
Hollinswood and Randlay Parish Council

Chairman of the Committee: Cllr H Unwin Clerk: Katrina Baker MBE MILCM

FINANCE & AUDIT COMMITTEE

Minutes of the meeting held on Monday, 23rd May 2022 at 8.00pm at Hollinswood Neighbourhood Centre.

Present: Councillor H Unwin
Councillor S Vaughan-Hodkinson
Councillor S Unwin
Councillor J Johnson
Councillor V Holt
Councillor C Turley

In Attendance: Katrina Baker, Clerk

FA22/785 Welcome
Councillor H Unwin welcomed members to the meeting and thanked them for attending.

FA22/786 Election of Chairman
It was proposed by Councillor Turley and seconded by Councillor Vaughan-Hodkinson, all were in favour and thus it was

RESOLVED that Councillor H Unwin be elected as Chairman of the Finance & Audit Committee for 2022/23.
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FA22/787 Declaration of Acceptance of Office
Councillor H Unwin signed and read his Declaration of Acceptance of Office, which was witnessed by the Clerk as the Proper Officer of the Council.

FA22/788 Apologies
None

Absent
Councillor Snell
Councillor Ricketts

FA22/789 Election of Vice Chairman
It was proposed by Councillor Turley and seconded by Councillor S Unwin, all were in favour and thus it was

RESOLVED that Councillor Vaughan-Hodkinson be elected as Vice Chairman of the Finance & Audit Committee for 2022/23.

FA22/790

Declarations of Acceptance of Office

Councillor Vaughan-Hodkinson read and signed the Declaration of Acceptance of Office, which was witnessed by the Clerk as the Proper Officer of the Council.

FA22/791

Declarations of Interest

Councillor S Unwin	Matters relating to RCC and Randlay Rockets, RPS and FoHRV
Councillor C Turley	Matters relating to FoHRV, SBPC
Councillor S Vaughan-Hodkinson	Matters relating to FoHRV, SBPC
Councillor J Johnson	Matters relating to Human Resources and HPS
Councillor H Unwin	Matters relating to RCC, Randlay Rockets, RPS, FoHRV and SBPC
Katrina Baker	Hollinswood Primary School (Governor)

FA22/792

Terms of Reference

It was proposed by Councillor Johnson and seconded by Councillor Turley that the Terms of Reference be confirmed for 2022/23.

FA22/793

Minutes of the meeting held on 28th March 2022

It was proposed by Cllr S Unwin and seconded by Cllr J Johnson, all were in favour and thus it was

RESOLVED that the Minutes of the meeting held on 28th March 2022 are a true record and they will be signed by the Chairman.

FA22/794

Matters Arising

In Harmony and Hollinswood Primary School were very pleased to receive the news that the Parish Council has resolved to support their event.

FA22/795

Financial Reports

a) Current Balances and Investments

The balances at the end of April 2022 have been circulated. There remains £80,000 in the investment account.

b) Payments

A full list of all payments in April had been circulated to Members.

c) Payments of £500

In accordance with the Transparency Code, details of all payments over £500 appear on the website.

FA22/796

Governance Report

a) Accident Book and Near Miss Register

None.

b) Policies

All policies have been updated for 2022/23. The Finance & Audit Committee will assist with the full review of policies in preparation for May 2023.

c) Internal Audit Checks

Orders / Purchases / Payments / Recording

Councillors SU and CT

Health & Safety

Councillors HU and JJ

Employment

Councillors VH and SVH

FA22/797

Other Matters

None

FA22/798

Date of the next meeting

25th July 2022

8pm.

Council Chamber

The Chairman thanked Members for their contributions and closed the meeting at 8.40pm.

Signed**Date**