
Hollinswood and Randlay Parish Council

Clerk: Katrina Baker MBE

FULL COUNCIL

10th May 2023

To all Members, Hollinswood & Randlay Parish Council
Copied to others for information

Dear Councillors

You are hereby summoned to attend the **Full Council** meeting on **Monday 15th May 2023** at **Randlay Community Centre at approximately 8.15pm immediately after the Annual Meeting.**

A zoom link can be available for the public to attend, please request the link by emailing enquiries@harpc.org.uk before 12 noon on the day of the meeting.

A G E N D A

1. Welcome

The Chairman will welcome everyone to the meeting.

Public Session

This is an opportunity for any local resident to raise issues or matters for consideration with the Parish Councillors.

2. Apologies

- a) To receive apologies for absence from Members of the Council. A reason for absence must be given and Members are required to consider any necessary approval.

3. Declarations of Interest & Dispensations

- a) To receive declarations of pecuniary interest (DPI) from members in respect of any matter on the agenda, the nature of any interests and whether the Member regards the interest to be prejudicial in accordance with Chapter 7 of the Localism Act 2011 and in the secondary legislation made under the Act, particularly in The Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012. Members are reminded of the need to repeat their declaration immediately prior to the commencement of the item in question and to leave the meeting if necessary.

4. Minutes of the meeting held on 20th March 2023

Members are required to confirm, as accurate, the Minutes of the last meeting which have been circulated.

Minutes of the Annual Parish Meeting held on 17th April 2023

Members are required to confirm, as accurate, the Minutes of the Annual Parish Meeting.

5. Matters arising, for information only, from the March Minutes (not otherwise included in this Agenda).

6. Finance & Governance

- a) Financial Reports

Hollinswood Neighbourhood Centre, 7 Downmead, Hollinswood, Telford TF3 2EW Tel: 01952 567961

E-mail:- enquiries@harpc.org.uk Website:- www.hollinswoodandrandlaypc.org.uk

Hollinswood & Randlay Parish Council and Telford & Wrekin Council have signed up to a Parish Agreement –
A commitment by all to work together for the benefit of the wider community.

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- i) Copies of the financial statements for the end of April 2023 have been circulated, for information.
- ii) Details of all receipts and payments have been circulated.
- iii) Expenditure over £500 is available on the website.
- iv) April VAT reclaimed
- b) Risk Management
 - i) To receive an update on any risk management matters
 - ii) Accident and Near Miss reports
- c) End of Year Accounts
 - i) To receive the Internal Auditor's Report
 - ii) To receive the End Of Year Accounts, in accordance with the Joint Panel on Accountability and Governance Practitioners' Guide March 2023
 - iii) To complete and sign AGAR Section One
 - iv) To complete and sign AGAR Section Two
 - v) To set the dates for the Exercise of Electors Rights

7. Correspondence

All correspondence received has been shared with Members. Members have had the opportunity to request that any item be added to the Agenda for further consideration.

- a) Information from SALC – circulated
- b) Invitation to ROC Conversation – 8th June - circulated

8. Planning

- a) To receive any reports or updates on planning issues
- b) New applications for consideration
 - i) TWC/2023/0232 Excellency Midlands, Stafford Park 6
Change of Use, first floor offices to exhibition and banquet hall
 - ii) TWC/2023/0282 Land opposite Unit One, Randlay Avenue
Determination under Part 16 of GDPO for proposed installation of 1 no 15m, phase 8
monopole, 3 equipment cabinets, 6 antennae and associated works
 - iii) TWC/2023/0304 30 Speedwell Ridge, Randlay
2 storey side and rear extensions

Please access the information, prior to the meeting, on telford.gov.uk/planning

9. West Mercia Police Report

- a) The Nedge SNT – updates

10. Friends of Hollinswood & Randlay Valley

- a) Projects – Report & Updates

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11. Chairman's Report & Charity.

- a) Chairman's communications
- b) Chairman's Charity
The Chairman, 2023/24, will announce the Charity (s) for their year in office

12. Clerk's Report

- a) Multi-agency meeting reference Hollinswood Flats
- b) Walkabouts

Councillors Reports

- a) St George's Day – Traditional Bingo Event
- b) Coronation Event – 7th May 2023

13. Matters from Telford & Wrekin Council

14. Parish Matters

This is an opportunity for Members to discuss any matters raised in the public session or to bring to the attention of the meeting any local matters or issues.

15. Date of next meetings:

22 nd May 2023	7.15pm	Human Resources	Council Chamber
	7.45pm	Events	
	8.15pm	Youth Provision Partnership	
5 th June 2023	7.00pm	Asset & Property	
	7.30pm	Climate Change	
	8.00pm	Finance & Audit	
19 th June 2023	7.00pm	Complaints & Appeals	
	7.30pm	Full Council	HNC

Katrina Baker
Clerk to the Council