# **Hollinswood and Randlay Parish Council**

Chairman: Councillor S Unwin Clerk: Katrina Baker MBE

#### **FULL COUNCIL**

9<sup>th</sup> November 2021

To all Members, Hollinswood & Randlay Parish Council Copied to others for information

**Dear Councillors** 

You are hereby summoned to attend the **Full Council** meeting on **Monday 15**<sup>th</sup> **November 2021** at **Hollinswood Neighbourhood Centre at 7.30pm.** 

Please note that covid-safe systems will remain in place.

If you would like to join via zoom, please contact the Parish Council office before the day of the meeting so that arrangements can be made.

### AGENDA

#### 1. Welcome

The Chairman will welcome everyone to the meeting.

### **Public Session**

This is an opportunity for any local residents to raise issues or matters for consideration with the Parish Council.

## 2. Apologies

a) To receive apologies for absence from Members of the Council. A reason for absence must be given and Members are required to consider any necessary approval.
Cllr Dalby Agreed Leave of Absence

# 3. Declarations of Interest & Dispensations

To receive declarations of pecuniary interest (DPI) from members in respect of any matter on the agenda, the nature of any interests and whether the Member regards the interest to be prejudicial in accordance with Chapter 7 of the Localism Act 2011 and in the secondary legislation made under the Act, particularly in The Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012. Members are reminded of the need to repeat their declaration immediately prior to the commencement of the item in question and to leave the meeting if necessary.

# 4. Minutes of the meeting held on 18th October 2021

Members are required to confirm, as accurate, the Minutes of the last meeting which have been circulated.

5. Matters arising, for information only, from the October Minutes (not included in this Agenda).

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#### 6. Finance & Governance

- a) Councillor H Unwin will present the Minutes of the meeting held on 1<sup>st</sup> November 2021 for information
- b) To consider any recommendations from the Minutes
  - i) Adoption of the Parish Strategy and Five Year Plan
  - ii) Road Island Sponsorship Opportunity
  - iii) Corporate Identity
- c) To receive the Financial Reports for the current period

To receive the balances of the accounts as at end of October 2021.

#### 7. Events

- a) Councillor Johnson will present the Minutes of the meeting held on 25<sup>th</sup> October, for information
- b) There were no recommendations
- c) Remembrance Sunday report
- d) Christmas Events update
- e) Allotment Event update

### 8. Asset & Property Committee

- a) Councillor Turley will present the Minutes of the meeting held on 1st November, for information
- b) To consider the recommendation
  - i) To purchase a shed (up to the value of £300) for the allotment site.

## 9. HR Working Group

- a) Councillor Wust will present the Minutes of the meeting held on 25<sup>th</sup> October, for information
- b) To consider the recommendations
  - i) Increased hours for the LMT staff to be extended until the end of November
  - ii) Increase the hours for the Administrator to 30 core hours per week from January 2022
  - iii) 15 hours per month be allocated to the Clerk for the additional work relating the role of the Finance Manager

### 10. Climate Change Working Group

- a) Update if any
- b) Preparations for the next meeting

#### 11. Enforcement Matters

- a) Community Action Team
  - Update on current project areas
  - ii) New issues to be raised

# 12. Correspondence

All correspondence received has been shared with Members. Members have had the opportunity to request that any item be added to the Agenda for further consideration.

- a) Information from SALC circulated
  - i) Invitation to the AGM on 19<sup>th</sup> November at 6pm via zoom
  - ii) Queen's Platinum Jubilee to consider the email from TWC gifts for school children; planting schemes and grant scheme (details not yet available)
  - iii) Prohibition and Restriction on Waiting Experimental Traffic Orders Whitworth Drive and Deepdale

Hollinswood Neighbourhood Centre, 7 Downemead, Hollinswood, Telford TF3 2EW Tel: 01952 567961

 $\hbox{E-mail:-} \underline{enquiries@harpc.org.uk} \ \ \hbox{Website:-} \underline{www.hollinswoodandrandlaypc.org.uk}$ 

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iv) Friends of Dunsheath

## 12. Planning

- a) To receive any reports or updates on planning issues
- b) New applications
  - i) TWC/2021/1082 Randlay Village Green Formation of the MUGA at new location on the site
- c) Other Planning Matters (if any)

## 13. West Mercia Police Report

- a) The Nedge SNT newsletter
- b) Registering for Neighbourhood Alerts

# 14. Friends of Hollinswood & Randlay Valley

a) Projects – Report & Updates

# 15. Chairman's Report & Charity.

- a) Chairman's communications and update
- b) Fund-raising events and activities

# 16. Clerk's Report

**Councillors Report(s)** 

## 17. Matters from Telford & Wrekin Council

Telford & Wrekin Ward Members

# 18. Parish Matters

This is an opportunity for Members to discuss any matters raised in the public session or to bring to the attention of the meeting any local matters or issues.

# 19. Date of next meetings

6 <sup>th</sup> December 2021	7.00pm	Climate Change Working Group	HNC
	8.00pm	Finance & Audit Committee	HNC

20<sup>th</sup> December 2021 7.30pm Full Council HNC

Katrina Baker Clerk to the Council