
Hollinswood and Randlay Parish Council

Chairman: Councillor S Unwin

Clerk: Katrina Baker MBE

FULL COUNCIL

16th November 2022

To all Members, Hollinswood & Randlay Parish Council
Copied to others for information

Dear Councillors

You are hereby summoned to attend the **Full Council** meeting on **Monday 21st November 2022** at **Hollinswood Neighbourhood Centre at 7.30pm.**

A zoom link can be available for the public to attend, please request the link by emailing enquiries@harpc.org.uk before 12 noon on Monday, 21st November 2022.

A G E N D A

1. Welcome

The Chairman, Councillor Sheenagh Unwin, will welcome everyone to the meeting.

Public Session

This is an opportunity for any local residents to raise issues or matters for consideration with the Parish Council.

2. Apologies

- a) To receive apologies for absence from Members of the Council. A reason for absence must be given and Members are required to consider any necessary approval.

3. Declarations of Interest & Dispensations

- a) To receive declarations of pecuniary interest (DPI) from members in respect of any matter on the agenda, the nature of any interests and whether the Member regards the interest to be prejudicial in accordance with Chapter 7 of the Localism Act 2011 and in the secondary legislation made under the Act, particularly in The Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012. Members are reminded of the need to repeat their declaration immediately prior to the commencement of the item in question and to leave the meeting if necessary.

4. Minutes of the meeting held on 17th October 2022

Members are required to confirm, as accurate, the Minutes of the last meeting which have been circulated.

5. Matters arising, for information only, from the October Minutes (not included in this Agenda).

- a) Viv-Up will go live on 1st December and will be available to all staff and councillors
- b) Rubble and hardcore on grassed areas within Randlay – update
- c) Street light between Dunstone and Deepdale - update

6. Finance & Governance

- a) Councillor H Unwin will present the Minutes of the Finance & Audit meeting held on 7th November 2022, for information

Hollinswood Neighbourhood Centre, 7 Downmead, Hollinswood, Telford TF3 2EW Tel: 01952 567961

E-mail:- enquiries@harpc.org.uk Website:- www.hollinswoodandrandlaypc.org.uk

Hollinswood & Randlay Parish Council and Telford & Wrekin Council have signed up to a Parish Charter –
A commitment by all to work together for the benefit of the wider community.

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- b) Recommendations
There were no recommendations
- c) Financial Report
To confirm the current financial position

7. Events Committee

- a) Councillor Johnson will present the Minutes of the Events Committee meeting held on 31st October 2022, for information
- b) Update on Christmas Events

8. Human Resources Committee

- a) Councillor Snell will present the Minutes of the Human Resources Committee meeting held on 31st October 2022, for information
- b) To consider the recommendations from the meeting
 - i) LMT Leader to remain on 37 hours per week until the end of the calendar year.
 - ii) The Clerk to receive an additional 1 scp from April 2023.

9. Asset & Property Committee

- a) Councillor Turley will present the Minutes of the Asset & Property Committee meeting held on 7th November 2022, for information
- b) To consider the recommendations from the meeting
 - i) Installation of the protective wall covering in the Council Chamber at a cost of £380
 - ii) Mark out the football pitch on the Pavilion Field at a cost not to exceed £200
 - iii) Installation of 92m of perforated drainage pipe at Randlay Allotments as a cost of £4732.80 including VAT
 - iv) Purchase two additional posts and brackets for the SID

10. Enforcement & Neighbourhood Matters

- a) **Community Action Team**
 - i) TWC / HRPC Action Plan updates
 - ii) ASB officer identified by TWC for The Nedge Ward – a meeting is to take place with PC Sian Evans
 - iii) Any new issues to be raised

11. Correspondence

All correspondence received has been shared with Members. Members have had the opportunity to request that any item be added to the Agenda for further consideration.

- a) Information from SALC – circulated
- b) TWC – Local List of Buildings -circulated
- c) TWC Invitation to the White Ribbon Event – circulated
- d) TWC – interim arrangements - polling stations and places – circulated

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12. Planning

- a) To receive any reports or updates on planning issues
 - i) Response regarding The Hem application – circulated
 - ii) Enforcement response – ref fireworks at Stafford Park venue
- b) New applications
 - i) TWC/2022/0885 Unit D, Stafford Park 2
Erection of one steel framed building
 - ii) TWC/2022/0891 36 Dodmoor Grange
Creation of a vehicular access
 - iii) TWC/2022/0914 Site of the Former Reynolds House
Hybrid Planning Application

13. West Mercia Police Report

- a) The Nedge SNT – updates

14. Friends of Hollinswood & Randlay Valley

- a) Projects – Report & Updates

15. Chairman's Report & Charity.

- a) Chairman's communications
- b) Chairman's Charity update

16. Clerk's Report

- a) Provision of Warm Hubs – successful grant application
- b) Condolence Book – archive arrangements
- c) Grounds maintenance – Hollinswood & Randlay Flats

17. Matters from Telford & Wrekin Council

Update from Telford & Wrekin Ward Members

18. Parish Matters

This is an opportunity for Members to discuss any matters raised in the public session or to bring to the attention of the meeting any local matters or issues.

19. Date of next meeting

5th December 2022	7pm 8pm	Climate Change Finance & Audit Committee	Council Chamber
19th December 2022	7.30pm	Full Council	Hollinswood N Centre

Katrina Baker
Clerk to the Council