
Hollinswood and Randlay Parish Council

Chairman: Councillor S Unwin

Clerk: Katrina Baker MBE

FULL COUNCIL

13th October 2021

To all Members, Hollinswood & Randlay Parish Council
Copied to others for information

Dear Councillors

You are hereby summoned to attend the **Full Council** meeting on **Monday 18th October 2021** at **Hollinswood Neighbourhood Centre at 7.30pm.**

Please note that covid-safe systems will remain in place.

If you would like to join via zoom, please contact the Parish Council office before the day of the meeting so that arrangements can be made.

A G E N D A

1. Welcome

The Chairman will welcome everyone to the meeting.

Public Session

This is an opportunity for any local residents to raise issues or matters for consideration with the Parish Council.

2. Apologies

- a) To receive apologies for absence from Members of the Council. A reason for absence must be given and Members are required to consider any necessary approval.
- b) To consider a request for Leave of Absence, for health reasons – Cllr Dalby

3. Declarations of Interest & Dispensations

To receive declarations of pecuniary interest (DPI) from members in respect of any matter on the agenda, the nature of any interests and whether the Member regards the interest to be prejudicial in accordance with Chapter 7 of the Localism Act 2011 and in the secondary legislation made under the Act, particularly in The Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012. Members are reminded of the need to repeat their declaration immediately prior to the commencement of the item in question and to leave the meeting if necessary.

4. Minutes of the meeting held on 20th September 2021

Members are required to confirm, as accurate, the Minutes of the last meeting which have been circulated.

5. Matters arising, for information only, from the September Minutes (not included in this Agenda).

- a) Lorry Park Lay-By, T54 update

Hollinswood Neighbourhood Centre, 7 Downmead, Hollinswood, Telford TF3 2EW Tel: 01952 567961

E-mail:- enquiries@harpc.org.uk Website:- www.hollinswoodandrandlaypc.org.uk

Hollinswood & Randlay Parish Council and Telford & Wrekin Council have signed up to a Parish Charter –
A commitment by all to work together for the benefit of the wider community.

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- b) Residents Meetings – update

6. Finance & Governance

- a) Councillor H Unwin will present the Minutes of the meeting held on 4th October 2021 for information
- b) To consider any recommendations from the Minutes
 - i) Earmarked reserves to the value of £82,000 be allocated as per the list included in the Minutes
 - ii) Adoption of the revised and updated Councillor's Code of Conduct
 - iii) Waste Removal Contract
- c) To receive the Financial Reports for the current period
To receive the balances of the accounts as at end of September 2021.
- d) Parish Strategy – update from Strategy Meetings
- e) To consider a grant application from AGE UK
- f) To consider the membership of the Asset & Property Committee

7. Events

- a) Councillor Johnson will give a short report on the SNAC Activity Day
- b) Arrangements for Remembrance Sunday
- c) Update on the Holiday Activity Programme – Christmas 2021
- d) Christmas Events – update
- e) Allotment Event update

8. Asset & Property Committee

- a) Councillor Turley will update Members on
 - i) The Community Fridge Project
 - ii) Youth Shelter, Downemead - update

9. Climate Change Working Group

- a) Councillor Vaughan-Hodkinson will present the Minutes of the meeting held on 4th October and update Members on work undertaken since the last meeting.
- b) Reports from training and information workshops

10. Enforcement Matters

- a) **Community Action Team**
 - i) Update on current project areas
 - ii) Boulton Grange
 - iii) Underpasses

11. Correspondence

All correspondence received has been shared with Members. Members have had the opportunity to request that any item be added to the Agenda for further consideration.

- a) Information from SALC – circulated

12. Planning

- a) To receive any reports or updates on planning issues
- c) New applications
 - i) TWC/2021/0957 30 Dinchope Drive, Hollinswood TF3 2ES
Erection of a two storey side extension and single storey front extension with car port

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- d) Other Planning Matters (if any)

13. West Mercia Police Report

- a) The Nedge SNT – report

14. Friends of Hollinswood & Randlay Valley

- a) Projects – Report & Updates

15. Chairman's Report & Charity.

- a) Chairman's communications and update
b) Fund-raising events and activities

16. Clerk's Report

Councillors Report(s)

17. Matters from Telford & Wrekin Council

Telford & Wrekin Ward Members

18. Parish Matters

This is an opportunity for Members to discuss any matters raised in the public session or to bring to the attention of the meeting any local matters or issues.

19. Date of next meetings

25 th October 2021	HR Working Group	7.00pm	TBC
	Events	7.30pm	
1 st November 2021	Asset & Property Committee	7.00pm	HNC
	Finance & Audit Committee	8.00pm	HNC
15 th November 2021	Full Council	7.30pm	HNC

Katrina Baker
Clerk to the Council