

---

## Hollinswood and Randlay Parish Council

*Chairman of the Council: Councillor Mrs Sheenagh Unwin*

---

**MINUTES** of the monthly meeting held on **Monday 18<sup>th</sup> July 2022** at **Hollinswood Neighbourhood Centre at 7.30pm.**

**PRESENT:** Councillors S Unwin (Chairman)  
H Unwin  
T Wust  
C Turley  
L Ricketts  
S Snell  
G Sinclair  
J Creed  
E Dalby  
V Holt  
J Johnson

**In Attendance:** K Baker (Clerk)  
G Johnson

**F22/3113 WELCOME**

The Chairman welcomed everyone and thanked them for attending on this exceptionally hot evening. Thanks were extended to Glyn for preparing the room and keeping it as cool as possible.

**PUBLIC SESSION**

None

**F22/3114 APOLOGIES & APPROVAL**

Councillor Vaughan-Hodkinson Work Commitments

It was proposed by Councillor Snell and seconded by Councillor Turley, all were in favour and thus it was

**RESOLVED that the apologies from Councillor Vaughan Hodkinson be accepted.**

**F22/3115 DECLARATIONS OF INTEREST OR DISPENSATIONS, regarding matters on the Agenda**

As per the register. A copy of the register is available on request and appears on the website.

It is now a requirement for Members to register their interests and membership of other organisations and charities.

**F22/3116 MINUTES OF THE MEETING HELD ON 20<sup>th</sup> JUNE 2022**

It was proposed by Councillor Turley and seconded by Councillor Sinclair that the Minutes of the meeting held on 20<sup>th</sup> June 2022 be signed as a true record. With one abstention, all were in favour and thus it was

**RESOLVED that the Chairman signs the Minutes as a true record.**

---

## Hollinswood and Randlay Parish Council

*Chairman of the Council: Councillor Mrs Sheenagh Unwin*

---

**F22/3117**

### **MATTERS ARISING, for information**

- a) **Air Filtration Units**  
The units have been installed and are very effective. Thanks were extended to the company for a very efficient installation service.
- b) **Speed Indicator Device**  
The SID has been in place in Dale Acre Way for four weeks and details of the data analysis had been shared with Members. There were few vehicles travelling in excess of the speed limit. Details of the vehicles, time of day and speeds are recorded for monitoring purposes. The solar panel was not suitable for a mobile SID and therefore we are to receive a credit of £299. We have now purchased a battery and charger and will obtain an additional post. Our personalized sign has not yet arrived.  
The SID will be sited in Randlay next.  
We have not yet received the PCC grant from SBPC.

**F22/3118**

### **FINANCE & GOVERNANCE**

- a) **Financial Reports**  
Copies of the Financial Reports for the end of June had been circulated, showing an overall balance of £303,971 including the Council's Free Reserve.
- b) **Complaints and Appeals Committee**  
The Minutes of this statutory committee had been circulated and were agreed.

**F22/3119**

### **CLIMATE CHANGE WORKING GROUP**

- a) **Minutes of the meeting held on 27<sup>th</sup> June 2022**  
Councillor H Unwin presented the Minutes of the meeting, for information.
- b) **Green Day**  
Details of the plans for the 2023 Green Day events were considered. This will be a two-part event, the first being its launch on 22<sup>nd</sup> April, followed by a stand-alone event on 14<sup>th</sup> October. This will be a free to attend event, with invitations to a wide range of groups and organisations that promote the Green Agenda. A request for funding had been submitted to the Events Committee for consideration.

