
Hollinswood and Randlay Parish Council

Chairman of the Council: Councillor Mrs Sheenagh Unwin

MINUTES of the monthly meeting held on **Monday 20th March 2023** at **Hollinswood Neighbourhood Centre** at **7.30pm**.

PRESENT: Councillors S Unwin (Chairman)
S Snell
J Johnson
C Turley
H Unwin
J Creed
S Vaughan-Hodkinson
T Wust
G Sinclair

In Attendance: K Baker (Clerk)
G Johnson

F23/3236 WELCOME

The Chairman welcomed everyone to the meeting and thanked them for attending.

PUBLIC SESSION

None

F23/3237 APOLOGIES & APPROVAL

Councillor V Holt	Leave of Absence
Councillor Ricketts	Work Commitments

It was proposed by Councillor Snell, seconded by Councillor Creed, all were in favour and the apologies were accepted.

F23/3238 DECLARATIONS OF INTEREST OR DISPENSATIONS, regarding matters on the Agenda

As per the register. A copy of the register is available on request and appears on the website.
Councillor S Snell Employment RTITB

F23/3239 MINUTES OF THE MEETING HELD ON 23rd JANUARY 2023

The Clerk explained that as the previous meeting only had 4 members in attendance, no financial decisions had been made and any necessary would have been deferred to this meeting. The minutes are for information.

It was proposed by Councillor Snell and seconded by Councillor Turley that the Minutes of the meeting held on 20th February 2023 be signed as a true record. All were in favour and thus it was

RESOLVED that the Chairman signs the Minutes as a true record.

F23/3240 MATTERS ARISING, for information

a) Street Light Audit

TWC has arranged for some light repairs and some trees have been pruned so that the lights can be more effective.

Hollinswood and Randlay Parish Council

Chairman of the Council: Councillor Mrs Sheenagh Unwin

b) Halesfield / Stafford Park Noise

The noise has been traced to a building site – no action can be taken.

c) Deepdale Planting

This was postponed due to the weather conditions, but they will be planted this week.

d) Damage to paths and verges, Boulton Grange Area

This should be rectified on completion of the footpath project.

e) Blocked Drains, Underpass from Randlay

TW has confirmed that work will take place in April.

F23/3241

FINANCE & GOVERNANCE

a) Minutes of the meeting held on 27th February 2023

Councillor H Unwin presented the Minutes of the meeting held on 27th February 2023, for information.

b) Financial Reports

A financial report had been circulated for the end of February 2023, which showed a Current Account balance of £150,875.89. There remains £80,000 in the CCLA Account.

A transfer of £20,000 as additional investment has been completed in March and will be evident for the end of the financial year.

c) Risk Management

The risk management plan is monitored regularly by the staff team and Finance & Audit Committee.

There have been no accidents or near misses.

F23/3242

ASSET & PROPERTY COMMITTEE

a) Minutes of the meeting held on 27th February 2023

Councillor Turley presented the Minutes of the meeting held on 27th February for information.

b) Recommendation

It was proposed by Councillor Turley and seconded by Councillor Creed, all were in favour and thus it was

RESOLVED that the proposed hall hire charges be implemented from 1st April 2023. Notification will be sent to the contract users, with an explanation. There will also be some adjustments to the categories. There will be a 2-hour minimum booking fee.

F23/3243

CORRESPONDENCE

All information received is shared with Members as soon as possible.

a) Information from SALC

Members are encouraged to read the regular updates which include important information and legal updates.

b) TW Bus User Group

The Minutes will be circulated, when available.

Hollinswood and Randlay Parish Council

Chairman of the Council: Councillor Mrs Sheenagh Unwin

c) Elections

Regular information and updates are circulated to all members. Posters have been received to be added to the website, screens and external noticeboards to inform the public.

d) TW Mayor Making

An invitation to the TW Mayor Making has been received. This is a public meeting, but booking is necessary. The closing date is 10th May. Any new Councillors will be invited following the election.

F23/3244

PLANNING

a) Reports

The Clerk continues to request updates regarding Station Quarters and The Hem, but no replies have been received to date.

b) New Applications

TWC/2023/0146

Hollinswood House, Stafford Park

A part retrospective application for the installation of an external lift shaft, substation EV charging point, external plant and machinery to support the use of the building

<p>RESOLVED to confirm that this Parish Council disapproves of retrospective applications and would ask how TWC intends to reduce the number in the Borough. However, the Parish Councillors do not object to the proposals within this application</p>
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F23/3245

WEST MERCIA POLICE REPORT

No-one was available to attend the meeting tonight. Members noted that it is some time since a PCSO or Police Officer attended a meeting, which is not in accordance with the commitment given at a WAC meeting by Ins James Dunn.

PCSO Turley had forwarded a short report to confirm that there have been no further reports regarding off-road bikes and that they continue to support the homeless individuals.

A representative will attend the Annual Parish Meeting in April.

F23/3246

FRIENDS OF HOLLINSWOOD & RANDLAY VALLEY

Councillor Turley, Chairman of FoHRV, updated members on the recent AGM, which although poorly attended, was lively and constructive.

