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## Hollinswood and Randlay Parish Council

Chairman: Councillor S Unwin

Clerk: Katrina Baker MBE

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### FULL COUNCIL

14<sup>th</sup> December 2022

To all Members, Hollinswood & Randlay Parish Council  
Copied to others for information

Dear Councillors

You are hereby summoned to attend the **Full Council** meeting on **Monday 19<sup>th</sup> December 2022** at **Hollinswood Neighbourhood Centre at 7.30pm.**

A zoom link can be available for the public to attend, please request the link by emailing [enquiries@harpc.org.uk](mailto:enquiries@harpc.org.uk) before 12 noon on Monday, 19<sup>th</sup> December 2022.

### A G E N D A

#### 1. Welcome

The Chairman, Councillor Sheenagh Unwin, will welcome everyone to the meeting.

#### Healthwatch Telford & Wrekin

Katie Cook will attend the meeting to give an introduction to the work of Healthwatch Telford & Wrekin – there will also be an opportunity to ask questions.

#### Public Session

This is an opportunity for any local residents to raise issues or matters for consideration with the Parish Council.

#### 2. Apologies

- a) To receive apologies for absence from Members of the Council. A reason for absence must be given and Members are required to consider any necessary approval.

Councillor V Holt

Leave of Absence

#### 3. Declarations of Interest & Dispensations

- a) To receive declarations of pecuniary interest (DPI) from members in respect of any matter on the agenda, the nature of any interests and whether the Member regards the interest to be prejudicial in accordance with Chapter 7 of the Localism Act 2011 and in the secondary legislation made under the Act, particularly in The Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012. Members are reminded of the need to repeat their declaration immediately prior to the commencement of the item in question and to leave the meeting if necessary.

#### 4. Minutes of the meeting held on 21<sup>st</sup> November 2022

Members are required to confirm, as accurate, the Minutes of the last meeting which have been circulated.

#### 5. Matters arising, for information only, from the November Minutes (not included in this Agenda).

Hollinswood Neighbourhood Centre, 7 Downmead, Hollinswood, Telford TF3 2EW Tel: 01952 567961

E-mail:- [enquiries@harpc.org.uk](mailto:enquiries@harpc.org.uk) Website:- [www.hollinswoodandrandlaypc.org.uk](http://www.hollinswoodandrandlaypc.org.uk)

Hollinswood & Randlay Parish Council and Telford & Wrekin Council have signed up to a Parish Charter –  
A commitment by all to work together for the benefit of the wider community.

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### 6. Finance & Governance

- a) Councillor H Unwin will present the Minutes of the Finance & Audit meeting held on 5<sup>th</sup> December 2022, for information
- b) Recommendations
  - FA22/835 d) Telford Visually Impaired Group  
To grant £100 for the work of the group.
- c) Financial Report  
To confirm the financial position at the end of November 2022
- d) Accident Update  
The Clerk will update Members on a recent staff accident and actions taken.

### 7. Climate Change Working Group

- a) Councillor Vaughan-Hodkinson will present the Minutes of the meeting held on 5<sup>th</sup> December 2022, for information
- b) Any other matters

### 8. Enforcement & Neighbourhood Matters

- a) **Community Action Team**
  - i) TWC / HRPC Action Plan updates
  - ii) Partnership meeting – report
  - iii) Any new issues to be raised

### 9. Correspondence

All correspondence received has been shared with Members. Members have had the opportunity to request that any item be added to the Agenda for further consideration.

- a) Information from SALC – circulated

### 10. Planning

- a) To receive any reports or updates on planning issues
- b) New applications
  - i) TWC/2022/0962                      5 Shamrock Way, Randlay  
Crown reduction, by up to 3m, of one oak tree
  - ii) TWC/2022/0972                      Land fronting A1 / A2, Stafford Park 11  
Erection of 4 industrial units with associated parking, bin stores, landscaping and access

### 11. West Mercia Police Report

- a) The Nedge SNT – updates
- b) Property marking at The Allotments

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### 12. Friends of Hollinswood & Randlay Valley

- a) Projects – Report & Updates
- b) Seasonal walk in the Valley – 28<sup>th</sup> December at 10.30am from the Pavilion

### 13. Chairman's Report & Charity.

- a) Chairman's communications
- b) Chairman's Charity update
- c) Parish Calendars
- d) Christmas Floats

### 14. Clerk's Report

- a) Provision of Warm Hubs – 29<sup>th</sup> December, Hollinswood Neighbourhood Centre from 12 noon
- b) Street Light Audit
- c) Fireworks at Stafford Park
- d) Road drain clearance programme

### 15. Matters from Telford & Wrekin Council

Update from Telford & Wrekin Ward Members

### 16. Parish Matters

This is an opportunity for Members to discuss any matters raised in the public session or to bring to the attention of the meeting any local matters or issues.

### 17. Date of next meetings – please note the change of dates!

|                               |        |                           |                          |
|-------------------------------|--------|---------------------------|--------------------------|
| 16 <sup>th</sup> January 2023 | 8.00pm | Finance & Audit Committee | HNC                      |
| 23 <sup>rd</sup> January 2023 | 7.30pm | Full Council              | Randlay Community Centre |

Katrina Baker  
Clerk to the Council