**F22/3120**

### **EVENTS COMMITTEE**

- a) **Minutes of the meeting held on 27<sup>th</sup> June 2022**  
Councillor Johnson presented the Minutes of the meeting, for information.
- b) **Recommendation**  
It was proposed by Councillor Johnson and seconded by Councillor Creed that funding be included in the budget for 2023/24 to support the Green Day events. All were in favour and thus it was

**RESOLVED that funding be included in the 2023/24 budget.**

---

## Hollinswood and Randlay Parish Council

*Chairman of the Council: Councillor Mrs Sheenagh Unwin*

---

**c) Fun Sports Day – 10<sup>th</sup> August 2022**

Arrangements are in hand for the event which will take place on the Pavilion Field from 11am until 3pm. This is free to attend and everyone of all ages and abilities are welcome to join in. We are grateful to Crossbar Coaching who have also agreed to attend.

**d) SNAC FUN DAY – Saturday, 20<sup>th</sup> August 2022**

This special event will take place between 2 and 4pm on the Pavilion Field with a wide range of activities for all abilities.

**e) Re-usable re-cycled bags**

Sample bags had been available, both are recycled and one is foldable. Members considered both designs and selected the grey shopper, which can have our logo and contact details included. It was proposed by Councillor S Unwin and seconded by Councillor Johnson that the Parish Council should purchase 500 of the grey bags at a cost of £1.65 each. These are to be the gifts for the senior citizens at Christmas, but also to be available throughout the year. With one abstention, all were in favour and thus it was

<b>RESOLVED that 500 shoppers be ordered, at a cost of £1.65 each from the Christmas Budget. The colour is to be determined by Members.</b>
---

**F22/3121**

**COMMUNITY ACTION TEAM**

**a) Hollinswood EVA**

Following many complaints from residents in Deercote, the Flats and other areas of Hollinswood, an EVA was arranged and attended by TWC, the Police, Parish Council and Councillor Turley. Thanks were extended to everyone who attended who were astounded at the unsatisfactory condition of the area and ASB which is evident.

Various actions were agreed, including contacting Cap Gemini, a significant landowner where the problems occur.

In order to address the fly tipping issue, TWC has suggested installing a taller pole and mounting a CCTV. TWC will provide and fund the CCTV and installation. It has been agreed that the Parish Council will apply to the Councillors Pride Fund for contributions from our Ward Members so that the cost can be split four ways.

The police are closely monitoring the area.

**b) Grass cutting and landscaping around Deercote Flats**

There are varying standards of grass cutting and there are areas where no grass is cut. This is due to changes with Freeholders and Leaseholders and the lack of appropriate service standards. The Parish Council, with the support of Councillor Turley is identifying the management companies and trying to ascertain details of the contractors.

This may be a contract that the Parish Council could tender for in the future?

**c) Randlay Park – Outdoor Gym**

It was very disappointing that the new gym equipment was vandalized before being officially available for use. However, thanks were extended to numerous residents and young people for the information made available regarding the culprits. The police are continuing the investigations and interviews will follow.

---

## Hollinswood and Randlay Parish Council

*Chairman of the Council: Councillor Mrs Sheenagh Unwin*

---

**d) Action Plans**

The Action Plans are available, last months which is updated with current information and progress and the current month, which details the priorities. This system works well.

**e) ASB Event in Hollinswood**

It has been agreed that the event, planned for tomorrow, will be postponed until 2<sup>nd</sup> August. This is due to the fact that TWC was late in providing suitable publicity but also due to the expected heatwave.

**F22/3122**

**CORRESPONDENCE**

All information received is shared with Members as soon as possible.

**a) Information from SALC**

Members are encouraged to read the regular updates which include important information and legal updates.

**b) Wrekin Area Committee**

A meeting will take place, via Zoom, on Thursday, 21<sup>st</sup> July at 7pm. The agenda has been circulated.

**F22/3123**

**PLANNING**

**a) Reports**

None

**b) New Applications**

None

**F22/3124**

**WEST MERCIA POLICE REPORT**

The Parish Council continues to meet regularly with representatives of the SNT and undertake walkabouts and the police are holding regular surgeries in Hollinswood, Randlay and Storchley.

The current main issue relates to personal safety in and around Blue Pool. It is very dangerous to attempt swimming here, particular in the hot weather conditions.

