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## Hollinswood and Randlay Parish Council

*Chairman of the Asset & Property Committee: Councillor C Turley*

*Clerk: Katrina Baker MBE MILCM*

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Councillor S Unwin  
Councillor L Ricketts  
Councillor H Unwin

Councillor C Turley  
Councillor J Creed  
Glyn Johnson

Councillor G Sinclair  
Councillor V Holt  
Stuart Fisher

You are invited to the Asset & Property Committee on **Monday, 24<sup>th</sup> January 2022 at 7pm**, at **Hollinswood Neighbourhood Centre**.

1. **Welcome**
2. **Apologies for Absence**
3. **To record any Declarations of Interest, over and above the registered list**
4. **To confirm the Minutes of the meeting held on 1<sup>st</sup> November 2021**
5. **Matters Arising, not otherwise on the Agenda**
6. **Christmas Lights**  
To consider a contract to remove the lights, maintain and check them, pack and store them for 12 months and PAT test and erect for next year at a cost of £2575.00 plus VAT for a three year period.
7. **Matters relating to Randlay Community Centre**
  - i) Foodshare Project – update
  - ii) Garden Area
  - iii) Movable Wall – to receive information regarding the maintenance contract and consider the Parish Council options
  - iv) Boiler Room Doors
  - v) Amended Cleaning Contract
8. **Matters relating to Hollinswood Neighbourhood Centre**
  - i. Window and Flooring complete
  - ii. Quotation for remaining window replacements
9. **Matters relating to Hollinswood Pavilion & Field**
  - i. Quotation for window replacements
10. **Randlay Allotments -**
  - i) Parish Council shed – delivery date
  - ii) Drainage
  - iii) Picnic Bench (wheelchair friendly)
  - iv) Seed and plant swap
  - v) Charges for 2022 and what tenants get for their money

Hollinswood Neighbourhood Centre, 7 Downmead, Hollinswood, Telford TF3 2EW Tel: 01952 567961  
E-mail:- [enquiries@harpc.org.uk](mailto:enquiries@harpc.org.uk) Website:- [www.hollinswoodandrandlaypc.org.uk](http://www.hollinswoodandrandlaypc.org.uk)

Hollinswood & Randlay Parish Council and Telford & Wrekin Council have signed up to a Parish Charter –  
A commitment by all to work together for the benefit of the wider community.

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**11. The Muddy**

- i) Picnic bench and planter – Cllr Holt – Pride Funding

**12. Other Matters (at the discretion of the Chairman)**

**13. Date of the next meeting**

**28<sup>th</sup> February 2022**

**7pm**

**Hollinswood Neighbourhood Centre**