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## Hollinswood and Randlay Parish Council

*Chairman of the Council: Councillor Mrs Sheenagh Unwin*

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**MINUTES** of the monthly meeting held on **Monday 23<sup>rd</sup> January 2023** at **Randlay Community Centre** at **7.30pm**.

**PRESENT:** Councillors

S Unwin (Chairman)
H Unwin
S Vaughan-Hodkinson
S Snell
J Creed
J Johnson
C Turley
G Sinclair
T Wust

In Attendance:

K Baker (Clerk)
G Johnson

**F23/3203 WELCOME**

The Chairman welcomed everyone to the meeting and thanked them for attending. She wished everyone a Happy and Healthy New Year.

**PUBLIC SESSION**

None

**F23/3204 APOLOGIES & APPROVAL**

Councillor V Holt	Leave of Absence
Councillor Ricketts	Work Commitments

It was proposed by Councillor Johnson, seconded by Councillor H Unwin, all were in favour and the apologies were accepted.

**F23/3205 DECLARATIONS OF INTEREST OR DISPENSATIONS, regarding matters on the Agenda**

As per the register. A copy of the register is available on request and appears on the website. All Members, resident in the Parish, will receive a dispensation to take part in the budget discussions and to set the precept for 2023/24.

**F23/3205 MINUTES OF THE MEETING HELD ON 19<sup>th</sup> DECEMBER 2022**

It was proposed by Councillor Turley and seconded by Councillor Sinclair that the Minutes of the meeting held on 19<sup>th</sup> December 2022 be signed as a true record. All were in favour and thus it was

**RESOLVED that the Chairman signs the Minutes as a true record.**

**F23/3206 MATTERS ARISING, for information**

**a) Street Light Audit**

Thanks were extended to everyone who took part in the street light audit. The information has been passed to TWC for action.

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**F23/3207**

### **FINANCE & GOVERNANCE**

**a) Minutes of the meeting held on 16<sup>th</sup> January 2023**

Councillor H Unwin presented the Minutes of the meeting held on 16<sup>th</sup> January for information. There were no questions.

**b) Recommendations**

**FA23/844c**

It was proposed by Councillor H Unwin, seconded by Councillor Creed, all were in favour and thus it was

**RESOLVED that £2848 be made available to add loft boards to the Pavilion and an aluminium loft ladder to provide essential storage for Parish Council assets and to improve the insulation in the building in accordance with our Climate Change Action Plan.**

**FA23/844d**

It was proposed by Councillor H Unwin, seconded by Councillor Snell, all were in favour and thus it was

**RESOLVED that the precept for Hollinswood & Randlay Parish be set at £256,150.00 for 2023/24.**

**c) Financial Position**

A full report had been made available to the Finance & Audit Committee on 16<sup>th</sup> January 2023. The current account balance is £185,131.64 as at the end of December 2022.

**F23/3208**

### **ASSET & PROPERTY COMMITTEE**

**a) Minutes of the meeting held on 16<sup>th</sup> January 2023**

Councillor Turley presented the Minutes of the meeting held on 16<sup>th</sup> January for information.

**b) Recommendations**

**AP23/1475c**

It was proposed by Councillor Turley, seconded by Councillor Vaughan-Hodkinson, all were in favour and thus it was

**RESOLVED that an order be placed for a new loft hatch, boards and ladder at The Pavilion. This was as a result of a tender process, the contract will be awarded to Company C at a cost not to exceed £2848.00.**

**AP23/1479**

It was proposed by Councillor Turley, seconded by Councillor Snell, all were in favour and thus it was

**RESOLVED that the Parish Council tools be sent for the annual maintenance, this will include those of Friends of Hollinswood & Randlay Valley – which will be re-charged.**

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### **F23/3209      ENFORCEMENT & NEIGHBOURHOOD MATTERS**

#### **a) Community Action Team**

We are awaiting the January Action Plan which will be monitored for effectiveness. A meeting had taken place with TWC, the Police and partners regarding the area in Deercote and discussed projects that would open up the area, to keep the car park and flats visible. It is thought that this would reduce the ASB, fly-tipping and litter problems. TWC has agreed to fund the clearance of the entire shrub bed and undergrowth adjacent to the car park with a view to the Parish Council undertaking regular maintenance.

A number of fixed penalty notices had been served for fly-tipping in the area.

Glyn had attended a site meeting with TWC and Cap Gemini to discuss the path and lights out to Dale Acre Way. There remain differences of opinion regarding ownership and responsibility. However, Cap Gemini has agreed to clear the shrubbery and undergrowth to open up the area and TWC will continue to consider the street lighting.

#### **b) Parking in Dunsheath**

Like with many local estates, parking is becoming a big problem. It causes congestion and often vehicles are blocked into garages and on drives. There is concern that emergency vehicles would not be able to access certain properties.

The police and CAT team will continue to visit and monitor the situation, but many of the areas do not have parking restrictions in place. Vehicles without tax and MOT will be reported. The parking of larger vehicles and vans may not be in accordance with the house deeds – this will be checked with landlords.

