
Hollinswood and Randlay Parish Council

Chairman of the Committee: Cllr C Turley

Clerk: Katrina Baker MBE MILCM

ASSET & PROPERTY COMMITTEE

Minutes of the meeting held on **Monday 5th September 2022** at **7.00p.m** at Hollinswood Neighbourhood Centre.

Present

Cllr C Turley
Cllr J Creed
Cllr S Unwin
Cllr H Unwin
Cllr L Ricketts

In attendance

Katrina Baker

Glyn Johnson

Liam Seabury

AP22/1452

Welcome

Councillor C Turley welcomed everyone to the meeting and thanked them for attending.

AP22/1453

Apologies

Cllr G Sinclair
Cllr V Holt

Holiday
Health Reasons

It was proposed by Councillor H Unwin and seconded by Councillor Creed, all were in favour and thus it was

RESOLVED that the apologies as listed be accepted.

Members would send their best wishes to Councillor Holt

AP22/1454

Declarations of Interest

Councillor S Unwin
Councillor C Turley
Councillor J Creed
Councillor H Unwin

User Group of RCC, FoHRV, RPS
FoHRV, SBPC
FoHRV, SBPC
User Group of RCC, FoHRV, RPS and SBPC

AP22/1455

Minutes of the meeting held on 5th September 2022

It was proposed by Councillor S Unwin and seconded by Councillor Creed that the Minutes of the meeting held on 5th September 2022 be agreed as a true record. With 1 abstention, all were in favour and thus it was

RESOLVED that the Minutes be signed as a true record of the meeting.

All matters arising were included on the Agenda.

AP22/1456

Decisions taken by the Chairman and Vice Chairman, in cases of urgency

None.

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AP22/1457 Matters relating to Randlay Valley

Councillor Turley, as Chairman of the Friends of Hollinswood & Randlay Valley, updated Members on recent matters.

Work to remove the trees affected by ash dieback from the main pedestrian routes will commence on 17th November, this is to be funded by TWC. However, additional work will be required in the future, and this may well be determined as the responsibility of the Parish Council.

The Ramblers are keen to work with the Parish Council and FoHRV to introduce walking for health routes and it has been agreed that a monthly walk will take place initially. Councillor Turley will attend a refresher training session and Glyn and Liam will enroll on the training course.

Funding is available and a meeting will take place to establish if the bridleway will be eligible for financial support, from the Safer Stronger Communities, to bring about a further route suitable for rambling.

AP22/1458 Matters relating to Randlay Community Centre

a) Upgrade to LED lighting Project

The new lights have been installed and are now working correctly.

AP22/1459 Matters relating to Hollinswood Neighbourhood Centre

a) Installation of the Protective Wall Covering

It has been difficult to find a company to install the wall covering. However, our local painter has now submitted a quotation of £380.00.

This will be in addition to the cost of the materials (previously agreed - £650).

It was proposed by Councillor Turley and seconded by Councillor H Unwin, all were in favour and thus it was

RESOLVED that the quotation from Paint UK be accepted and that the order for the materials be placed in order that this project can be completed as soon as possible.
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b) Main Hall

The work to complete the redecorating following the installation of the new radiators will cost £80 and will be completed as soon as possible.

AP22/1460 Matters relating to Hollinswood Pavilion & Field

a) Football Posts

The local young football players were very grateful for the installation of the new posts. They continue to use the field regularly and provide their own nets.

b) Football Pitch

Glyn had obtained a quotation for marking out the pitch. It was proposed by Councillor S Unwin, seconded by Councillor Ricketts and all were in favour and thus it was

RESOLVED that the Parish Council instructs the contractor to mark out the pitch, at a cost of between £150 and £200.

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Parish Council staff will be able to re-line the pitch when required.

c) Stackable Chairs

Liam had investigated the cost of 40 plastic, stackable chairs. These are needed to complete the refurbishment of the Pavilion Building. It was proposed by Councillor S Unwin and seconded by Councillor Ricketts, all were in favour that £1000 be requested to purchase 40 new chairs, colours to be confirmed.

d) Less abled access to Pavilion Field and Outdoor Gym Area

Quotations are awaited for this work.

e) New Pavilion sign

A design has been produced to ensure that it recognizes the Pavilion as the home of SNAC, FOHRV and Scouts. A quotation will now be obtained.

A quotation had been received to redecorate all the external paintwork of the Pavilion for a labour cost of £480.00. Members agreed that this was good value for money and instructed the Clerk to place the order, under her delegated authority.

AP22/1461

Randlay Allotments

a) Bus Shelter Project

A meeting with the artist is to take place on Wednesday 9th November.

b) Drainage

It had proved difficult to find a company available and willing to offer a quotation for the completion of the drainage work required at the allotment site.

However, GN Groundworks have been working on the site on another project and have now offered a quotation to provide 92m of perforated drainage pipe at a total cost of £4732.80 including VAT. When compared to previous quotes (April 2022) where 25m was £3460 and 75m was £6822.00, Members were keen to accept the GN Groundworks quotation. Funding is available from the grants received for this project. It was proposed by Councillor H Unwin and seconded by Councillor Ricketts, all were in favour and thus it was

RESOLVED that the quotation for 92m of perforated drainage to be installed at the site be accepted and funded by the grant funding already received.

c) Accessible Plot

We are very grateful to GN Groundworks for their support in the project to provide an accessible plot. The work has been completed and a photo opportunity will be arranged, as a thank you to the company. We will be installing suitable fencing around the plot. The site drains to the rear, where the trees will benefit from the storm water.

The tenant will be providing raised planters and an accessible shed before next season, which the Parish Council will help to erect.

The tarmac can be pierced to help with drainage if this is required.

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AP22/1462 Randlay Valley Car Park

a) Maintenance

Additional maintenance around the gate and fences of the area is necessary. We will also be sowing more wild flower seeds and planting trees to enhance the area. Weed control will be applied to the car park area.

b) Reversing Lines

In order to support the company that use the car park area for training, permission has been granted for reversing lines to be added to the surface at the furthest point from the gate.

AP22/1463 The Muddy

a) Maintenance

Thanks are extended to Nobridge for the maintenance of the field. Whilst the field is in better condition, the drainage needs to be resolved before more enhancements are possible.

b) Fruit Trees and Bushes

A number of trees and bushes have been donated and will be planted in the sensory area.

c) Signage

We are awaiting the design of the sign, which will be shared with Members before ordering.

AP22/1464 Speed Indicator Device

Thanks were extended to the staff team for the downloading of information and for ensuring that the device is operational. Details of the data are now available and show concerning numbers of vehicles exceeding the speed limit especially in Randlay Avenue. This information has been shared with the police and TWC with a request for action.

It was proposed by Councillor S Unwin and seconded by Councillor Creed, with all members in favour and thus it is

RECOMMENDED that two additional posts and brackets be purchased to enable the sites to be identified and that only the SID will need to be moved.
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Members may consider purchasing another SID, this will be considered within the budget discussions. We are still awaiting the repayment of the Grant from Stirchley & Brookside Parish Council.

AP22/1465 Other Matters

Street Lights hidden by overgrown trees

This is an issue in Downton Court and will be reported to TWC.

An ongoing concern on the path across the Cap Gemini land, off Dale Acre Way, will also be reported to the CAT Team Leader, who had taken up this issue previously.

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AP22/1466 Date of the next meeting

23rd January 2023

7pm

Council Chamber

There being no further business, the Chairman closed the meeting at 8.35pm thanking all the Members for the important contributions to a successful meeting.

Signed Date