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## Hollinswood and Randlay Parish Council

Chairman: Councillor S Unwin

Clerk: Katrina Baker MBE

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### FULL COUNCIL

14<sup>th</sup> February 2023

To all Members, Hollinswood & Randlay Parish Council  
Copied to others for information

Dear Councillors

You are hereby summoned to attend the **Full Council** meeting on **Monday 20<sup>th</sup> February 2023** at **Hollinswood Neighbourhood Centre at 7.30pm.**

A zoom link can be available for the public to attend, please request the link by emailing [enquiries@harpc.org.uk](mailto:enquiries@harpc.org.uk) before 12 noon on the day of the meeting.

### A G E N D A

#### 1. Welcome

The Chairman, Councillor Sheenagh Unwin, will welcome everyone to the meeting.

#### Public Session

This is an opportunity for any local resident to raise issues or matters for consideration with the Parish Councillors.

#### 2. Apologies

- a) To receive apologies for absence from Members of the Council. A reason for absence must be given and Members are required to consider any necessary approval.

Councillor V Holt

Leave of Absence

#### 3. Declarations of Interest & Dispensations

- a) To receive declarations of pecuniary interest (DPI) from members in respect of any matter on the agenda, the nature of any interests and whether the Member regards the interest to be prejudicial in accordance with Chapter 7 of the Localism Act 2011 and in the secondary legislation made under the Act, particularly in The Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012. Members are reminded of the need to repeat their declaration immediately prior to the commencement of the item in question and to leave the meeting if necessary.

#### 4. Minutes of the meeting held on 23<sup>rd</sup> January 2023

Members are required to confirm, as accurate, the Minutes of the last meeting which have been circulated.

#### 5. Matters arising, for information only, from the January Minutes (not included in this Agenda).

#### 6. Finance & Governance

- a) Financial Reports  
To confirm the financial position at the end of January 2023

Hollinswood Neighbourhood Centre, 7 Downmead, Hollinswood, Telford TF3 2EW Tel: 01952 567961

E-mail:- [enquiries@harpc.org.uk](mailto:enquiries@harpc.org.uk) Website:- [www.hollinswoodandrandlaypc.org.uk](http://www.hollinswoodandrandlaypc.org.uk)

Hollinswood & Randlay Parish Council and Telford & Wrekin Council have signed up to a Parish Agreement –  
A commitment by all to work together for the benefit of the wider community.

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- b) Risk Management  
To receive an update on any risk management matters
- c) Insurance Renewal 2023/24.  
To confirm the renewal of the Council's Insurance Policy (year two of our three-year agreement).

### 7. Human Resources Committee

- a) Councillor Snell will present the Minutes of the meeting held on 30<sup>th</sup> January 2023, for information
- b) Recommendations
  - a) Employee Holidays  
To allow all staff to carry forward up to 5 days into the next financial year.

### 8. Events Committee

- a) Councillor Johnson will present the minutes of the meeting held on 30<sup>th</sup> January 2023, for information.
- b) To provide updates on the arrangements for the upcoming events.

### 9. Correspondence

All correspondence received has been shared with Members. Members have had the opportunity to request that any item be added to the Agenda for further consideration.

- a) Information from SALC – circulated
- b) Climate Change Guidance for Development (SPD) – consultation
- c) BBC Radio Shropshire – Make a Difference Awards
- d) SALC – WAC Agenda for Thursday 16<sup>th</sup> February

### 10. Planning

- a) To receive any reports or updates on planning issues
- b) TWC/2023/0079                      Unit 3 Stafford Park 16  
Rear extension with mezzanine floor and concrete yard

### 11. West Mercia Police Report

- a) The Nedge SNT – updates

### 12. Friends of Hollinswood & Randlay Valley

- a) Projects – Report & Updates
- b) Walk for Health events

### 13. Chairman's Report & Charity.

- a) Chairman's communications
  - i) Parish Litter Picks
- b) Chairman's Charity update
  - i) Pancake Race
  - ii) Gymathon

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### 14. Clerk's Report

- a) Grit bins in Stafford Park update
- b) Coronation coins – on order
- c) Randlay Community Centre update

### 15. Matters from Telford & Wrekin Council

Update from Telford & Wrekin Ward Members

### 16. Parish Matters

This is an opportunity for Members to discuss any matters raised in the public session or to bring to the attention of the meeting any local matters or issues.

- a) Randlay Crossing – Traffic Lights
- b)

### 17. Date of next meetings

<b>27<sup>th</sup> February 2023</b>	<b>Asset &amp; Property Finance &amp; Audit</b>	<b>7.00pm 8.00pm</b>	<b>Council Chamber</b>
<b>20<sup>th</sup> March 2023</b>	<b>Full Council</b>	<b>7.30pm</b>	<b>Hollinswood Neighbourhood Centre</b>

Katrina Baker  
Clerk to the Council