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## Hollinswood and Randlay Parish Council

*Chairman of the Finance & Audit Committee; Councillor H Unwin*

*Clerk: Katrina Baker MBE MILCM*

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**2<sup>nd</sup> December 2021**

Councillor S Unwin  
Councillor S Snell  
Councillor C Turley  
Councillor V Holt

Councillor H Unwin  
Councillor S Vaughan-Hodkinson  
Councillor L Ricketts  
Councillor J Johnson

**To: All Members of the Finance and Audit Committee**

You are invited to the next meeting of the Finance and Audit Committee Meeting which will take place at **Hollinswood Neighbourhood Centre** on **Monday, 6<sup>th</sup> December 2021 at 8.00p.m** for the business listed in the Agenda which follows.

Katrina Baker  
Clerk to the Council

### **A G E N D A**

1. Welcome
2. Apologies for absence and to consider the necessary approval
3. To record any Declarations of Interest, over and above the registered list
4. Minutes of the meeting held on 1<sup>st</sup> November 2021
5. Matters Arising, for information, not already included on the Agenda
6. Financial Reports
  - a. To receive the current balances and investment details
  - b. Revised Budget for 2021/2
  - c. Initial Budget discussions for 2022/3
7. Governance Reports
  - a) To receive details from the accident book and near miss register (if any)
  - b) Updated Risk Assessments
  - c) Update on changes to regular contract hall hirers

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### 8. Publicity and Promotion

- a) To consider initial designs for the Island Signage
- b) Website – accessibility and usage

### 9. Climate Change Agenda

To consider any recommendations from the Climate Change Working Group

### 10. SNAC Activities

To update Members on the SNAC funding and activities.

### 11. Any Other Business (at the discretion of the Chairman)

- a) Christmas Vouchers (in lieu of Christmas Lunches)

### 12. To confirm the date of the next meeting

24<sup>th</sup> January 2022

8pm

Hollinswood Neighbourhood Centre