
Hollinswood and Randlay Parish Council

Chairman of the Council: Councillor Mrs Sheenagh Unwin

MINUTES of the monthly meeting held on **Monday 15th November 2021** at **Hollinswood Neighbourhood Centre** at **7.30pm**. Covid restrictions remain in place.

PRESENT: Councillors
S Unwin
H Unwin
T Wust
C Turley
J Johnson
S Snell

In Attendance:
K Baker (Clerk)
Cllr J Creed (via zoom)
Cllr S Vaughan-Hodkinson (via zoom)
G Johnson (Parish Warden)

F21/2949 WELCOME
Councillor S Unwin, Chairman, opened the meeting and thanked everyone for attending.

PUBLIC SESSION
None

F21/2950 APOLOGIES & APPROVAL

Councillor L Ricketts	Work Commitments
Councillor E Dalby	Agreed Leave of Absence
Councillor V Holt	Recovering from an operation
Councillor J Creed	Attending via zoom
Councillor S Vaughan-Hodkinson	Attending via zoom
Councillor G Sinclair	Annual Holiday

RESOLVED that the apologies as listed be accepted.

F21/2951 DECLARATIONS OF INTEREST OR DISPENSATIONS, regarding matters on the Agenda
As per the register. A copy of the register is available on request and appears on the website.

F21/2952 MINUTES OF THE MEETING HELD ON 18th OCTOBER 2021
It was proposed by Councillor Turley and seconded by Councillor Johnson that the Minutes of the meeting held on 18th October 2021 be signed as a true record, all were in favour and thus it was

RESOLVED that the Chairman signs the Minutes as a true record.

F21/2953 MATTERS ARISING, for information
AGE UK Grant Application
A response has been received from AGE UK who fully understand the Council's position, it is a standard letter sent to all PTCs. They very much appreciate all the help and support offered by this Parish Council – we are the only Council to offer such support and they are very grateful.

Hollinswood and Randlay Parish Council

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Hoarding Boards at Randlay Centre

The Parish Council has painted over the unacceptable graffiti on the Boards.

Randlay Avenue – raised platform

The platform has been repaired.

F21/2954

FINANCE & GOVERNANCE

a) Minutes of the meeting held on 1st November 2021

Councillor H Unwin presented the Minutes of the meeting held on 1st November 2021, for information.

b) Recommendations

- i) It was proposed by Councillor H Unwin and seconded by Councillor Wust that the Parish Strategy and Five Year plan for 2022-27 be adopted.
- ii) It was proposed by Councillor H Unwin and seconded by Councillor Johnson that Hollinswood & Randlay Parish Council enters into a Sponsorship agreement with TWC for the Island (outside of The Holiday Inn) in the centre of our Parish.

Thanks were extended to Councillor Turley for his nomination to receive a grant from Councillors Pride Fund, towards the costs.

- iii) It was proposed by Councillor Unwin and seconded by Councillor Snell that the Parish Council introduces a Corporate Identity, as discussed at the Strategy Meetings. The scheme will be based around the Parish Logo and Calibri Font will be used, wherever possible.

All were in favour of the three recommendations and thus it was

RESOLVED that the above recommendations be agreed.

c) Financial Reports

Copies of the Financial Report for the end of October had been circulated, showing an overall balance of £330,552.10.

Members agreed to transfer £30,000 to the CCLA Investment Account.

F21/255

EVENTS COMMITTEE

a) Meeting held on 25th October

Councillor Johnson presented the Minutes of the meeting held on 25th October, for information.

b) Remembrance 2021

The event in Telford Town Parish was well attended – thanks were extended to everyone who attended and to those who ensure that the event runs smoothly.

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c) Christmas Events 2021

Senior Citizens Christmas Lunches

These will take place on 8th and 9th December, tickets are still available for the Thursday. John will provide music after the meal. There will be the usual tombola and magnetic shopping list holders and pads will be the gift from the Parish Council.

The Parish Council is providing a Christmas Float, to travel around both Hollinswood & Randlay on 15th and 16th December. Santa will be on the Sleigh and there will be a gift for every child. It was proposed by Councillor S Unwin and seconded by Councillor Snell, all were in favour and thus it was

RESOLVED to purchase 350 poppets, with the Parish Council website on them, to be distributed to the children of the Parish.

The Christmas Lights switch on at Randlay will be during the Chairman's Charity Event on 20th November and at Hollinswood at 5.30pm on 27th November, following Christmas music and Carols from 4.30pm with Rick's Steel Pan.

d) Allotment Event

All tenants are invited to Randlay Community Centre on 26th November at 7pm for an informal get-together with a guest speaker. Alison the Bee Lady will give a presentation and be available to answer questions. Anyone can attend, the presentation is very good and worth listening to.

F21/2956

ASSET & PROPERTY COMMITTEE

a) Minutes of the meeting held on 1st November 2021

Councillor Turley presented the Minutes of the meeting, for information.

b) Recommendation

It was proposed by Councillor Turley and seconded by Councillor H Unwin that a shed be purchased to be used on the allotments for a Tool Share project. A lock will be added with a code available to tenants only.

Thanks were extended to Councillor Turley for his nomination for funding to be available from the Councillors Pride Fund for this project.

