

---

## Hollinswood and Randlay Parish Council

Chairman: Councillor S Unwin

Clerk: Katrina Baker MBE

---

### FULL COUNCIL

19<sup>th</sup> January 2023

To all Members, Hollinswood & Randlay Parish Council  
Copied to others for information

Dear Councillors

You are hereby summoned to attend the **Full Council** meeting on **Monday 23<sup>rd</sup> January 2023 at Randlay Community Centre at 7.30pm.**

A zoom link can be available for the public to attend, please request the link by emailing [enquiries@harpc.org.uk](mailto:enquiries@harpc.org.uk) before 12 noon on the day of the meeting.

### A G E N D A

#### 1. Welcome

The Chairman, Councillor Sheenagh Unwin, will welcome everyone to the meeting.

#### Public Session

This is an opportunity for any local residents to raise issues or matters for consideration with the Parish Councillors.

#### 2. Apologies

- a) To receive apologies for absence from Members of the Council. A reason for absence must be given and Members are required to consider any necessary approval.

Councillor V Holt

Leave of Absence

#### 3. Declarations of Interest & Dispensations

- a) To receive declarations of pecuniary interest (DPI) from members in respect of any matter on the agenda, the nature of any interests and whether the Member regards the interest to be prejudicial in accordance with Chapter 7 of the Localism Act 2011 and in the secondary legislation made under the Act, particularly in The Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012. Members are reminded of the need to repeat their declaration immediately prior to the commencement of the item in question and to leave the meeting if necessary.

#### 4. Minutes of the meeting held on 19<sup>th</sup> December 2022

Members are required to confirm, as accurate, the Minutes of the last meeting which have been circulated.

#### 5. Matters arising, for information only, from the December Minutes (not included in this Agenda).

- a) Report & Update – Street Light Audit

---

## Hollinswood and Randlay Parish Council

Chairman: Councillor S Unwin

Clerk: Katrina Baker MBE

---

### 6. Finance & Governance

- a) Councillor H Unwin will present the Minutes of the Finance & Audit meeting held on 16<sup>th</sup> January 2023, for information
- b) Recommendations
  - a) FA23/844c  
To allocate funding (not to exceed £2848) in order to provide an aluminium loft ladder and boards to be installed at Hollinswood Pavilion as soon as possible, to enable the safe storage of Parish Council equipment.
  - b) FA23/844d  
To set the budget for 2023/24 at £444280. This will require a precept of £256150 to be collected by TWC as part of the Council Tax.  
This will equate to an increase of no more than 0.82p per month for a Band D Property.
- c) Financial Reports  
To confirm the financial position at the end of December 2022.

### 7. Asset & Property Committee

- a) Councillor Turley will present the Minutes of the meeting held on 16<sup>th</sup> January 2023, for information
- b) Recommendations
  - a) AP23/1475c  
It has been confirmed that the loft hatch within the Pavilion will be extended to the largest possible size to accommodate the ladder and access with Parish Council assets.  
To accept the quotation from Company C for the provision and installation of the hatch, boards and ladder for installation as soon as possible.
  - b) AP23/1479  
To make arrangements for the maintenance of the LMT tools and equipment prior to the start of the season, at a cost not to exceed £500. The FoHRV equipment will be included and re-charged to them.

### 8. Enforcement & Neighbourhood Matters

- a) **Community Action Team**
  - i) TWC / HRPC Action Plan updates
  - ii) Parking in Dunsheath
  - iii) Any new issues to be raised

### 9. Correspondence

All correspondence received has been shared with Members. Members have had the opportunity to request that any item be added to the Agenda for further consideration.

- a) Information from SALC – circulated

### 10. Planning

- a) To receive any reports or updates on planning issues
- b) New applications (if any)

Hollinswood Neighbourhood Centre, 7 Downmead, Hollinswood, Telford TF3 2EW Tel: 01952 567961

E-mail:- [enquiries@harpc.org.uk](mailto:enquiries@harpc.org.uk) Website:- [www.hollinswoodandrandlaypc.org.uk](http://www.hollinswoodandrandlaypc.org.uk)

Hollinswood & Randlay Parish Council and Telford & Wrekin Council have signed up to a Parish Charter –  
A commitment by all to work together for the benefit of the wider community.

---

## Hollinswood and Randlay Parish Council

Chairman: Councillor S Unwin

Clerk: Katrina Baker MBE

---

### 11. West Mercia Police Report

- a) The Nedge SNT – updates
- b) Promoting Neighbourhood Matters

### 12. Friends of Hollinswood & Randlay Valley

- a) Projects – Report & Updates
- b) Purchase of a Coronation Bench – to confirm the site for installation
- c) Walk for Health – 25<sup>th</sup> January 2023

### 13. Chairman's Report & Charity.

- a) Chairman's communications
- b) Chairman's Charity update

### 14. Clerk's Report

- a) Grit bins in Stafford Park
- b) Wednesday Wizard
- c) Planting to the rear of Deepdale

### 15. Matters from Telford & Wrekin Council

Update from Telford & Wrekin Ward Members

### 16. Parish Matters

This is an opportunity for Members to discuss any matters raised in the public session or to bring to the attention of the meeting any local matters or issues.

### 17. Date of next meetings

30 <sup>th</sup> January 2023	Human Resources Events Committee	7pm 7.30pm	Council Chamber
20 <sup>th</sup> February 2023	Full Council	7.30pm	Hollinswood Neighbourhood Centre

Katrina Baker  
Clerk to the Council