The Charter is due for renewal in September and the Parish Council is keen to hear from local residents as to what their priorities are.

**F22/3125**

**FRIENDS OF HOLLINSWOOD & RANDLAY VALLEY**

**a) Projects**

Councillor Turley updated Members on work undertaken recently at the Volunteer Day.

Thanks were extended to Richard and Dave for their help with cutting back and litter picking, whilst Chris continued mowing.

The project to complete the all-ability access to the Woodlands School must be completed as soon as possible and quotations for the remaining work will be obtained.

**b) Councillor C Healy - TWC**

Councillor Turley and the Clerk had toured the Valley with Councillor Healy and identified projects to be considered for the additional funding now available.

---

## Hollinswood and Randlay Parish Council

*Chairman of the Council: Councillor Mrs Sheenagh Unwin*

---

c) Volunteers

We have welcomed students from Telford College during the summer Term and they will return in September.

We are also grateful to Fujitsu and McDonalds who are providing volunteers to work in the Valley in the Autumn.

**F22/3126**

### **CHAIRMAN'S REPORT**

**a) Randlay Gym Equipment**

The purchase and installation of the Outdoor Gym equipment at Randlay Green was made possible with a contribution from the Chairman's Charity and that made the vandalism harder to accept. However, many positive messages have been received with thanks for providing the equipment in Randlay. The Parish Council will investigate the possibility of organizing Outdoor Gym Sessions at Hollinswood & Randlay.

The Chairman's Award replica has been presented to Harry Wiley for his outstanding work litter picking in Randlay.

**b) Chairman's Charity**

The total raised so far is £544 with plans in progress for a Dawn to Dusk Gym Challenge. A tombola will be held at the SNAC event.

**F22/3127**

### **CLERK'S REPORT**

Dealing with the heat has taken priority in the recent days, with the re-introduction of community support. Some residents have valued food collection and prescription collection and we have been keeping in touch with some of the more vulnerable residents in the parish.

**F22/3128**

### **MATTERS FROM TELFORD & WREKIN COUNCIL**

Councillor Turley reported that his surgeries continue in the Ward.

The Full Council meeting took place last week. The recent CSE Enquiry Report was included.

**F22/3129**

### **PARISH MATTERS**

- a) Bench outside of 170/175 Brands Farm Way – reports of ASB at night – pass to WMP
- b) Dog poo issues in Bryony Rise – add to future agenda to consider the provision of dog poo bag dispensers
- c) Request for an enclosed dog area
- d) Signage needed to identify Randlay Valley
- e) More activities for the 50+ age group
- f) Motorbikes, 11pm at Boddington Crescent
- g) Police visibility
- h) Tree pruning needed over paths in Randlay
- i) Parking on bends, Thistle Close
- j) Tablets found on Randlay Green benches
- k) Footpath maintenance – Randlay
- l) Missing Residents Only signs in Randlay
- m) Position of the Care Home
- n) Broken glass at the youth shelter

---

## Hollinswood and Randlay Parish Council

*Chairman of the Council: Councillor Mrs Sheenagh Unwin*

---

- o) Electric scooters on highways and footpaths

All matters will be reported to the relevant organisations for action or undertaken by the Landscape Management Team.

### F22/3130

#### MEETING SCHEDULE

20 <sup>th</sup> July 2022	7pm	Youth Provision Partnership	HNC
25 <sup>th</sup> July 2022	7pm 8pm	Asset & Property Finance & Audit	HNC
5 <sup>th</sup> September 2022	7pm 8pm	Asset & Property Events	HNC
19 <sup>th</sup> September 2022	7.30pm	Full Council	HNC

There being no further business, the Chairman closed the meeting at 8.35pm, thanking members for their important contributions to the meeting.

Signed ..... Date.....

Please note that these minutes will remain DRAFT until confirmed as a true record at the next Full Council meeting on Monday, 19<sup>th</sup> September 2022.