#### **c) New Issues**

A high-pitched noise is evident, usually in an afternoon. It can be heard in Randlay and on Halesfield but may come from Stafford Park. This will need to be monitored and information passed to the Environmental Health team of TW.

### **F23/3210      CORRESPONDENCE**

All information received is shared with Members as soon as possible.

#### **a) Information from SALC**

Members are encouraged to read the regular updates which include important information and legal updates.

### **F23/3211      PLANNING**

#### **a) Reports**

#### **b) New Applications**

Information had been made available that amended plans are available for TWC/2022/0796 The Hem application and Members asked why we had not been re-consulted. The Clerk was instructed to request further information on the points highlighted in the correspondence in order that Members may wish to respond further.

### **F23/3212      WEST MERCIA POLICE REPORT**

- a) The Nedge Safer Neighbourhood Team work closely with the Parish Council and are currently undertaking regular patrols around Dunsheath, and Deercote (especially the flats).
- b) We continue to promote the importance of registering with Neighbourhood Matters.

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**F23/3213**

### **FRIENDS OF HOLLINSWOOD & RANDLAY VALLEY**

Councillor Turley, Chairman of FoHRV, updated members on the numerous projects taking place within Randlay Valley. There is soon to be a RSPB survey and a Ramblers Walk on 25<sup>th</sup> January – everyone welcome.

There have been numerous questions about the work currently undertaken in the Valley to address the Ash Die Back disease which is affecting native ash trees with catastrophic consequences. The fungus spreads from tree to tree and once infected it rots the core of the tree which will result in its collapse.

There is no cure. After a full survey of the Valley it was found that our key rights of way were flanked by trees in advanced stages of the disease and given the risks to public safety, there was no alternative but to fell the trees.

It does appear dramatic, and the changes in the landscape are shocking to visitors but the work does only include trees that could have collapsed and were therefore a risk.

As a positive, it is now hoped that the space created will form healthy natural regeneration of new trees and flora and it is envisaged that further planting schemes will come forward at a later date to benefit the habitats and wildlife.

The Parish Council and residents should be assured that although major works have taken place, there are still large areas of dense woodland and trees that remain untouched – these will remain in nature's control without any intervention.

Please take a look at the video produced to explain the disease and how it is being tackled:

<https://www.youtube.com/watch?v=QbGnSrfDGVs>

FoHRV and the Parish Council will purchase and install a Coronation Bench within the Valley.

The walk on 28<sup>th</sup> December was very much enjoyed by those who attended.

**F23/3214**

### **CHAIRMAN'S REPORT**

#### **a) Correspondence and Events**

A family who received a Christmas Voucher, in lieu of attending the lunch, have thanked the Chairman and Parish Council.

#### **b) Chairman's Charity**

The total raised to date is £1517.25 at the end of December.

The gymathon will take place on Saturday 4<sup>th</sup> March, 7am to 6pm (Dawn to Dusk) ensuring that the outdoor gym equipment at Randlay and Hollinswood is in use the entire time.

Sponsorship is welcomed and a Just Giving page will be launched.

The Chairman will host a Pancake Race at 2pm on 21<sup>st</sup> February at Hollinswood Local Centre in association with SNAC. This will be a fun event for local residents to take part in.

**F23/3215**

### **CLERK'S REPORT**

#### **a) Grit Bins and Routes**

TWC is not in a position to provide grit bins for local businesses, especially on Stafford Park. However, there are gritting routes throughout the area to keep the roads safer.

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**b) Wizards**

Wizards will change its format from mid-January and will be offering themed sessions – such as board games, or arts and crafts.

**c) Planting – rear of Deepdale**

Following the accident where the contractor mowed over the new plants, it was agreed that some of the Jubilee stock small trees will be offered for the site.

**F23/3216 MATTERS FROM TELFORD & WREKIN COUNCIL**

At the recent meeting, Rob Sloan was made an Alderman of the Borough and Liam Davies was given The Freedom of the Borough for his recent success in the boxing ring.

**F23/3217 PARISH MATTERS**

Thanks were extended to all Members who had attended the recent ‘Meet Your Councillors’ day – some of the following reports had been received from residents.

**The following matters will be actioned or reported as necessary:**

- a) Damage to the grass at Boulton Grange
- b) Damage to paths and verges
- c) Grit bin request for Dodmoor Grange – an audit of grit bins will be arranged
- d) Blocked drain in the underpass
- e) Leaves in Larkspur Drive
- f) Car Park fence at Randlay
- g) Parking issues in Dinchope Drive
- h) Leaves opposite Fisherman’s Walk
- i) Promote Street Champions, and Snow Wardens to access grit

All matters will be reported to the relevant organisations for action or undertaken by the Landscape Management Team.

**F23/3218 MEETING SCHEDULE**

30 <sup>th</sup> January	7pm	Human Resources	HNC
	7.30pm	Events	HNC
20 <sup>th</sup> February	7.30pm	Full Council	HNC

There being no further business, the Chairman closed the meeting at 8.40pm, thanking members for their important contributions to the meeting.

Signed .....Date.....