

**Hollinswood and Randlay Parish Council**

*Chairman: Councillor S Snell    Clerk: Katrina Baker MBE    MILCM*

19<sup>th</sup> October 2021

**To:** Cllr S Snell  
Cllr S Unwin

Cllr L Ricketts  
Cllr T Wust

Cllr C Turley

You are invited to the first meeting of the Human Resources Working Group on **Monday 25<sup>th</sup> October 2021** which will take place via Zoom at 7pm, in the comfort of your own home.

A link to this meeting will be forwarded to members, nearer to the date.

Public & Press are welcome to attend – anyone interested in joining the meeting, should contact the Clerk for the link.

Yours sincerely

Katrina Baker  
Clerk

## AGENDA

- 1. Welcome**
- 2. Apologies for Absence and to consider any necessary approval**
- 3. Declarations of Interest**
- 4. To confirm the Minutes of the meeting held on 8<sup>th</sup> June 2021**
- 5. Matters Arising, not otherwise included on the Agenda**
- 6. Staff – general report from Staff Reviews**
- 7. Clerk's Review - report**
- 8. Parish Council Organisational Structure**
- 9. Recommendations**
- 10. Youth Provision Partnership – Appointment of a Support Worker**
- 11. Other matters (at the discretion of the Chairman)**
- 12. To consider a private session, if matters raised in the meeting are of a confidential nature.**
- 13. To confirm the date & time of the next Human Resources meeting**