
Hollinswood and Randlay Parish Council

Chairman of the Committee: Cllr H Unwin Clerk: Katrina Baker MBE MILCM

FINANCE & AUDIT COMMITTEE

Minutes of the meeting held on Monday, 7th November 2022 at 7.00pm at Hollinswood Neighbourhood Centre.

Present: Councillor H Unwin
Councillor S Vaughan-Hodkinson
Councillor S Unwin
Councillor L Ricketts
Councillor S Snell
Councillor C Turley

In Attendance: Katrina Baker, Clerk

FA22/820

Welcome

Councillor H Unwin welcomed members to the meeting and thanked them for attending.

FA22/821

Apologies

Councillor Johnson	Work Commitments
Councillor Holt	Health Reasons

It was proposed by Councillor Vaughan-Hodkinson and seconded by Councillor Turley, all were in favour and thus it was

RESOLVED that the apologies, as listed, be accepted.

FA22/822

Declarations of Interest

Councillor S Unwin	Matters relating to RCC and Randlay Rockets, RPS and FoHRV
Councillor S Vaughan-Hodkinson	Matters relating to FoHRV, SBPC and FoTTP
Councillor H Unwin	Matters relating to RCC, Randlay Rockets, RPS, FoHRV and SBPC
Katrina Baker	Hollinswood Primary School (Governor)

FA22/823

Minutes of the meeting held on 10th October 2022

It was proposed by Cllr Ricketts and seconded by Cllr Vaughan-Hodkinson, all were in favour and thus it was

RESOLVED that the Minutes of the meeting held on 10th October 2022 are a true record and they will be signed by the Chairman.

FA22/824**Matters Arising****Viv-Up**

The Parish Council will be supporting its employees and Councillors through the Viv-Up scheme which is to be launched on 1st December 2022.

FA22/825**Financial Reports****a) Current Balances and Investments**

The balances at the end of October had been circulated to all Members. £243,114.68 is available in the Current Account.

The Additional £20,000 will be invested in CCLA during November.

b) Payments

A full list of all payments in October had been circulated to Members. Members used this opportunity to ask questions from the details provided including income streams and records and the payment for the gazebos.

c) Budget 2023/24

An initial draft budget is available. It has to be recognised that there has been a significant increase in some costs and this will have to be taken into consideration before the budget is set for 2023/24. Although the financial position appears to be healthy, with increased costs across all areas of our work, balances will be reduced significantly before the end of the financial year.

Members took the opportunity to peruse the draft document and discuss any savings that may be possible. In addition, Members were briefed on the increases that will be necessary throughout the budget to cope with the increased costs.

On a positive note, the income figures are promising.

Members will consider, before the next meeting, the funding required for Randlay Valley and the Ash Dieback work that will be needed – this could result in a significant increase in the budget.

FA22/826**Governance Report****a) Risk Management**

This continues to be monitored closely.

b) Accidents and Near Misses

There were no accidents or near misses recorded.

FA22/827**Parish Vehicle****a) Update on the sale of the redundant vehicle**

The sale of the off-the-road van had been completed and income received. DVLA had confirmed the change of ownership.

FA22/828**Solar Panel Project**

The Parish Council had been successful in its bid to obtain an initial £10,000 grant towards a project to provide solar panels and batteries at Randlay Community Centre.

A local company will be returning to confirm the details of their proposed scheme and costs.

The Chairman thanked Members for their contributions and closed the meeting at 7.25pm.

Signed**Date**