Work has continued in the Valley, as part of the TWC project and has included the extension to the disabled path, steps and handrail from the car park and a handrail for the steps near to the entrance of the bridlepath.

A Walk for Health ramble is to take place on Wednesday, 29th March 2023 – everyone welcome. These take place monthly on the last Wednesday from Hollinswood Pavilion.

We were pleased to hear that Randlay Valley has been designated as a Local Nature Reserve. This is great news and recognition of the excellent work of the Friends of Group – congratulations and thanks to everyone involved. New Interpretation Boards will be designed.

FoHRV will organize a litter pick, with the Scouts, as part of the Great British Spring Clean, this will take place on 1st April. Scouts will also attend on the volunteer day on Tuesday 4th April.

Hollinswood and Randlay Parish Council

Chairman of the Council: Councillor Mrs Sheenagh Unwin

F23/3247

CHAIRMAN'S REPORT

a) Correspondence and Events

The Chairman had attended the recent Royal Visit, when children from Hollinswood & Randlay Primary Schools visited Southwater in Telford to see the arrival of HM Queen Consort, Camilla. It was lovely to see the children waving flags in the sunshine. The Queen Consort visited Southwater to meet representatives of a wide range of voluntary organisations. She also unveiled the plaque for the Telford Veterans Trail.

The Chairman had presented certificates to the young people who helped with the litter pick events in Hollinswood & Randlay.

b) Chairman's Charity

The total raised to date is £1802.82.

Thanks were extended to the staff and councillors who supported the Gymathon and also to Rees, a student from Randlay Primary School, who gave up his time to take part for five hours.

F23/3248

CLERK'S REPORT

a) Hollinswood Flats

The Clerk will represent the Parish Council at a multi-agency meeting on 22nd March, this will be an opportunity for all organisations to share information.

b) Easter Holiday Club

Arrangements are in hand for the four days, with four hours per day of activities and entertainment. This will take place at Randlay Community Centre from 3rd to 6th April.

c) Games Day – 16th August 2023

A grant application had been successful and the Parish Council will receive £2420 from the Safer, Stronger Communities initiative.

d) Randlay Allotments

The drainage appears to be working well. Some plots need attention and arrangements are in hand to visit with the tenants to discuss short, medium and long term plants.

The water bills have increased significantly and the income and expenditure need to be carefully monitored. A skip is to be provided and all tenants encouraged to tidy up on and around their plots. Requests for action to improve the car park area had been received and quotations are awaited.

e) TW Play Areas

Members welcomed the refurbishment of the play areas at Boulton Grange and Dallamoor. However, it would have been better if the Parish Council had been informed of the work prior to the start date. Drainage work will be required in Randlay, following the removal of the old equipment.

COUNCILLOR'S REPORT

Councillor Vaughan-Hodkinson introduced the information which had been circulated to all members, regarding the Climate & Ecology Bill Motion. It was agreed that this should be deferred until after the upcoming elections.

Hollinswood and Randlay Parish Council

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F23/3249

PARISH MATTERS

The following matters will be actioned or reported as necessary:

- a) Bollards and tape to be removed from areas where footpath repairs have taken place
- b) Bush overgrowing the footpath near Randlay Fields
- c) Inappropriate pet litter in Randlay Fields
- d) Tree down in Randlay Valley
- e) Motorbikes in Randlay Valley (on the bridlepath)
- f) Police to attend a Ramblers Walk in April
- g) Parking on grass in Dudmaston, due to double yellow lines being installed
- h) Questions regarding the bus from Hollinswood to Stirchley – to be passed to BUG
- i) No objections to the upgrade of the 4G Mast to a 5G mast in Stirchley Avenue
- j) Programme of double yellow lines on junctions in Hollinswood & Randlay to be supported
- k) Significant quantities of leaves on verges in Stirchley Avenue
- l) Website needs to be completed and updated – urgent action needed.
- m) Tyres in underpass near Mill Farm Drive – already reported
- n) Yellow bag fly-tips – already reported
- o) Gates to Randlay Valley – check for damage
- p) Promote the traditional Bingo Night with Fish N Chip supper – 21st April – HNC
- q) Tree blocking the path near Dalford Court (check ownership of land)

All matters will be reported to the relevant organisations for action or undertaken by the Parish Landscape Management Team.

F23/3250

MEETING SCHEDULE

3 rd April 2023	7.30pm	Events Committee	Chamber
17 th April 2023	7.30pm	APM	HNC/ zoom
4 th May 2023		Election Day	HNC/RCC
15 th May 2023	7.30pm	AGM	RCC
	8.00pm approx.	First Full Council Meeting	RCC

This was the last Full Council meeting of this term of office. The Chairman thanked all Members for their support for the Parish over the past four years and wished everyone well in the elections, if they are re-standing.

There being no further business, the Chairman closed the meeting at 8.15pm, thanking members for their important contributions to the meeting.

SignedDate.....

These minutes remain Draft until confirmed at the next meeting of the Parish Council to be held in May 2023.