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## Hollinswood and Randlay Parish Council

Chairman: Councillor S Unwin

Clerk: Katrina Baker MBE

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### FULL COUNCIL

17<sup>th</sup> March 2022

To all Members, Hollinswood & Randlay Parish Council  
Copied to others for information

Dear Councillors

You are hereby summoned to attend the **Full Council** meeting on **Monday 21<sup>st</sup> March 2022** at **Hollinswood Neighbourhood Centre at 7.30pm.**

### A G E N D A

#### 1. Welcome

The Chairman will welcome everyone to the meeting.

#### Public Session

This is an opportunity for any local residents to raise issues or matters for consideration with the Parish Council.

#### 2. Apologies

- a) To receive apologies for absence from Members of the Council. A reason for absence must be given and Members are required to consider any necessary approval.

Cllr Dalby

Agreed Leave of Absence

#### 3. Declarations of Interest & Dispensations

To receive declarations of pecuniary interest (DPI) from members in respect of any matter on the agenda, the nature of any interests and whether the Member regards the interest to be prejudicial in accordance with Chapter 7 of the Localism Act 2011 and in the secondary legislation made under the Act, particularly in The Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012. Members are reminded of the need to repeat their declaration immediately prior to the commencement of the item in question and to leave the meeting if necessary.

#### 4. Minutes of the meeting held on 21<sup>st</sup> February 2022

Members are required to confirm, as accurate, the Minutes of the last meeting which have been circulated.

#### 5. Matters arising, for information only, from the February Minutes (not included in this Agenda).

- a) Provision of benches, with wheelchair access, tool share shed and planter at The Allotment site and The Muddy – with thanks to Cllrs V Holt and C Turley (Pride in Your Community Funded)

#### 6. Asset & Property Committee

- a) Councillor Turley will present the Minutes of the meeting held on 28<sup>th</sup> February 2022  
b) Updates  
i) The Council Chambers will be redecorated on 23<sup>rd</sup> March 2022  
c) Recommendations  
i) AP22/1397c) To consider the recommendation reference the redecorating of the Pavilion.

Hollinswood Neighbourhood Centre, 7 Downmead, Hollinswood, Telford TF3 2EW Tel: 01952 567961

E-mail:- [enquiries@harpc.org.uk](mailto:enquiries@harpc.org.uk) Website:- [www.hollinswoodandrandlaypc.org.uk](http://www.hollinswoodandrandlaypc.org.uk)

Hollinswood & Randlay Parish Council and Telford & Wrekin Council have signed up to a Parish Charter –  
A commitment by all to work together for the benefit of the wider community.

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We are awaiting the outcome of the grant application for windows at the Pavilion before placing the order for the redecorating.

- ii) AP22/1400a) To consider the position of the Outdoor Gym Equipment at Randlay and to consider the recommendation to purchase and install six pieces of equipment, following agreement of Finance & Audit to allocate the additional funding over and above the Chairman's Charity total.
- iii) AP22/1400b) To consider the recommendation to fund 50% of the cost of an additional SID for the partnership with SBPC.
- iv) AP22/1400c) To confirm the request for Finance & Audit to allocate funds for the purchase of Jubilee Coins (with the Parish Council logo included)

### 7. Finance & Governance

- a) Councillor H Unwin will present the Minutes of the meeting held on 28<sup>th</sup> February 2022, for information
- b) To consider the recommendations from the meeting
  - i) FA22/772 To consider the recommendation to purchase an Eco Henry Rechargeable Cordless Vacuum Cleaner, with two batteries.
  - ii) FA22/773a) To confirm the funding for the recommendation in 6 c) ii)
  - iii) FA22/773b) To confirm the funding for the Speed Indicator Device, as part of the partnership with SBPC
  - iv) FA22/773c) To confirm the funding be allocated for the provision of a commemorative coin for all Primary School Children for the Platinum Jubilee in June 2022.
- c) To receive the Financial Reports for the current period including the balances of the accounts as at end of February 2022, as circulated.
- d) To receive any accident or near-miss reports

### 8. Events

Councillor Johnson, Chairman, will update Members on arrangements for St George's Day.

### 9. Climate Change Working Group

- a) To consider items for the agenda – 4<sup>th</sup> April 2022

### 10. Enforcement Matters

- a) **Community Action Team**
  - i) Update on current project areas
  - ii) TWC / HRPC Action Plan
  - iii) Any new issues to be raised

### 11. Correspondence

All correspondence received has been shared with Members. Members have had the opportunity to request that any item be added to the Agenda for further consideration.

- a) Information from SALC – circulated
- b) Randlay development – update – circulated to Members

### 13. Planning

- a) To receive any reports or updates on planning issues
- c) New applications

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- i) TWC/2022/0157 2 Bryony Rise, Randlay  
Erection of a single storey side and rear extension
- ii) TWC/2022/0177 30 Dinchope Drive, Hollinswood  
Erection of a two storey side and single storey front extension
- d) Other Planning Matters
  - i) Planning and Development, Information Sessions – to receive a report on sessions already attended

### 14. West Mercia Police Report

- a) The Nedge SNT – regular updates
- b) Local Neighbourhood Watch Schemes

### 15. Friends of Hollinswood & Randlay Valley

- a) Projects – Report & Updates

### 16. Chairman's Report & Charity.

- a) Chairman's communications
- b) Chairman's Charity

### 17. Clerk's Report

- a) SID update
- b) Queen's Green Canopy Trees
- c) SNAC – update
- d) Local Centre Service Charges
- e) Randlay Valley Car Park – Rechargeable Rates
- f) Salaries – NALCs announcement of increase 21/22 and payment of back-pay
- g) Allotments – update

### Councillors Report(s)

### 18. Matters from Telford & Wrekin Council

Update from Telford & Wrekin Ward Members

### 19. Parish Matters

This is an opportunity for Members to discuss any matters raised in the public session or to bring to the attention of the meeting any local matters or issues.

### 20. Date of next meeting

- a) **25<sup>th</sup> April 2022**      **7.00pm**      **Annual Parish Meeting**      **Zoom**  
To consider a guest speaker
- b) Initial consideration of the meeting schedule for 2022/23.

Katrina Baker

Clerk to the Council

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