

## Hollinswood and Randlay Parish Council

*Chairman: Councillor S Snell    Clerk: Katrina Baker MBE    MILCM*

25<sup>th</sup> January 2023

**To:** Cllr S Snell  
Cllr S Unwin

Cllr L Ricketts  
Cllr T Wust

Cllr C Turley

You are invited to a meeting of the Human Resources Committee on **Monday 30<sup>th</sup> January 2023** which will take place at 7pm, in the Council Chamber, Hollinswood Neighbourhood Centre.

Public & Press are welcome to attend, although it may be necessary to agree a private session within the meeting.

Yours sincerely

Katrina Baker  
Clerk

## AGENDA

- 1. Welcome**
- 2. Apologies for Absence and to consider any necessary approval**
- 3. Declarations of Interest (relating to any matter on the Agenda)**
- 4. To confirm the Minutes of the meeting held on 25<sup>th</sup> October 2022**
- 5. Holiday and Sickness Reports**
  - a. Change of holiday dates (SF)
- 6. Staff – general report**
- 7. Employment Policies**
- 8. Wednesday Wizards**
- 9. SNAC**
- 10. Other matters**
  - a. Viv-Up update
  - b. Eye Tests
- 11. To consider a private session, if matters raised in the meeting are of a confidential nature.**
- 12. To confirm the date & time of the next Human Resources meeting**

Within the new meeting schedule for 2023/24.

**Hollinswood Neighbourhood Centre, 7 Downmead, Hollinswood, Telford TF3 2EW Tel: 01952 567961**  
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Hollinswood & Randlay Parish Council and Telford & Wrekin Council have signed up to a Parish Charter – A commitment by all to work together for the benefit of the wider community.