
Hollinswood and Randlay Parish Council

Chairman of the Council: Councillor Mrs Sheenagh Unwin

MINUTES of the monthly meeting held on **Monday 17th October 2022** at **Hollinswood Neighbourhood Centre** at **7.30pm**.

PRESENT: Councillors S Unwin (Chairman)
H Unwin
S Vaughan-Hodkinson
S Snell
J Creed
J Johnson

In Attendance: K Baker (Clerk)
G Johnson

F22/3150 WELCOME

The Chairman welcomed everyone to the meeting and thanked them for attending.

PUBLIC SESSION

None

F22/3151 APOLOGIES & APPROVAL

Councillor Ricketts	Work Commitments
Councillor Turley	Holiday
Councillor Holt	Health
Councillor Ricketts	Health

It was proposed by Councillor Snell and seconded by Councillor Johnson, all were in favour and thus it was

RESOLVED that the apologies, as listed, be accepted.

ABSENT

Councillor Sinclair

F22/3152 DECLARATIONS OF INTEREST OR DISPENSATIONS, regarding matters on the Agenda

As per the register. A copy of the register is available on request and appears on the website.

F22/3153 MINUTES OF THE MEETING HELD ON 26th SEPTEMBER 2022

It was proposed by Councillor Snell and seconded by Councillor Johnson that the Minutes of the meeting held on 26th September 2022 be signed as a true record. All were in favour and thus it was

RESOLVED that the Chairman signs the Minutes as a true record.

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F22/3154

MATTERS ARISING, for information

- a) Randlay Avenue
Following the correspondence to TWC regarding the speed of traffic on Randlay Avenue, and the evidence obtained from the SID, the request for an additional raised platform near to the shops and care home and the loose section of the existing raised platform, the reference number received refers to all the elements and will move through the process.
- b) Randlay Avenue Bus Shelter
TWC has confirmed that the bus shelter is in the neighbouring Parish as the boundary is the centre of Randlay Avenue and then proceeds down the path to Arundel.
- c) Overhanging Trees in Long Meadow
These have been reported to TWC.
- d) Circus Posters
These had been removed today.
- e) Street Light Audit
A date is still to be agreed.

F22/3155

FINANCE & GOVERNANCE

a) Minutes of the meeting held on 10th October 2022

Councillor H Unwin presented the Minutes of the meeting held on 10th October for information.

b) Recommendations

- i) It was proposed by Councillor H Unwin and seconded by Councillor Snell, all were in favour and thus it was

RESOLVED that an additional £20,000 be transferred to the CCLA account.

- ii) It was proposed by Councillor H Unwin, seconded by Councillor Vaughan-Hodkinson, and all were in favour and thus it was

RESOLVED that the Parish Council signs up to Viv-Up to provide the platform for staff, Councillors & Volunteers to receive health & well being support and information. There is no charge to the Parish Council.

Members also agreed that the subscription fee to the full EAP service would be considered as part of the budget process for 2023/24.

- iii) It was proposed by Councillor H Unwin, seconded by Councillor Creed, and all were in favour and thus it was

RESOLVED that the Parish Council would extend the contract for the hire of the van until the end of March 2023. The company had confirmed that the rate would be held for the entire period.

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Members expressed an interest in having a option to change the van to an electric vehicle, should one be available and the cost be acceptable.

- iv) It was proposed by Councillor H Unwin, seconded by Councillor Johnson, and all were in favour and thus it was

RESOLVED that a project to provide solar panels, and batteries, on Randlay Community Centre should be considered as part of the budget process for 2023/24.

c) Parish Strategy & Five-year Action Plan

- i) Adoption for 2023/28

It was proposed by Councillor Vaughan-Hodkinson, seconded by Councillor H Unwin and all were in favour and thus it was

RESOLVED that the Parish Strategy and Five-Year Plan be adopted.

The document will appear on the Parish Council website.

- ii) Link Councillors
Members agreed that no changes were necessary.
- iii) Events Procedure
The Clerk has produced a template document which can be used for any Parish Council event.

d) Financial Position

A full report had been made available to the Finance & Audit Committee on 10th October.
The current account balance at the end of September was £270,134.85.

F22/3156

EVENTS COMMITTEE

An updated Calendar of Events had been circulated, for information. The name of the Green Day events is to be added.

There is to be a fun day taking place on Randlay Community Field for the Coronation in 2023.

The next event will be the Remembrance Sunday service at The Memorial in Telford Town Park.

Tickets for the senior citizens Christmas lunches will be available on 24th and 25th October at both Centres from 10m until 11.30am – however, they can also be purchased from the office at other times. There are 80 tickets available for each day.

F22/3157

ENFORCEMENT & NEIGHBOURHOOD MATTERS

a) Community Action Team

The September and October Action Plans had been circulated.

