

Hollinswood and Randlay Parish Council

Chairman of the Committee: Cllr C Turley

Clerk: Katrina Baker MBE MILCM

ASSET & PROPERTY COMMITTEE

Minutes of the meeting held on **Monday 28th February 2022** at **7.00p.m** at Hollinswood Neighbourhood Centre.

Present

Cllr C Turley
Cllr J Creed
Cllr S Unwin
Cllr G Sinclair
Cllr V Holt

In attendance

Katrina Baker

Stuart Fisher

Glyn Johnson

AP22/1390

Welcome

Councillor C Turley welcomed everyone to the meeting and thanked them for attending.

AP22/1391

Apologies

Cllr L Ricketts
Cllr H Unwin

Work Commitments
Unwell

It was proposed by Councillor Creed and seconded by Councillor Holt, all were in favour and thus it was

RESOLVED that the apologies, as listed, be accepted.

AP22/1392

Declarations of Interest

Councillor S Unwin
Councillor C Turley
Councillor J Creed
Councillor G Sinclair

User Group of RCC, FoHRV, RPS
FoHRV, SBPC
FoHRV, SBPC
SBPC

AP22/1393

Minutes of the meeting held on 24th January 2022

It was proposed by Councillor Sinclair and seconded by Councillor Holt that the Minutes of the meeting held on 24th January 2022 be agreed as a true record. With one abstention, all were in favour and thus it was

RESOLVED that the Minutes be signed as a true record of the meeting.

AP22/1394

Matters arising not included on the Agenda

Foodshare

Stuart updated Members on the current usage of the foodshare scheme, sited within Randlay Community Centre. The range of items remains limited and this could be affecting the amount of use it gets. We will continue to promote this facility and encourage user groups in particular to take advantage of the offers.

Hollinswood and Randlay Parish Council

Chairman of the Committee: Cllr C Turley

Clerk: Katrina Baker MBE MILCM

AP22/1395 Matters relating to Randlay Community Centre

a) Decorating

SF confirmed that the work to undertake the minor repairs and necessary redecorating, including the touch-up needed following the installation of the new lighting, has been completed during half term and has improved the Community Building.

b) Randlay Garden

GJ confirmed that the work on the garden area at Randlay CC will be completed this week. The plan includes to reduce the height of the hedge, define the path and create the flower beds. A recycled bench will be installed within this facility when more benches are ordered. Areas for wildlife and habitat will be created, where possible, eg under the existing hedge.

AP22/1396 Hollinswood Neighbourhood Centre

a) Decorating

GJ confirmed that the touch up decorating including all gloss re-painted, has been completed.

A quote for the redecorating of the Council Chambers has been received. The total cost to use Sheen coloured paint is £201.90 including materials.

Members confirmed that the clerk should place the order for this work to be carried out as soon as possible.

b) Replacement high-level windows

GJ reported that he is awaiting an installation date.

c) Protective wall covering

Members agreed that a quotation should be obtained for low-level protective wall covering panels to be installed in the Council Chamber to protect the walls from damage.

d) Heating

The old heating radiators are nearing the end of their life and are in-effective. It was agreed that investigations commence as to appropriate alternative heating methods.

AP22/1397 Hollinswood Pavilion & Field

a) Windows

The grant application was submitted and we are awaiting the outcome before further information is available.

b) Silver Birch Tree

The tree within the grounds of the Pavilion is to be inspected to ensure it's safety. If TW ascertain that it needs to be removed, an alternative tree will be planted.

c) Re-decorating

As we move forward with new uses of the building, for SNAC and other groups, it is necessary to redecorate in Hall One, the corridors and the walls in Hall Two. Our decorator has quoted £600 labour and £297 for all materials to include ceilings, walls and all gloss. It was proposed by Cllr S Unwin and seconded by Cllr Holt, all were in favour and thus it is

Hollinswood and Randlay Parish Council

Chairman of the Committee: Cllr C Turley

Clerk: Katrina Baker MBE MILCM

RECOMMENDED that we engage the services of Paint UK to redecorate inside of the Pavilion Building as per the quotation of £897.00. This work will not be ordered until the work required on the windows is completed.

AP22/1398 Randlay Allotments

a) Parish Council Shed

GJ reported that the shed has been delivered and will be assembled and erected onto the slabs this week. A lock will be provided with a code available to all tenants, this code will change regularly for security reasons.

A plaque will be provided to promote that this was provided by the Councillor's Pride funding and Pride in Your Community.

b) Drainage

An alternative company has been suggested and GJ will meet to discuss the requirements with a view to obtaining a quotation.

c) Provision of a picnic bench, with disabled seating area

The bench will be delivered within the next two weeks and, due to its size, will need to be built on site and secured. A suitable plaque will be provided.

AP22/1399 The Muddy

a) Picnic Bench

The bench, with disabled access, will be delivered within two weeks and will be erected at the top of The Muddy, near to the gated entrance.

b) Community Planter

GJ reported that the sleepers and other materials are on order and the planter will be available at the The Muddy within a week.

c) Tree Planting

It was agreed that a community tree planting event should take place to plant the trees provided to the Councillors to grow on and also those growing on at the Allotments. This will take place from 11am until 2pm on Sunday, 13th March. Everyone welcome.

The new hedging plants will also be planted at The Muddy, if time permits.

Finally, the new tree whips recently received will be planted at the Allotments.

We will check with TWC regarding planting in The Valley.

AP22/1400 Other Matters

a) Outdoor Gym Experience

A collection of six appropriate pieces of equipment have been identified which offer a range of exercise opportunities for strength and cardiac health. A location at Randlay has been identified and TWC is to undertake a utility search of the land and offer a design in order that an installation cost can be confirmed by the company. This will be funded, in part, by

Hollinswood and Randlay Parish Council

Chairman of the Committee: Cllr C Turley

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the Chairman's Charity. It was proposed by Councillor Sinclair and seconded by Councillor Creed, all were in favour and thus it was

RECOMMENDED that we are now in a position to order the six pieces of Outdoor Gym Equipment and to obtain an installation cost. The cost of the equipment will be £5395.00.

b) Additional Speed Indicator Device

It has been established that only one SID had been ordered with the funding available for the SID partnership with Stirchley & Brookside Parish Council. Discussions are on-going. However, it was proposed by Councillor S Unwin and seconded by Councillor V Holt that funding should be allocated to provide a second SID and this cost should be shared with SBPC. All were in favour and thus it was

RECOMMENDED that an additional SID be purchased, by working with SBPC regarding the funding received from the PCC for this project and to ensure that HRPC receives its 50% of allocated funds for the purpose.

c) Jubilee Coins

Although not on the Agenda, Members had an opportunity to peruse the design options for the children's Jubilee Coins. Members agreed their preference. The design will include for the Parish Logo to be on the reverse of the coin in our corporate colours. It was proposed by Councillor S Unwin and seconded by Councillor Holt that funding be provided for 1000 coins to be available for all primary school children. All were in favour and thus it was

RECOMMENDED that the Finance & Audit Committee discuss the inclusion of £1800 into the budget for the purchase of Jubilee Coins.

Members also agreed that a coin should be provided to all Staff and Councillors, in recognition of this important occasion – this will be funded from the Chairman's Fund.

AP22/1401 Date of the next meeting

As per the new schedule, to be agreed at the AGM.

There being no further business, the Chairman closed the meeting at 7.40pm thanking all the Members for their important contributions to a successful meeting.

Signed Date