F21/2957

HUMAN RESOURCES WORKING GROUP

a) Minutes of the meeting held on 25th October 2021

Councillor Wust presented the Minutes of the meeting, for information.

Councillor Johnson and Glyn Johnson left the meeting

b) Recommendations

It was proposed by Councillor Wust and seconded by Councillor Turley, all were in favour and thus it was

RESOLVED that the extended hours for the LMT Team would be extended until the end of November.

Hollinswood and Randlay Parish Council

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It was proposed by Councillor Wust and seconded by Councillor Turley, all were in favour and thus it was

RESOLVED that the Administrator's hours be increased to 30 per week, as a core contract from January 2022.

The Clerk left the meeting.

It was proposed by Councillor Wust and seconded by Councillor Snell that the Clerk be awarded 15 hours per month for the Financial Administration of the Council, this will be funded from the Finance Manager's budget. All were in favour and thus it was

RESOLVED that the Clerk be awarded 15 hours per month for additional financial administration.

Councillor Johnson, GJ and KB returned to the meeting.

F21/2958

CLIMATE CHANGE WORKING GROUP

Councillor Vaughan-Hodkinson and the Clerk will meet to plan for the next CC Working Group Meeting.

F21/2959

COMMUNITY ACTION TEAM

a) Update

A copy of the progress report from the CAT team had been circulated for information.

Members requested evidence and information relating to the use of the CCTV.

b) Randlay Local Centre

Damage to the hoarding boards has been reported to the team and to the police, the young people have been identified.

F21/2960

CORRESPONDENCE

All information received is shared with Members as soon as possible.

a) Information from SALC

Members are encouraged to read the regular updates which include important information. The Annual General Meeting will take place on 19th November, via zoom at 6pm.

b) Queen's Jubilee

Further to the information received from TWC, Members will wait to see the options available for gifts for the children. HRPC would not be taking part in the planting schemes. When details of the grant available are announced, this will appear on a future agenda for consideration.

c) Prohibition and restriction on parking in Whitworth Drive and Deepdale

The Experimental Scheme is to be installed in the coming week.

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d) Friends of Dunsheath

Thanks had been received for the support of the Parish Council and the provision of plants and bulbs. Councillor Turley thanked the Parish for the invitation to attend.

F21/2961

PLANNING

a) Reports

There are no updates at this time.

b) New Application

TWC/2021/1082 Village Green, Randlay

Siting of a new MUGA in a new location and removal of the existing and replace with grassed area, path and seating

RESOLVED to support the proposals.

F21/2962

WEST MERCIA POLICE REPORT

PC Evans has sent apologies, however a report is available:

There was a positive outcome on 2nd November when a male was detained.

ASB at the rear of Draycott – an individual was identified and the issue has been resolved.

The police and TWC are working together on intelligence relating to ASB, the Nedge Ward is a priority area. There will be more evening surgeries, to enable those who work to have an opportunity to speak to the Team – dates will follow.

A reminder to register for Neighbourhood Matters will be promoted.

F21/2963

FRIENDS OF HOLLINSWOOD & RANDLAY VALLEY

Following the receipt of the detailed schedule of works from Idverde, the order has been placed and when a date is available, CT or GJ will meet the operatives on site.

Work to create the ramp to the Woodlands School has started and will be a great improvement. It is anticipated that work will take place one day per week until completed.

The volunteers have improved the drainage at Footpath 17. The Minutes of the FoHRV meeting on 4th November are now available. A walk around the Valley will take place on 28th December and an additional Volunteer Day will be arranged for 22nd January 2022.

10 families had correct answers for the Hallowe'en Trail – all will receive a certificate.

F21/2964

CHAIRMAN'S CHARITY

The Chairman announced that the total raised to date is £1949.23, with thanks for the donations to the bikeathon. Thanks were also extended to everyone who took part.

Other events are arranged – please see the website for details.

F21/2965

CLERK'S REPORT

All items have been included on the Agenda.

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COUNCILLOR'S REPORT

None

F21/2966

MATTERS FROM TELFORD & WREKIN COUNCIL

Councillors Turley reported that it remains 'all quiet' at the Council at this time. A Full Council meeting will take place on 18th November.

Ward Member Keep in Touch meetings are continuing and it is disappointing that many areas of work identified in the Ward Walks have still not been completed.

F21/2967

PARISH MATTERS

- a) Additional litter picks are needed around the Play Area and MUGA at Randlay.
- b) The fly tipping near the flats is very bad – ask to check the camera footage!
- c) Street Light flashing outside of the Boscobel Arms
- d) Request an update on the fence issues at the Boscobel Arms
- e) A request has been received from RPS to use the theatre experience funds in another way, but Members confirmed that it should be earmarked for a future theatre / pantomime experience in the future.

F21/2968

MEETING SCHEDULE

6 th December	7pm	Climate Change	HNC
	8pm	Finance & Audit	
20 th December	7.30pm	Full Council	HNC

There being no further business, the Chairman closed the meeting at 8.40pm.

SignedDate.....

Please note that these minutes will remain DRAFT until confirmed as a true record at the next Full Council meeting on Monday, 20th December 2021.