
Hollinswood and Randlay Parish Council

Chairman: Councillor S Unwin

Clerk: Katrina Baker MBE

FULL COUNCIL

14th September 2021

To all Members, Hollinswood & Randlay Parish Council
Copied to others for information

Dear Councillors

You are hereby summoned to attend the **Full Council** meeting on **Monday 20th September 2021** at **Hollinswood Neighbourhood Centre at 7.30pm.**

Please note that covid-safe systems will remain in place.

A G E N D A

1. Welcome

The Chairman will welcome everyone to the meeting.

Public Session

This is an opportunity for any local residents to raise issues or matters for consideration with the Parish Council.

2. Apologies

a) To receive apologies for absence from Members of the Council. A reason for absence must be given and Members are required to consider any necessary approval.

3. Declarations of Interest & Dispensations

To receive declarations of pecuniary interest (DPI) from members in respect of any matter on the agenda, the nature of any interests and whether the Member regards the interest to be prejudicial in accordance with Chapter 7 of the Localism Act 2011 and in the secondary legislation made under the Act, particularly in The Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012. Members are reminded of the need to repeat their declaration immediately prior to the commencement of the item in question and to leave the meeting if necessary.

4. Minutes of the meeting held on 19th July 2021

Members are required to confirm, as accurate, the Minutes of the last meeting which have been circulated.

5. Matters arising, for information only, from the July Minutes (not included in this Agenda).

a) Lorry lay-by near M54 / T54 junction

Hollinswood Neighbourhood Centre, 7 Downmead, Hollinswood, Telford TF3 2EW Tel: 01952 567961

E-mail:- enquiries@harpc.org.uk Website:- www.hollinswoodandrandlaypc.org.uk

Hollinswood & Randlay Parish Council and Telford & Wrekin Council have signed up to a Parish Charter –
A commitment by all to work together for the benefit of the wider community.

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6. Finance & Governance

- a) Financial Reports
To receive the balances of the accounts as at end of August 2021.
- b) Completion of the Audit 2020/21 – PKF Littlejohn – no comments or actions required
- c) Post-Covid Support Grant update

7. Events

- a) Councillor Johnson will present the Minutes of the meeting held on 6th September 2021, for information.
- b) Update on the arrangements for the SNAC Activity Day
- c) Update on the Holiday Activity Programme – Monitoring and Evaluation Report

8. Asset & Property Committee

- a) Councillor Turley will present the Minutes of the meetings held on 26th July and 6th September 2021
- b) To consider any recommendations
 - AP21/1339b) LED Lighting Upgrade at RCC
 - AP21/1340b) Replacement windows at HNC
 - AP21/1340c) Installation of polysafe vinyl at HNC
 - AP21/1353a) Boiler Room Doors at RCC
 - AP21/1355 Roofing and Guttering at the Pavilion

Please refer to the Committee Minutes for full details

- c) Community Fridge Project – update
- d) Youth Shelter – trees – information from TWC

9. Climate Change Working Group

- a) Councillor Vaughan-Hodkinson will update Members on work undertaken since the last meeting.
- b) Councillor participation
- c) Website and publicity

10. Enforcement Matters

- a) **Community Action Team**
 - i) Update on current project areas
 - ii) Road safety in Dallamoor

11. Correspondence

All correspondence received has been shared with Members. Members have had the opportunity to request that any item be added to the Agenda for further consideration.

- a) Information from SALC – circulated
- b) Minutes of the Wrekin Area Committee meeting held on 15th September 2021
- c) Queen's Green Canopy – plant a tree for Jubilee
- d) Environmental Day – Telford Town Park

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13. Planning

- a) To receive any reports or updates on planning issues
 - i) Randlay replacement ball court – application update
- b) New applications (if any)
- c) Other Planning Matters

14. West Mercia Police Report

- a) The Nedge SNT – report
- b) Youth Shelter, Downemead

15. Friends of Hollinswood & Randlay Valley

- a) Projects – Report & Updates

16. Chairman's Report & Charity.

- a) Chairman's Charity update
- b) Fund-raising

17. Clerk's Report

- a) Resident's meeting – Deepdale – 23rd September 2021

Councillors Report(s)

18. Matters from Telford & Wrekin Council

Telford & Wrekin Ward Members

19. Parish Matters

This is an opportunity for Members to discuss any matters raised in the public session or to bring to the attention of the meeting any local matters or issues.

- a) Boulton Grange Trees

20. Date of next meetings

27 th September 2021	7 – 9pm	Strategy Evening	Via Zoom
4 th October 2021	7pm 8pm	Climate Change Finance & Audit	HNC HNC
9 th October 2021	10am – 1pm	Strategy Day	HNC
18 th October 2021	7.30pm	Full Council	HNC

Katrina Baker

Clerk to the Council

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