Accident Book and Near Miss Register

Members received a report with details of the one accident since April 2021 and there had been no near misses.

Risk Assessment

In accordance with the Risk Management Policy, Members confirmed that they had assessed the relevant risks and there had been no changes.

Internal Audit Visits

10 th August, 10am	Financial Controls	Councillors S Unwin & C Turley
To be arranged	Risk Assessments	
	Salaries	

FA21/729 Climate Change

Councillor H Unwin reminded Members to take a look at the Environmental Impact Survey and to offer any suggestions to be included in any of columns, so that this remains a 'live' document relevant to the work of the Parish Council.

Members gave consideration to

- solar panels
- HNC windows
- Insulation
- Using electric / battery tools
- LED lighting
- Light sensors

Members also considered some 'good practice' ideas

- keeping doors shut
- Using the vehicle less
- Re-cycling
- Using pencils instead of pens

FA21/730 Other Matters

None

FA21/731 Date of the next meeting

4th October 2021 **8pm.** **Hollinswood Neighbourhood Centre**

Signed**Date**