

Hollinswood and Randlay Parish Council

Chairman: Councillor S Snell Clerk: Katrina Baker MBE MILCM

25th May 2022

To: Cllr S Snell
Cllr S Unwin

Cllr L Ricketts
Cllr T Wust

Cllr C Turley

You are invited to a meeting of the Human Resources Committee on **Monday 30th May 2022** which will take place at 7pm, in the Council Chamber, Hollinswood Neighbourhood Centre.

Public & Press are welcome to attend, although it may be necessary to agree a private session within the meeting.

Yours sincerely

Katrina Baker
Clerk

AGENDA

- 1. Welcome**
- 2. Election of Chairman**
- 3. Declaration of Acceptance of Office**
- 4. Apologies for Absence and to consider any necessary approval**
- 5. Election of Vice Chairman**
- 6. Declaration of Acceptance of Office**
- 7. Declarations of Interest (relating to any matter on the Agenda)**
- 8. Terms of Reference**
- 9. To confirm the Minutes of the meeting held in October 2021**
- 10. Staff – general report**
- 11. Employment Policies**
- 12. Youth Provision Partnership**
- 13. Other matters (at the discretion of the Chairman)**
- 14. To consider a private session, if matters raised in the meeting are of a confidential nature.**
- 15. To confirm the date & time of the next Human Resources meeting**
31st October 2022 7.00pm Council Chamber

Hollinswood Neighbourhood Centre, 7 Downmead, Hollinswood, Telford TF3 2EW Tel: 01952 567961
E-mail:- enquiries@harpc.org.uk Website:- www.hollinswoodandrandlaypc.org.uk

Hollinswood & Randlay Parish Council and Telford & Wrekin Council have signed up to a Parish Charter – A commitment by all to work together for the benefit of the wider community.