It was noted that the CCTV cameras have been deployed in Hollinswood on the look out for off-road bikes.

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b) New Issues

Parking in Doddington, particularly on the junction with Dale Acre Way

This will be reported to both the police and TWC as the vehicles cause an obstruction, a visibility issue and as they are used as part of a business, this needs to be investigated to ensure the relevant permission is in place.

F22/3158

CORRESPONDENCE

All information received is shared with Members as soon as possible.

a) Information from SALC

Members are encouraged to read the regular updates which include important information and legal updates.

F22/3159

PLANNING

a) Reports

None

b) New Applications

TWC/2022/0796 Erection of 299 homes, and infrastructure at land near Nedge Hill

It was noted that the Parish Council had been consulted, although the majority of the site is not in our Parish.

The Parish Council had responded previously prior to the amended plans, and the views had not changed

RESOLVED that the Parish Council cannot support this application because of the continued concerns regarding:

Infrastructure – traffic – there is only one route in and out of the site, this could mean up to 500 plus cars

Sustainability – future-proofing – lack of solar panels, heat source pumps, appropriate landscaping and a limit on the use of tarmac (for drives).

Loss of the wildlife corridor – Deer are often seen across the site on route to Randlay Valley or back.

Services & Facilities – information regarding sufficient Doctor and Dentist's, schools and shops.

F22/3160

WEST MERCIA POLICE REPORT

- a) The Parish walkabout with the police and PCSO took place around Hollinswood to look at some local issues that had been reported. The next event was scheduled for 20th October but has been postpone.

A recurring issue at Downton Court is under surveillance.

F22/3161

FRIENDS OF HOLLINSWOOD & RANDLAY VALLEY

- a) Projects

As we near the designation of Randlay Valley as a Local Nature Reserve, a round table meeting took place with representatives of the various departments who will work together to manage the project.

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b) Ash Dieback

As with other sites across the Borough and Country, the ash dieback management plan is essential. TWC has confirmed that it will be funding the first phase of tree removal, those in prime locations throughout the valley which affect the strategic routes. A timetable is imminent.

c) Controlled Fires

At the request of some official user groups, TWC has agreed that permission can be granted for controlled fires at the Woodland School.

Councillor Creed has created a lined fire pit, to be installed. A document will be created for groups such as Scouts, Guides and HPS, which will capture all the information required and to ensure that anyone using the facility will have the relevant information and support required for a safe activity.

F22/3162

CHAIRMAN'S REPORT

a) **Correspondence and Events**

Unfortunately, the Chairman had not been able to attend the event with Friends of Telford Town Park.

It was agreed to organize a reverse advent calendar, items donated will be distributed through ROC.

b) **Chairman's Charity**

The Chairman has donated £300 to the charity.

F22/3163

CLERK'S REPORT

a) Warm Welcome Hubs

These will be held at both centres and will start on 7th November.

RCC	Mondays	10am until 12.30
HNC	Wednesdays	1pm until 2.30pm
	Thursdays	12 noon until 2.30pm
	Fridays	1.30 – 3.30pm

Refreshments will be available, it is possible to show a pre-recorded film and board games will be available.

b) Vaccination Bus

TWC were very pleased to have been able to use Hollinswood & Randlay and for all the allocations to be used. They wished to express their thanks to the Parish Council for the support.

c) Coffee Mornings

We will be working with Hollinswood Primary School to promote the monthly coffee mornings. The first being at HNC on 7th November from 9am until 11am. There will be a range of information stands and representatives of local organisations in order that we can signpost families to get appropriate help, support and information.

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F22/3164 MATTERS FROM TELFORD & WREKIN COUNCIL

None

F22/3165 PARISH MATTERS

The following matters will be actioned or reported as necessary:

- a) Litter in the underpasses near to The Boscobel Arms
- b) Rubble and hardcore left on the grassed areas following footpath work in Randlay
- c) Leaves on Randlay Avenue, near the bus shelter opposite Fisherman's Walk and at Bryony Rise
- d) Streetlight out between Dunstone and Deepdale (on the house wall)

All matters will be reported to the relevant organisations for action or undertaken by the Landscape Management Team.

F22/3166 MEETING SCHEDULE

Please note that the meetings scheduled for 3rd October have been postponed.

31 th October 2022	7pm	Human Resources	HNC
	7.30pm	Events Committee	
7 th November 2022	7pm	Finance & Audit	
	8pm	Asset & Property	
21 st November 2022	7.30pm	Full Council	

There being no further business, the Chairman closed the meeting at 8.10pm, thanking members for their important contributions to the meeting.

SignedDate.....

Please note that these minutes will remain DRAFT until confirmed as a true record at the next Full Council meeting on Monday, 21st November 2022.