
Hollinswood and Randlay Parish Council

Chairman of the Committee: Cllr H Unwin Clerk: Katrina Baker MBE MILCM

FINANCE & AUDIT COMMITTEE

Minutes of the meeting held on Monday, 28th March 2022 at 7.00pm at Hollinswood Neighbourhood Centre.

Present: Councillor H Unwin
Councillor S Vaughan-Hodkinson
Councillor S Unwin
Councillor J Johnson
Councillor V Holt
Councillor S Snell
Councillor L Ricketts

In Attendance: Katrina Baker, Clerk

FA22/775 Welcome

Councillor H Unwin welcomed members to the meeting and thanked them for attending.

FA22/776 Apologies

Councillor Turley Holiday

It was proposed by Councillor S Unwin and seconded by Councillor Vaughan-Hodkinson, all were in favour and thus it was

RESOLVED that the apologies, as listed be accepted.

FA22/777 Declarations of Interest

Councillor S Unwin	Matters relating to RCC and Randlay Rockets, RPS and FoHRV
Councillor C Turley	Matters relating to FoHRV, SBPC
Councillor S Vaughan-Hodkinson	Matters relating to FoHRV, SBPC
Councillor J Johnson	Matters relating to Human Resources and HPS

Katrina Baker Hollinswood Primary School (Governor)

FA22/778 Minutes of the meeting held on 28th February 2022

It was proposed by Cllr Vaughan-Hodkinson and seconded by Cllr S Unwin all were in favour and thus it was

RESOLVED that the Minutes of the meeting held on 28th February 2022 are a true record and they will be signed by the Chairman.

FA22/779 Matters Arising

a) Grant Policy

The grant policy and application form for 2022/23 has been added to the website, the Section 137 amount has increased to £8.82 per head.

b) Eco-Henry

The new cordless, rechargeable Henry is now available at Randlay Community Centre.

c) Outdoor Gym Equipment

The six pieces of equipment are now on order and we await confirmation regarding installation.

d) Platinum Jubilee Coin

A sample coin has been received, the order has now been placed and the coins will be available for distribution to the primary school children prior to the Bank Holiday.

FA22/780 Financial Reports

a) Current Balances and Investments

The Current Accounts has a balance of £207,071.27 at the end of February 2022.

The investment account has increased to £80,000 and remains with CCLA.

The current Barclays Bank Balances and CCLA (at 28.03.22) total £275,803.66.

b) Earmarked Reserves

Councillor Johnson declared an interest.

It was proposed by Councillor H Unwin and seconded by Councillor Vaughan-Hodkinson that £1573.15 be allocated to the Staff Back Pay from reserves in preparation for the payment of the agreed back pay, to April 2021. With one abstention, it was

RECOMMENDED that the necessary funding be transferred to the Salaries budget for 2022/23.

c) Financial Reports

The Clerk shared with Members, other useful reports that are available from the Accounts Package. This included details of the external funding received throughout the year and the earmarked allocations and a Chairman's Charity report.

A sample Contract User Group Statement is also available, and these will be provided to all contract groups at the end of the financial year, but will also be available monthly, on request.

d) Revised Budget

A slightly revised budget had been circulated, which took into consideration the known increased costs of utilities and other increases. The salary budget included the increased NI figures and predicted pension costs.

FA22/781 Governance Report

a) Accident Book and Near Miss Register

None.

b) Sickness Report

Members received the Annual Sickness Report, and thanked staff for their good attendance record, despite the effects of Covid 19.

FA22/782**In Harmony**

Councillor Johnson and the Clerk declared an interest.

Details had been circulated of an exciting opportunity for Hollinswood Primary School, and the Community, whilst working with In Harmony and two other primary schools (one being Old Park in Telford).

The children (and staff) have received regular visits from In Harmony which gives everyone an opportunity to learn to play an instrument and to be part of an Orchestra.

In Harmony, working with Telford International Centre, are to hold a production, involving all pupils and staff of the three schools, where an audience will be in attendance to enjoy a unique opportunity as the orchestra is formed and performs to parents, families and friends.

Members considered how Hollinswood & Randlay Parish Council could support this event. We will be pleased to attend, support and promote this event. It was proposed by Councillor S Unwin, and seconded by Councillor Vaughan-Hodkinson, with one abstention it was

RECOMMENDED that £500 be allocated to assist Hollinswood Primary School with their expenses relating to this event.
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FA22/783**Other Matters**

None

FA22/784**Date of the next meeting**

23rd May 2022

8pm.

Council Chamber, Hollinswood Neighbourhood Centre

The Chairman thanked Members for their contributions and closed the meeting at 7.45pm.

SignedDate