
Hollinswood and Randlay Parish Council

Chairman of the Committee: Cllr H Unwin Clerk: Katrina Baker MBE MILCM

FINANCE & AUDIT COMMITTEE

Minutes of the meeting held on Monday, 27th February 2023 at 8.00pm at Hollinswood Neighbourhood Centre.

Present: Councillor H Unwin
Councillor S Vaughan-Hodkinson
Councillor S Unwin
Councillor S Snell
Councillor C Turley
Councillor J Johnson

In Attendance: Katrina Baker, Clerk
Councillor Creed

FA23/848 Welcome
Councillor H Unwin welcomed members to the meeting and thanked them for attending.

FA23/849 Apologies
Councillor Holt Leave of Absence
Councillor Ricketts Work Commitments

FA23/850 Declarations of Interest
Councillor S Unwin Matters relating to RPS and FoHRV
Councillor S Vaughan-Hodkinson Matters relating to FoHRV, SBPC and FoTTP
Councillor H Unwin Matters relating to RPS, FoHRV and SBPC
Councillor J Johnson Matters relating to HPS

Katrina Baker Hollinswood Primary School (Governor)

FA23/851 Minutes of the meeting held on 16th January 2023
It was proposed by Cllr Turley and seconded by Cllr S Unwin, all were in favour and thus it was

RESOLVED that the Minutes of the meeting held on 16th January 2023 are a true record and they will be signed by the Chairman.

FA23/852 Matters Arising
The installation of the Loft Boards and ladder at the Pavilion has been completed.

FA23/853

Financial Reports

a) Current Balances and Investments

The balances at the end of January had been circulated to all Members. £171,852.78 is available in the Current Account. The additional investment is transferring to CCLA on 1st March 2023.

b) Payments

A full list of all payments in January had been circulated to Members. Members used this opportunity to ask questions from the details provided including income streams.

A list of payments, over £500, appear on the website each month as part of our commitment to the Transparency Code.

FA23/854

Governance Report

a) Standing Orders, Financial Regulations and Members' Code of Conduct

Updated versions have been circulated to Members for consideration.

Councillor H Unwin asked that an alternative version of the Code of Conduct be provided for consideration.

RECOMMENDED that the updated and revised documents be circulated for approval at the Annual Meeting in May.
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b) Risk Management

Whilst this continues to be monitored closely, the Risk Management Plan is under review and will be circulated to Members as soon as it is completed.

c) Accidents and Near Misses

As reported to Full Council recently.

FA23/855

Other Matters

Public Works Loan Board

The Clerk confirmed that the balance is £52,449.21 and the payments are £1121.47 and £571.70 interest. The loan is on a fixed rate interest of 2.18%. The loan was to fund the extension and refurbishment of Hollinswood Neighbourhood Centre.

FA23/856

Date of the next meeting

As per the new schedule to be agreed for 2023/24.

The Chairman thanked Members for their contributions and closed the meeting at 8.25pm.

SignedDate