

Chairman: Councillor S Unwin Clerk: Katrina Baker MBE

Hollinswood and Randlay Parish Council

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6. Finance & Governance

- a) Councillor H Unwin will present the Minutes of the meeting held on 1st November 2021 for information
- b) To consider any recommendations from the Minutes
 - i) Adoption of the Parish Strategy and Five Year Plan
 - ii) Road Island Sponsorship Opportunity
 - iii) Corporate Identity
- c) To receive the Financial Reports for the current period
To receive the balances of the accounts as at end of October 2021.

7. Events

- a) Councillor Johnson will present the Minutes of the meeting held on 25th October, for information
- b) There were no recommendations
- c) Remembrance Sunday - report
- d) Christmas Events – update
- e) Allotment Event update

8. Asset & Property Committee

- a) Councillor Turley will present the Minutes of the meeting held on 1st November, for information
- b) To consider the recommendation
 - i) To purchase a shed (up to the value of £300) for the allotment site.

9. HR Working Group

- a) Councillor Wust will present the Minutes of the meeting held on 25th October, for information
- b) To consider the recommendations
 - i) Increased hours for the LMT staff to be extended until the end of November
 - ii) Increase the hours for the Administrator to 30 core hours per week from January 2022
 - iii) 15 hours per month be allocated to the Clerk for the additional work relating the role of the Finance Manager

10. Climate Change Working Group

- a) Update – if any
- b) Preparations for the next meeting

11. Enforcement Matters

- a) **Community Action Team**
 - i) Update on current project areas
 - ii) New issues to be raised

12. Correspondence

All correspondence received has been shared with Members. Members have had the opportunity to request that any item be added to the Agenda for further consideration.

- a) Information from SALC – circulated
 - i) Invitation to the AGM on 19th November at 6pm via zoom
 - ii) Queen's Platinum Jubilee – to consider the email from TWC – gifts for school children; planting schemes and grant scheme (details not yet available)
 - iii) Prohibition and Restriction on Waiting – Experimental Traffic Orders – Whitworth Drive and Deepdale

Hollinswood Neighbourhood Centre, 7 Downmead, Hollinswood, Telford TF3 2EW Tel: 01952 567961

E-mail:- enquiries@harpc.org.uk Website:- www.hollinswoodandrandlaypc.org.uk

Hollinswood & Randlay Parish Council and Telford & Wrekin Council have signed up to a Parish Charter –
A commitment by all to work together for the benefit of the wider community.

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- iv) Friends of Dunsheath

12. Planning

- a) To receive any reports or updates on planning issues
- b) New applications
 - i) TWC/2021/1082 Randlay Village Green
Formation of the MUGA at new location on the site
- c) Other Planning Matters (if any)

13. West Mercia Police Report

- a) The Nedge SNT – newsletter
- b) Registering for Neighbourhood Alerts

14. Friends of Hollinswood & Randlay Valley

- a) Projects – Report & Updates

15. Chairman's Report & Charity.

- a) Chairman's communications and update
- b) Fund-raising events and activities

16. Clerk's Report

Councillors Report(s)

17. Matters from Telford & Wrekin Council

Telford & Wrekin Ward Members

18. Parish Matters

This is an opportunity for Members to discuss any matters raised in the public session or to bring to the attention of the meeting any local matters or issues.

19. Date of next meetings

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|--------------------------------|--------|------------------------------|-----|
| 6 th December 2021 | 7.00pm | Climate Change Working Group | HNC |
| | 8.00pm | Finance & Audit Committee | HNC |
| 20 th December 2021 | 7.30pm | Full Council | HNC |

Katrina Baker
Clerk to the Council