
Hollinswood and Randlay Parish Council

Chairman: Councillor S Unwin

Clerk: Katrina Baker MBE

FULL COUNCIL

17th February 2022

To all Members, Hollinswood & Randlay Parish Council
Copied to others for information

Dear Councillors

You are hereby summoned to attend the **Full Council** meeting on **Monday 21st February 2022** at **Randlay Community Centre at 7.30pm.**

If you would like to join via zoom, please contact the Parish Council office before the day of the meeting so that arrangements can be made.

A G E N D A

1. Welcome

The Chairman will welcome everyone to the meeting.

Public Session

This is an opportunity for any local residents to raise issues or matters for consideration with the Parish Council.

2. Apologies

a) To receive apologies for absence from Members of the Council. A reason for absence must be given and Members are required to consider any necessary approval.

Cllr Dalby

Agreed Leave of Absence

b) To consider a further period of Leave of Absence for Cllr Dalby

3. Declarations of Interest & Dispensations

To receive declarations of pecuniary interest (DPI) from members in respect of any matter on the agenda, the nature of any interests and whether the Member regards the interest to be prejudicial in accordance with Chapter 7 of the Localism Act 2011 and in the secondary legislation made under the Act, particularly in The Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012. Members are reminded of the need to repeat their declaration immediately prior to the commencement of the item in question and to leave the meeting if necessary.

4. Minutes of the meeting held on 17th January 2022

Members are required to confirm, as accurate, the Minutes of the last meeting which have been circulated.

5. Matters arising, for information only, from the January Minutes (not included in this Agenda).

Hollinswood Neighbourhood Centre, 7 Downmead, Hollinswood, Telford TF3 2EW Tel: 01952 567961

E-mail:- enquiries@harpc.org.uk Website:- www.hollinswoodandrandlaypc.org.uk

Hollinswood & Randlay Parish Council and Telford & Wrekin Council have signed up to a Parish Charter –
A commitment by all to work together for the benefit of the wider community.

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6. Finance & Governance

- a) To receive the Financial Reports for the current period
To receive the balances of the accounts as at end of January 2022, as circulated.
- b) To receive any accident or near-miss reports
The Annual Governance and Audit Regulations (AGAR) require all Councils to maintain an effective programme of risk management and ensure that all policies and procedures are in place. Box 5 of the AGAR refers to this process.
- c) To receive and assess the Council's Risk Management Strategy and Assessment
The AGAR also requires the Council to receive a copy of the Council's Asset Register.
- d) To receive the Asset Register for the financial year 2021/22.

7. Asset & Property Committee

- a) To receive the Minutes of the meeting held on 24th January 2022
- b) To consider the recommendations
 - i) AP22/1382 To employ the services of a local contractor for the installation and storage of Christmas Lights
 - ii) AP22/1383c To secure an annual contract for the maintenance of the movable wall at Randlay Community Centre
 - iii) AP22/1384b For the provision of replacement windows at Hollinswood Neighbourhood Centre
 - iv) AP22/1386f To confirm the charges for an allotment at Randlay Allotment Site

8. Human Resources Working Group

- a) To receive the Minutes of the meeting held on 31st January 2022
- b) To consider the recommendations which can be found in the Minutes of the meeting.

9. Events

- i) Minutes of the meeting held on 31st January 2022
- ii) To confirm the purchase of 250 bubble poppets, with the Council's logo and website, in rainbow colours at a cost of £550 plus VAT.

10. Climate Change Working Group

- i) Chairman's Update
- ii) To consider any comments to be submitted relating to the Borough's Climate Change Action Plan

11. Enforcement Matters

- a) **Community Action Team**
 - i) Update on current project areas
 - ii) Update on land to the rear of properties in Deepdale
 - iii) Any new issues to be raised
- b) **CCTV Reports and Update**

12. Correspondence

All correspondence received has been shared with Members. Members have had the opportunity to request that any item be added to the Agenda for further consideration.

- a) Information from SALC – circulated
- b) Metal Detecting

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13. Planning

- a) To receive any reports or updates on planning issues
- c) New applications
 - i) TWC/2022/0032 30 Speedwell Ridge, Randlay TF3 2AG
Erection of a single storey rear extension and a two storey side extension
 - ii) TWC/2022/0087 Schneider Electric, Stafford Park 5
Erection of a two storey mezzanine floor, 2 loading bays, charging building and canopy
- d) Other Planning Matters
 - i) Planning and Development, Information Sessions – to receive a report on sessions already attended

14. West Mercia Police Report

- a) The Nedge SNT – regular updates
- b) Neighbourhood Watch – Deepdale update

15. Friends of Hollinswood & Randlay Valley

- a) Projects – Report & Updates

16. Chairman's Report & Charity.

- a) Chairman's communications
- b) Report from Dunsheath Residents Meeting
- c) Arrangements for Chairman's Charity Event – 5th March, RCC

17. Clerk's Report

- a) SID update
- b) Queen's Green Canopy Tree – Hollinswood Local Centre – Tulip Tree
- c) SNAC - update

Councillors Report(s)

18. Matters from Telford & Wrekin Council

Update from Telford & Wrekin Ward Members

19. Parish Matters

This is an opportunity for Members to discuss any matters raised in the public session or to bring to the attention of the meeting any local matters or issues.

20. Date of next meetings

28 th February 2022	7pm	Asset & Property	HNC
	8pm	Finance & Audit	HNC
21 st March 2022	7.30pm	Full Council	HNC

Katrina Baker

Clerk to the Council

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